

## Exhibit 1 (email):

Dear Cougars,

Many of you have been patiently waiting for information regarding how the Higher Education Emergency Relief Fund (HEERF) authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act will be distributed to CCCC students. Please be informed we have received \$1,211,050 to provide grants to students for expenses related to the disruption of campus operations due to the COVID-19 pandemic.

To be qualified for HEERF funding, a student must have:

- incurred expenses for new arrangements that had to be made due to the closure of college facilities--such as expenses for: food, housing, course materials, technology, health care, and/or childcare
- filed a FAFSA application, established a valid EFC (thus eligible for federal financial aid)
- must be enrolled in a degree-seeking program for Spring 2020 and/or Summer 2020

For a complete listing of eligibility requirements please visit the [HEERF Emergency Funds](#) website and then please submit the [CCCC HEERF Grant Application](#).

It is imperative that students who are graduating this Spring 2020 semester submit applications by **May 15, 2020**. All qualified students will receive funding via check in the mail. It is extremely important that students have updated their address because checks will be sent to the current address we have on file.

These funds will be awarded on a first-come, first-serve basis. The highest grant amounts are provided to eligible students who exhibit the highest financial need as determined from their financial aid application. Furthermore, emergency grant award amounts for students who are enrolled less than full time will be prorated accordingly. For more information, please visit [CCCC HEERF Grant Website](#).

Please note, we understand that many students are experiencing extreme financial distress right now. The HEERF grant is meant to help supplement your financial needs. We know that for many of you, the grant is not enough. If you continue to experience financial distress, please review the Financial Aid website for more emergency grant options and/or visit [CCCC Cares](#) website for more information regarding receiving further assistance.

For your convenience we have set up the [covid19grantfund@cccc.edu](mailto:covid19grantfund@cccc.edu) email address. After you have reviewed the HEERF Emergency Funds Website and Frequently Asked Questions please feel free to submit emergency funding related inquiries directly to the email address mentioned above. We remain committed to serving the CCCC student body through this crisis.

Please be safe and stay strong and we will get through this crisis together. We are CCCC strong!

**Exhibit 2 (email):**

Dear Cougars,

Many of you may have already applied for emergency funding made available through the Higher Education Emergency Relief Fund (HEERF) authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act. However, we still have additional funding available to provide financial assistance to students who have incurred additional expenses due to campus facilities being closed as a result of the COVID-19 pandemic.

For a complete listing of eligibility requirements and online application, please visit the HEERF Emergency Funds website. Note: These limited emergency funds will be awarded on a first-come, first-serve basis.

The HEERF grant is meant to help supplement your financial needs. We know that for many of you, the grant funding is not enough. If you continue to experience financial distress, please review the Financial Aid website for more emergency grant options and/or visit CCCC Cares website for more information regarding receiving further assistance.

Please be safe and stay strong and we will get through this together. We are CCCC strong!

If you have any questions, please email [covid19grantfund@cccc.edu](mailto:covid19grantfund@cccc.edu).

**Exhibit 3 (Text Message):**

HEERF emergency funds are still available from the CCCC FA Office! For details, visit <https://www.cccc.edu/financialaid/types-of-aid/emergency-funds/2020-HEERF/>