



**Central Carolina Community College Board of Trustees  
Committee Meetings Schedule**

**Monday, June 1, 2026**

**Lee Main Campus, Dennis A. Wicker Civic & Conference Center, Executive Boardroom**

---

***Finance Committee***

***Time: 9:00 a.m.***

Jamie Kelly, Chair  
Karen Howard  
Chet Mann  
Thomas Womble

***Building & Grounds Committee***

***Time: 10:30 a.m.***

Jim Womack, Chair  
John Bonardi  
Brooks Matthews  
Charissa Moore

***Personnel Committee***

***Time: Noon***

Chip Post, Chair  
James Crawford  
Genia Morris  
Jerry Pedley

***Programs & Student Supports Committee***

***Time: 1:30 p.m.***

Pat Kirkman, Chair  
James Crawford  
Gladys McAuley  
Taylor Vorbeck

**Note: All Trustees are invited to attend any committee meeting.**

C: Julian Philpott, Board Chair – *Ex officio* member of each committee



**Central Carolina Community College Board of Trustees  
Full Board Agenda**

**Wednesday, June 3, 2026, 7:00 PM EST**

**Lee Main Campus, Dennis A. Wicker Civic & Conference Center, Executive Boardroom**

---

**PRELIMINARY MATTERS**

*Ethics Statement*

*Mission Statement of the College*

*Approval of Consent Agenda*

**CONSENT AGENDA**

*Board Minutes*

1. [Approve Board of Trustees Meeting Minutes, April 2026](#)

*Finance Committee*

1. Approve Finance Committee Meeting Minutes, April 2026
2. Receive Finance Reports for Period Ending April 30, 2026
3. Receive Foundation Revenue Report
4. Approve Grants in Development Report
5. Approve TDA MOU for 2026-2027
6. Approve Fiscal Year 2026-2027 Fee Schedule with 20% Increase to Civic Center Rental Rates [**Revised 6/1/2026**]
7. Receive Contribution-Based Cap Legislation Letters with Additional May 2026 Letter [**Revised 6/1/2026**]
8. Approve Amendment to Policy 2.2.3 - Facility Use
9. Approve Staff to Enter Into Vending Contracts with Recommended Vendors Under Structures Substantially Similar to Current Arrangements with Possible One-Year Micromarket Pilot [**Revised 6/1/2026**]

***Building & Grounds Committee***

1. Approve Building & Grounds Committee Meeting Minutes, April 2026
2. Approve Lease Amendment to Chatham Health Sciences for Book Kiosks

***Personnel Committee***

1. Approve Personnel Committee Meeting Minutes, April 2026

***Programs & Student Supports Committee***

1. Approve Program & Student Supports Committee Meeting Minutes, April 2026
2. Approve Curriculum Review Committee Actions, April 2026

**FOR FULL BOARD CONSIDERATION AND DELIBERATION**

***Finance Committee***

No Agenda Items [Revised 6/1/2026]

***Building & Grounds Committee***

1. Approve Form 3-1 New Project: Miriello Building Interior Renovation
2. Adopt Resolution Finding a Critical need for Renovation of Specific Space at Moore Center & Authorize Staff to Pursue Renovation Through Public-Private Partnership

***Personnel Committee***

No Agenda Items

***Programs & Student Supports Committee***

No Agenda Items

***Non-Committee Matters***

1. Approve Bylaws Revisions
2. Closed Session: Evaluation of the President
3. Closed Session: Personnel Matter

**CONCLUDING MATTERS**

***Other Information***

1. Board Self-Evaluation
2. Overview of August Meeting Items

*President Update*

*Comments by the Chair*

1. Appoint Nominating Committee

*Adjournment*



# BOARD OF TRUSTEES

## Finance Committee Agenda

Date & Time: Monday, June 1, 2026, 9:00 AM ET

Location: **Lee Main Campus, Dennis A. Wicker Civic & Conference Center, Executive Boardroom**

