



CENTRAL CAROLINA COMMUNITY COLLEGE POLICY & PROCEDURE MANUAL

Student Services Section

Policy 5.4.6 - Student Clubs and Organizations

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I. OVERVIEW

The College, believing that extracurricular activities contribute to the overall growth and educational development of an individual, offers such activities to students where appropriate. Student activities are a part of the educational experience available to all students, and students are expected to exhibit high standards of responsible citizenship during all College functions whether on or off campus. Admission for all student activities shall be non-discriminatory. The President shall adopt procedures in furtherance of this Policy.

II. STUDY BODY ASSOCIATION

The student body may form an association, which shall be made up of various representatives from the student body and which shall serve as the student body's official voice. The association's organizational documents shall be kept current and shall be on file with the Office of Student Services. Any revisions to the association's organizational documents shall be reviewed and approved by the College President.

III. OTHER STUDENT CLUBS AND ORGANIZATIONS

Students are encouraged to participate in all phases of the student activities program as long as such participation is consistent with sound educational practices. Students may establish official clubs and organizations at the College in accordance with the following requirements:

1. The organization must serve an area of student activity need,
2. The membership provisions must not exclude anyone because of his or her race, color, religion, sex, gender, national origin, age, disability or sexual orientation,
3. The organization must agree to abide by the College's policies and procedures,
4. The organization's purpose must be compatible with the College's philosophy and educational objectives, and
5. Such other reasonable rules and regulations as required by the President.

Only officially recognized student clubs and organizations shall be allowed to function on the College's campus. In order to achieve recognition, the applying club or organization must complete an official application on file with the Office of Student Services and receive approval by the Vice President for Student Services and the President.

IV. FUNDRAISING

The President shall establish rules and regulations regarding student clubs' and organizations' fundraising activities. In addition to such rules and regulations, student clubs and organizations are limited as follows:

- Raffles - Student clubs may not conduct any fundraisers involving raffles, sweepstakes, door prizes, or contests.
- Food - Unless clubs and organizations have prior, written permission from the President or designee, clubs and organizations may only sell pre-packaged food items, professionally prepared food items prepared by a permitted entity, pre-wrapped items, and beverages in sealed containers, and they must comply with all local Health Department regulations. Examples of these items include bottled or canned soft drinks, pre-wrapped sub sandwiches, and wrapped or packaged desserts. Muffins or cookies must be pre-packaged. The sale of food prepared or assembled at point of sale, examples of which include tacos, hot dogs, chili, and sandwiches, is prohibited unless prior authorization is received from the President or designee. The sale of potentially hazardous foods as described in 15A NCAC 18A .2635(9) shall not be allowed.

V. ALLOWABLE FUNDING SOURCES

State funds cannot be used for athletics or other extracurricular activities. All funds for SGA, athletics, and extracurricular activities shall come from Student Activity Fees, fundraisers, ticket sales, or other allowable fund sources.

REFERENCES

Statutory References	None
Regulatory References	15A NCAC 18A .2635
Relevant Guidance	None
Policy Manual Cross-References	None

POLICY HISTORY

February 4, 2026	Adopted.
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