



CENTRAL CAROLINA COMMUNITY COLLEGE POLICY & PROCEDURE MANUAL

Instruction Section

Procedure 4.1.2.8 - Curriculum Graduation Requirements

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I. DEFINITIONS

Curriculum Program - A program of study leading to an Associate Degree, Diploma, or Certificate. Certificates for Workforce Development and Continuing Education are not included.

Curriculum Course - A course required to complete a Curriculum Program. Includes courses both within the specialization and other courses required by the Curriculum Program.

Curriculum Program GPA - The Grade Point Average ("GPA") calculated based upon all Curriculum Program Courses.

Institute of Higher Education - Any two-year community, technical, vocational, or similar college; upper-division or senior colleges awarding four-year baccalaureate and graduate degrees; four-year colleges or universities awarding four-year baccalaureate and graduate degrees; and all other similar institutions.

II. GRADUATION REQUIREMENTS

A. General Requirements

Except as specified below, a student is eligible for graduation when the student has completed all Curriculum Courses required to fulfill a Curriculum Program with a Curriculum Program GPA of 2.0 or higher.

B. Transfer Programs: Graduation With a Grade of "D"

To be eligible to graduate, a student in a transfer program (AA, AS, AE, AATP, or ASTP) who has passed at least one course with a grade of "D" must fulfill the following additional requirements:

1. Meet with the Chief Academic Officer or their designee to discuss the implications of graduating with a course with a grade of “D”, including but not limited to the transferability of a course with a grade of “D” to other Institutes of Higher Education, and
2. Sign an acknowledgement and waiver indicating that they understand the implications of graduating with a course with a grade of “D” and that they will not hold the College responsible for any difficulties in transferring to another Institute of Higher Education.

Courses whose grades have been replaced with a grade of “C” or higher as a result of successfully retaking and completing a course are not subject to this requirement.

III. COMMENCEMENT EXERCISES

Commencement exercises are held at the end of each academic semester. Students who have met all graduation requirements or who reasonably anticipate meeting all graduation requirements at the end of an academic semester may apply to participate in commencement exercises for that academic semester. Participation in commencement exercises does not guarantee or necessarily indicate that a student has successfully completed all graduation requirements, as commencement exercises occur prior to final verification of a student’s grades for courses taken during the academic semester of graduation.

Students wishing to participate in commencement exercises following a particular academic semester must apply for their credentials by the midterm of the respective academic semester. Students are responsible for all personal costs associated with graduation, including but not limited to caps, gowns, and memorabilia; shared general costs associated with the commencement exercises are provided for by the College’s ceremony and student activity fees, including costs associated with printing credentials, credential dust covers, speaker honorariums, and commencement decorations.

Students who do not wish to participate in commencement exercises may apply for their credentials at any time during or after the academic semester that the student meets all graduation requirements or reasonably anticipates meeting all graduation requirements at the end of an academic semester.

IV. RELEASE OF CREDENTIALS

Credentials of graduation for students who have met their graduation requirements during a given semester shall be processed as soon as reasonably possible by the Registrar’s Office in accordance with the Registrar’s internal processes.

REFERENCES

Statutory References	None
Regulatory References	None
Relevant Guidance	None
Policy Manual	None

Cross-References	
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PROCEDURE HISTORY

August 28, 2026	Adopted.
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