**Committee Members:** Jamie Kelly (Chair), Karen Howard, Chet Mann, Thomas Womble, Julian Philpott (*ex officio*)

---

### Consent Agenda

1. Approve Finance Committee Meeting Minutes, April 2026
2. Receive Finance Reports for Period Ending April 30, 2026
3. Receive Foundation Revenue Report
4. Approve Grants in Development Report
5. Approve TDA MOU for 2026-2027
6. Approve Fiscal Year 2026-2027 Fee Schedule with 20% Increase to Civic Center Rental Rates [**Revised 6/1/2026**]
7. Receive Contribution-Based Cap Legislation Letters with Additional May 2026 Letter [**Revised 6/1/2026**]
8. Approve Amendment to Policy 2.2.3 - Facility Use
9. Approve Staff to Enter Into Vending Contracts with Recommended Vendors Under Structures Substantially Similar to Current Arrangements with Possible One-Year Micromarket Pilot [**Revised 6/1/2026**]

### Full Board Agenda

No Agenda Items [**Revised 6/1/2026**]

### For Information Only

1. Update on Disposal of CDL Truck and Trailer Equipment

**Consent Agenda**

*Action: Approve and receive consent agenda items.*

**1. Approve Finance Committee Meeting Minutes, April 2026**

The college staff has prepared the [April 2026 Finance Committee Meeting Minutes](#) for approval.

**2. Receive Finance Reports for Period Ending April 30, 2026**

<b>CENTRAL CAROLINA COMMUNITY COLLEGE STATE BUDGET REPORT APRIL 30, 2026</b>				
<b>CURRENT EXPENSE</b>	<b>ALLOTMENT FOR YEAR</b>	<b>EXPENDITURES THIS YEAR</b>	<b>BUDGET BALANCE</b>	<b>PERCENT OF BUDGET EXPENDED</b>
EXECUTIVE MANAGEMENT	\$ 1,753,023.00	\$ 1,364,431.58	\$ 388,591.42	78%
FINANCIAL SERVICES	2,365,857.00	1,196,317.10	\$ 1,169,539.90	51%
GENERAL ADMINISTRATION	2,927,410.00	2,272,926.48	\$ 654,483.52	78%
INFORMATION SYSTEMS	1,775,684.00	1,372,533.38	\$ 403,150.62	77%
INSTRUCTION - CURRICULUM	20,698,117.00	16,762,521.83	\$ 3,935,595.17	81%
INSTRUCTION - NON-CURRICULUM	6,054,864.00	4,391,390.60	\$ 1,663,473.40	73%
ACADEMIC SUPPORT	4,836,423.00	3,990,674.39	\$ 845,748.61	83%
STUDENT SUPPORT	4,067,858.00	3,298,355.81	\$ 769,502.19	81%
<b>TOTAL CURRENT EXPENSE</b>	<b>\$ 44,479,236.00</b>	<b>\$ 34,649,151.17</b>	<b>\$ 9,830,084.83</b>	<b>78%</b>
<b><u>CAPITAL OUTLAY</u></b>				
EQUIPMENT	\$ 2,243,171.00	\$ 1,143,220.27	\$ 1,099,950.73	51%
INSTRUCTIONAL RESOURCES	79,962.00	48,941.13	\$ 31,020.87	61%
940 CAT/GRANT EQUIPMENT	16,297.00	16,296.10	\$ 0.90	100%
945 BIOBETTER	228,775.00	75,542.76	\$ 153,232.24	33%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 2,568,205.00</b>	<b>\$ 1,284,000.26</b>	<b>\$ 1,284,204.74</b>	<b>50%</b>
<b>TOTAL CURRENT EXPENSE &amp; CAPITAL OUTLAY</b>	<b>\$ 47,047,441.00</b>	<b>\$ 35,933,151.43</b>	<b>\$ 11,114,289.57</b>	<b>76%</b>

