

QEP Committee
March 31, 2016, 2:00pm – 3:00pm
Meeting Minutes

Members present: Lara Abels, Maryann Aucompaugh, Constance Boahn, Seth Buchanan, Scott Byington, Amy Gustavson, David Hartman, Sarah Hoffarth, Susan Johnson, Robin Kohanowich, Kaan Ozmeral, Mary Parker, Kevin Pearson, Morgan Steele, Jamee Stiffler, Nick Testa, Amber Thomas, Shelly Watkins

Scott Byington opened the meeting by discussing a previous conversation he had with Mary Parker about the QEP team finding an paper/pencil assessment tool and discussing the pros and cons. The meeting today will focus on reviewing some paper based assessment tools that Mary has researched.

Amy spoke on some facts received from previous meeting with Dr. Garrett Hinshaw – president of Catawba Valley Community College.

- Loves our timeline (ahead of the game)
- We should be marketing QEP next. When on site committee comes, select students who understand QEP (I had early pathway that led me to be successful)
- Volume to support the entire institution
- Assessment: triangulate our data
- Have a spirit of QEP when the committee arrives on campus
- QEP builds personal relationships
- Prove QEP is successful and be able to address and answer any questions

Mary talked about assisting with an assessment tool for QEP team.

- It should be linked to outcomes, processes, best material to be used to best fit students
- Initial study will be paper based for time constraints
- Morgan sent out career bookstore.com (used for assessing to choice career paths)

Total of 35 assessments in store catalog. Mary has narrowed it down to 7 to review and choose from as a group

- Looking to see what type of paper based assessment to use

Goal of the team is to:

- Start dialogue with advisors
- Decrease students from changing majors
- Increase retention
- Make happy

- Ability profiler
 - 8th grade reading level 120 statements
 - Inventory matching ability to choice of work – Mary looks at interest, values, abilities, skills (all measurable)
 - Assessment long - will it keep students interest?
- **Career exploration Inventory EZ** (maybe)
 - 96 questions to consider past, present, future interest (students may not know)
 - Puts in cluster
 - Will put students in a program
- Career Priorities profile (CPP)
 - Match what is going on today
 - Profile format for results
 - Mary thinks this test is long
- College Major Scoreboard
 - matching interest, choice of major and future career options

- Make sure it aligns with students interest
- **Find out time frame of administering test**
- O'Net (interest inventory)
 - Need to know how far they want to take their education.
 - Currently being used in career center
 - Based on current skill sets or after they complete their degree
 - Online format
 - Free
- **RAISEC**
 - Compares interest to career
 - Online
 - shorter
- **Work Activities (WAM)**
 - Self-scoring
 - Less than 20 minutes
 - Based on external interest (like using hands, taking things apart, work activities,)

RAISEC can download a free one and send out to the group to review before next meeting.

In process of finding an assessment if group can make a determination of what we will focus on: if geared on career/major/education: (every person coming to school is looking for a job (employment option))

Scott voiced in choosing assessment tool:

- keep in mind to say what we are doing and why we are doing it that way
- how it will interface with the ACA classes.

Samples will be sent out of top 3 picks to the group.

We hope to be presenting to PC on 4/26

Next meeting dates are: 4/14, 4/21, 4/28 from 2-3pm

Jamee will send out calendar invites

Next meeting April 14

Meeting adjourned at 3:00pm.