**CENTRAL CAROLINA COMMUNITY COLLEGE**

**STATE BUDGET TRANSFERS**

**APRIL 30, 2026**

	<b>4/30/2026</b>	<b>3/31/2026</b>		
EXECUTIVE MANAGEMENT	\$ 1,753,023.00	\$ 1,736,862.00	\$ 16,161.00	Budget Revision
FINANCIAL SERVICES	2,365,857.00	2,818,013.00	\$ (452,156.00)	Budget Revision
GENERAL ADMINISTRATION	2,927,410.00	2,747,721.00	\$ 179,689.00	Budget Revision
INFORMATION SYSTEMS	1,775,684.00	1,612,082.00	\$ 163,602.00	Budget Revision
INSTRUCTION - CURRICULUM	20,698,117.00	20,724,469.00	\$ (26,352.00)	Budget Revision
INSTRUCTION - NON-CURRICULUM	6,054,864.00	5,894,119.00	\$ 102,970.00	Budget Revision
			\$ 57,775.00	Customized Training
ACADEMIC SUPPORT	4,836,423.00	4,818,842.00	\$ 17,581.00	Budget Revision
STUDENT SUPPORT	4,067,858.00	4,059,653.00	\$ 5,000.00	Finish Line Grant
			\$ 4,700.00	Child Care
			\$ (1,495.00)	Budget Revision
<b>TOTAL CURRENT EXPENSE</b>	<b>\$ 44,479,236.00</b>	<b>\$ 44,411,761.00</b>	<b>\$ 67,475.00</b>	
<b><u>CAPITAL OUTLAY</u></b>				
EQUIPMENT	\$ 2,243,171.00	\$ 2,243,171.00	\$ -	
INSTRUCTIONAL RESOURCES	79,962.00	79,962.00	-	
940 CAT/GRANT EQUIPMENT	16,297.00	16,297.00	-	
945 BIOBetter	228,775.00	228,775.00	-	
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 2,568,205.00</b>	<b>\$ 2,568,205.00</b>	<b>\$ -</b>	
<b>TOTAL CURRENT EXPENSE AND CAPITAL OUTLAY</b>	<b>\$ 47,047,441.00</b>	<b>\$ 46,979,966.00</b>	<b>\$ 67,475.00</b>	

**CENTRAL CAROLINA COMMUNITY COLLEGE  
COUNTY BUDGET REPORTS  
APRIL 30, 2026**

**LEE COUNTY BUDGET REPORT**

CURRENT EXPENSE	BUDGET FOR YEAR	EXPENDITURES THIS YEAR	BUDGET BALANCE	PERCENT OF BUDGET EXPENDED
PLANT MAINTENANCE & OPERATIONS	\$ 4,120,696.00	\$ 3,089,412.61	1,031,283.39	75%
GENERAL ADMINISTRATION	540,386.00	409,186.13	131,199.87	76%
<b>TOTAL CURRENT EXPENSE</b>	<b>\$ 4,661,082.00</b>	<b>\$ 3,498,598.74</b>	<b>\$ 1,162,483.26</b>	<b>75%</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 296,000.00</b>	<b>\$ 527,421.64</b>	<b>\$ (231,421.64)</b>	<b>178%</b>
<b>TOTAL CURRENT EXPENSE &amp; CAPITAL OUTLAY</b>	<b>\$ 4,957,082.00</b>	<b>\$ 4,026,020.38</b>	<b>\$ 931,061.62</b>	<b>81%</b>

**CHATHAM COUNTY BUDGET REPORT**

CURRENT EXPENSE	BUDGET FOR YEAR	EXPENDITURES THIS YEAR	BUDGET BALANCE	PERCENT OF BUDGET EXPENDED
PLANT MAINTENANCE & OPERATIONS	\$ 1,287,223.00	\$ 950,717.27	\$ 336,505.73	74%
GENERAL ADMINISTRATION	409,562.00	252,023.52	\$ 157,538.48	62%
<b>TOTAL CURRENT EXPENSE</b>	<b>\$ 1,696,785.00</b>	<b>\$ 1,202,740.79</b>	<b>\$ 494,044.21</b>	<b>71%</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 150,000.00</b>	<b>\$ 91,941.28</b>	<b>\$ 58,058.72</b>	<b>61%</b>
<b>TOTAL CURRENT EXPENSE &amp; CAPITAL OUTLAY</b>	<b>\$ 1,846,785.00</b>	<b>\$ 1,294,682.07</b>	<b>\$ 552,102.93</b>	<b>70%</b>

**HARNETT COUNTY BUDGET REPORT**

CURRENT EXPENSE	BUDGET FOR YEAR	EXPENDITURES THIS YEAR	BUDGET BALANCE	PERCENT OF BUDGET EXPENDED
PLANT MAINTENANCE & OPERATIONS	\$ 1,651,111.00	\$ 1,198,411.39	\$ 452,699.61	73%
GENERAL ADMINISTRATION	240,084.00	187,505.61	52,578.39	78%
<b>TOTAL CURRENT EXPENSE</b>	<b>\$ 1,891,195.00</b>	<b>\$ 1,385,917.00</b>	<b>\$ 505,278.00</b>	<b>73%</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 200,000.00</b>	<b>\$ 32,780.00</b>	<b>\$ 167,220.00</b>	<b>16%</b>
<b>TOTAL CURRENT EXPENSE &amp; CAPITAL OUTLAY</b>	<b>\$ 2,091,195.00</b>	<b>\$ 1,418,697.00</b>	<b>\$ 672,498.00</b>	<b>68%</b>

**CENTRAL CAROLINA COMMUNITY COLLEGE  
INVESTMENT ASSET ACCOUNT  
APRIL 30, 2026**

MALPRACTICE INSURANCE	\$ 10,680.97
CPR CARDS	1,539.26
EXCESS FEES	319,475.94
MOTORCYCLE SAFETY	16,242.92
AUTOBODY FEE	223.89
LOST REVENUE	148,177.36
CAMPUS SECURITY FEE	164,602.84
DE FEE	612,174.66
CONSTRUCTION LIVE PROJECTS	26,702.44
CON ED SELF SUPPORT	12,084.88
COMMUNITY SERVICE FEES	114,167.70
CON ED ACTIVITY FEES	5,867.16
OVERHEAD RECEIPTS 25%	25,293.35
CIVIC CENTER	31,808.56
OVERHEAD RECEIPTS 75%	61,640.76
ESTC RENTAL	12,821.65
PITTSBORO RENTAL	6,631.59
INDIRECT COST - GRANTS	311,933.22
MISC SCHOLARSHIPS	106,809.72
AD NURSING	39,438.53
PATRON FEES	113,926.39
SMALL BUSINESS LEE	6,035.76
SMALL BUSINESS CHATHAM	1,535.86
CLEARWIRE	79,610.21
BOOKSTORE	399,855.55
VENDING	106,809.72
EMERGENCY LOAN FUNDS	6,909.78
COUNTY	1,095,885.28
LOCAL CAPITAL	132,144.93
	<b>\$ 3,971,030.88</b>

**CENTRAL CAROLINA COMMUNITY COLLEGE  
DENNIS WICKER CIVIC CENTER BUDGET REPORT  
APRIL 30, 2026**

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	
MOTEL TAX	\$ 307,000.00	\$ 276,348.56	90%
LEE COUNTY CURRENT ALLOCATION	64,930	54,108.30	83%
SANFORD TOURISM DEVELOPMENT		8,866.60	
RENTAL INCOME	215,000	168,473.06	78%
INTEREST REVENUE	1,350	1,115.75	83%
<b>TOTAL REVENUE</b>	<b>\$ 588,280.00</b>	<b>\$ 508,912.27</b>	<b>87%</b>
<b>EXPENSES</b>			
SALARIES - FT	\$ 171,789.00	\$ 145,150.00	84%
SALARIES - PT	110,000	94,867.07	86%
SOCIAL SECURITY	22,100	17,210.56	78%
RETIREMENT	41,289	35,422.87	86%
LONGEVITY	1,900	1,799.82	95%
MEDICAL INSURANCE	25,185	21,249.90	84%
OTHER INSURANCE	371	248.76	67%
LAWNS AND GROUNDS SERVICES	300	-	0%
MISCELLANEOUS SERVICE CONTRACTS	840	332.73	40%
OTHER CONTRACTED SERVICES	1,260	1,260.00	100%
JANITORIAL SERVICES AGREEMENTS	7,250	1,268.42	17%
ENGINEERING SERVICES	500		0%
WASTE REMOVAL/RECYCLING SVCS	5,000	1,324.21	26%
SECURITY SERVICE AGREEMENTS	1,500	705.33	47%
PEST CONTROL SVCS AGREEMENTS	1,800	750.00	42%
CLOTHING AND UNIFORMS	-	413.19	
CUSTODIAL SUPPLIES	7,000	6,388.06	91%
MAINTENANCE SUPPLIES	12,946	2,531.44	20%
REPAIR SUPPLIES	-	2,296.54	
GROUNDS SUPPLIES	250	103.58	41%
OFFICE SUPPLIES	500	1,138.54	228%
OTHER SUPPLIES	2,000	1,288.37	64%
TELEPHONE	1,000	369.39	37%
ISP CHARGES	750	726.02	97%
CELL PHONE	600	496.32	83%
HEAT	16,000	16,585.13	104%
WATER	5,000	4,295.77	86%
ELECTRICITY	100,000	78,779.86	79%
EQUIPMENT REPAIRS	8,000	27,974.40	350%

**CENTRAL CAROLINA COMMUNITY COLLEGE  
DENNIS WICKER CIVIC CENTER BUDGET REPORT  
APRIL 30, 2026**

REPAIRS - GROUNDS EQUIPMENT	100	204.34	204%
FACILITIES REPAIRS	5,000	6,746.23	135%
MAINT. AGREEMENT	15,000	11,141.58	74%
<b>EXPENSES (CONT)</b>	<b>BUDGET</b>	<b>ACTUAL</b>	
ELECTRONIC PROCESSING FEE	5,000	3,016.29	60%
BANK SERVICE CHARGES	4,500	2,690.67	60%
ADVERTISING	1,000	1,669.14	167%
OTHER CURRENT EXPENSE	3,000	1,531.34	51%
EQUIPMENT RENTAL	5,000	4,021.10	80%
REGISTRATION FEES	250	250.00	100%
MEMBERSHIPS AND DUES	300	300.00	100%
OTHER EQUIPMENT	-	35,301.91	
NON-CAPITALIZED EQUIPMENT	4,000	17,577.78	439%
NON-CAPITALIZED EQUIPMENT - HIGH RISK	-	1,027.20	
REPLACEMENT EQUIPMENT		2,055.00	
<b>TOTAL EXPENSES</b>	<b>\$ 588,280.00</b>	<b>\$ 552,508.86</b>	<b>94%</b>
<b>REVENUE OVER EXPENSES (TO DATE)</b>			<b>\$ (43,596.59)</b>

**CENTRAL CAROLINA COMMUNITY COLLEGE  
EXPENDITURES FOR GOOD OF SCHOOL  
JULY 1, 2025 - APRIL 30, 2026**

<b><u>STUDENT RELATED</u></b>	
INSTRUCTIONAL SUPPLIES	\$ 80.74
ADVISORY MEETINGS	2,250.21
OTHER CURRENT EXPENSES	4,984.86
FACTS PROCESSING FEE	28,884.00
ICR PROCESSING FEE	517.36
GRADUATION	103.98
SCHOLARSHIP LUNCHEON	7,511.03
SPECIAL EVENT	468.18
TITLE IX	4,320.00
STUDENT CULTURAL ENRICHMENT	3,026.00
OTHER INSURANCE	340.00
<b>TOTAL STUDENT RELATED</b>	<b>\$ 52,486.36</b>
<b><u>PUBLIC RELATED</u></b>	
PUBLIC RELATIONS	\$ 1,774.63
LAUNDRY SERVICE AGREEMENTS	4,000.00
OTHER CONTRACTED SERVICES	-
REGISTRATION FEES	-
FOOD	-
IN-OF-STATE ALL TRAVEL	-
OUT-OF-STATE ALL TRAVEL	-
BOARD OF TRUSTEE EXPENSES	-
SACS/QEP EXPENSES	500.00
BANK SERVICE CHARGES	5,381.36
EMPLOYEE FLOWERS/RETIREMENT	-
MEETINGS	220.00
OTHER CURRENT EXPENSES	4,961.93
<b>TOTAL PUBLIC RELATED</b>	<b>\$ 16,837.92</b>
<b>GRAND TOTAL</b>	<b>\$ 69,324.28</b>

### 3. Receive Foundation Revenue Report

Designations	3rd Quarter	Current YTD
Endowment Additions	\$ 49,986.21	\$ 247,977.52
Total Restricted	\$ 128,125.11	\$ 1,960,781.67
Total Unrestricted	\$13,999397	\$ 63,347.48
<b>TOTAL REVENUES:</b>	<b>\$ 192,111.29</b>	<b>\$ 2,272,106.67</b>

### 4. Approve Grants in Development Report

The report on grant and strategic initiatives in development is [attached here](#).

For more information on Grants, please see the Monthly Office of Grants and Strategic Initiatives Reports for [November](#), [December](#), [January](#), [February](#), [March](#), and [April](#).

### 5. Approve TDA MOU for 2026-2027

College staff has worked with TDA staff to develop the [TDA-CCCC MOU for 2026-2027](#). The terms of the MOU are identical to the previous year, with the budget updated to reflect projects for 2026-2027.

### 6. Approve Fiscal Year 2026-2027 Fee Schedule with 20% Increase to Civic Center Rental Rates [Revised 6/1/2026]

The college staff has prepared the proposed [fee schedule for Fiscal Year 2026-2027](#). This fee schedule also includes rental rates for the Dennis A. Wicker Civic and Conference Center, with three fee structures being presented: 1) maintaining current rates, 2) increasing rates by 4%, and 3) increasing rates by 5%. Not reflected in this schedule is a new Civic Center non-waivable fee being proposed by staff to cover music licensing costs; if approved, staff would review projected revenues against projected costs to determine a reasonable fee rate.

As part of this approval, staff requests that the Finance Committee indicate 1) what rental rate increase should be applied, if any, and 2) if a reasonable, non-waivable music license fee may be added to the rental rate schedule, with said rate to be determined by staff based on projected revenues and costs.

**The Finance Committee has recommended that the College move forward with a 20% increase in Civic Center rental rates to help cover the anticipated costs associated with music licensing requirements and inflation.**

### 7. Receive Contribution-Based Cap Legislation Letters with Additional May 2026 Letter [Revised 6/1/2026]

The State Treasurer, as part of his duties to manage the NC Total Retirement Plan, sends state agencies a monthly report detailing the legislation relating to the practice of “pension spiking”.

The Chief Financial Officer is required to share these letters with the President of the College and the Board of Trustees. You may review these reports and letters here:

[July 2025](#)

[December 2025](#)

[August 2025](#)

[February 2026](#)

[September 2025](#)

[March 2026](#)

[October 2025](#)

[April 2026](#)

[November 2025](#)

[May 2026](#)

## **8. Approve Amendment to Policy 2.2.3 - Facility Use**

Staff is proposing that [Policy 2.2.3 - Facility Use](#) be amended to allow revenues generated by the renting of the Powell Hall gymnasium to be used by the College's athletics programs.

## **9. Approve Staff to Enter Into Vending Contracts with Recommended Vendors Under Structures Substantially Similar to Current Arrangements with Possible One-Year Micromarket Pilot [Revised 6/1/2026]**

*Action: Approve Staff to Enter Into Vending Contracts with Recommended Vendors Under Structures Substantially Similar to Current Arrangements with Possible One-Year Micromarket Pilot*

After completing negotiations with the recommended vendors, it became apparent that instituting the micromarket concepts would have an extremely negative effect on commission revenue. Given the College's reliance on commission revenue for a variety of activities that support College employees, students, and Board operations, staff is recommending to enter into vending structure substantially similar to the current structure:

1. Standard drink vending machines are currently serviced by Coca-Cola.
2. Standard food vending machines are currently serviced by Canteen.

Staff will continue to explore alternative means to provide a wider variety of food options on campus.

## **Full Board Agenda**

No Agenda Items **[Revised 6/1/2026]**

## **For Information Only**

### **1. Update on Disposal of CDL Truck and Trailer Equipment**

Staff was able to dispose of the vast majority of its CDL trucks and trailers by selling the equipment to other community colleges in the system. The College's remaining inventory includes three lots that will need to be disposed of:

1. Functioning CDL Trucks (Est. Val. \$7,500)
  - a. 2007 International CVS2T L9427

2. Scrap Trucks (Est. Val. \$15,000)
  - a. 2014 Freightliner Cascadia 125 CA12542DC
  - b. 2015 Kenworth T680
3. Functioning Specialty Trucks (Est. Val. \$5,000)
  - a. Custom 2012 Jenkins Mobile Hospitality Trailer

Staff will be pursuing the sale or other disposal of these assets in accordance with statute, regulations, and policy. Given that the value of the lots is less than \$30,000, no Board action is needed.



# BOARD OF TRUSTEES

## Building & Grounds Committee Agenda

Date & Time: Monday, June 1, 2026, 10:30 AM ET

Location: **Lee Main Campus, Dennis A. Wicker Civic & Conference Center, Executive Boardroom**

**Committee Members:** Jim Womack (Chair), John Bonardi, Brooks Matthews, Charissa Moore, Julian Philpott (*ex officio*)

---

### Consent Agenda

1. Approve Building & Grounds Committee Meeting Minutes, April 2026
2. Approve Lease Amendment to Chatham Health Sciences for Book Kiosks

### Full Board Agenda

1. Approve Form 3-1 New Project: Miriello Building Interior Renovation
2. Adopt Resolution Finding a Critical Need for Renovation of Specific Space at Moore Center & Authorize Staff to Pursue Renovation Through Public-Private Partnership

### For Information Only

1. Major Capital Project Updates
2. Security Updates

## **Consent Agenda**

*Action: Approve and receive consent agenda items.*

### **1. Approve Building & Grounds Committee Meeting Minutes, April 2026**

The college staff has prepared the [April 2026 Building & Grounds Committee Meeting Minutes](#) for approval.

### **2. Approve Lease Amendment to Chatham Health Sciences for Book Kiosks**

Chatham County has proposed an [amendment to the lease](#) for Chatham Health Sciences that will allow it to place and utilize book kiosks for its library.

## **Full Board Agenda**

### **1. Approve Form 3-1 New Project for Miriello Building Interior Renovation**

*Action: [Approve Form 3-1 New Project](#) for Miriello Building Interior Renovation project.*

The Miriello Building on the Harnett Main Campus in Lillington (completed and occupied in 1998) has reached the age where renovations are needed to maintain the appearance, safety, and functionality of the facility. This project includes a range of interior upgrades, including new paint, flooring, ceiling tiles, and fire alarm system components; replacements of plumbing fixtures and furniture; and upgrades to front-of-room IT infrastructure and equipment. Approximately 14,000 square feet of assignable area comprise the scope of this project. These upgrades will ensure the building is maintained to an appropriate safety standard and sufficiently equipped to serve its designated purposes for the next several decades. *NOTE: Central Carolina Community College has delegated authority on capital projects with budgets of less than \$2,000,000; therefore, this project is not subject to SCO oversight.*

### **2. Adopt Resolution Finding a Critical Need for Renovation of Specific Space at Moore Center & Authorize Staff to Pursue Renovation Through Public-Private Partnership**

By adopting [this resolution](#), the Board authorizes College staff to develop programming requirements and solicit a request for qualifications as prescribed by NCGS § 143-128.1C. Staff shall bring responses to the request for qualifications before the Board at its next meeting for approval and further action in line with statutory requirements.

## **For Information Only**

### **1. Major Capital Projects Updates**

#### **Moore Center – Bioprocessing Building Renovation**

Interior trim is currently being installed; interior finishes are scheduled for the end of May. Approximately 85% of the project was complete as of May 21st, and the project is currently on schedule for completion in late June 2026.

## **Moore Center – Main Building Renovation – Phase 1**

State Construction Office (SCO) provided feedback on Construction Documents submitted by the Hobbs Architects team. In mid-May, the Hobbs team submitted responses to SCO feedback. As of this writing, Hobbs anticipates resolution of remaining questions of clarification by early June. The college expects the Construction Manager at Risk (CM@R) firm Samet/Sanford to have a finalized Guaranteed Maximum Price (GMP) within a similar timeframe so that construction bid packages can be initiated and evaluated by the CM@R later in the summer.

## **2. Security Updates**

Continued staff professional development and safety preparedness efforts through participation in Bloodborne Pathogens Training, replacement of expired Narcan supplies, and CPR training conducted for several security officers.



# BOARD OF TRUSTEES

## Personnel Committee Agenda

Date & Time: Monday, June 1, 2026, Noon ET

Location: **Lee Main Campus, Dennis A. Wicker Civic & Conference Center, Executive Boardroom**

**Committee Members:** Chip Post (Chair), James Crawford, Genia Morris, Jerry Pedley, Julian Philpott (*ex officio*)

---

### Consent Agenda

No Agenda Items

### Full Board Agenda

No Agenda Items

### For Information Only

No Agenda Items

**Consent Agenda**

No Agenda Items

**Full Board Agenda**

No Agenda Items

**For Information Only**

No Agenda Items



## **BOARD OF TRUSTEES**

### **Programs & Student Supports Committee Agenda**

Date & Time: Monday, June 1, 2026, 1:30 PM ET

Location: **Lee Main Campus, Dennis A. Wicker Civic &  
Conference Center, Executive Boardroom**

**Committee Members:** Pat Kirkman (Chair), James Crawford, Gladys McAuley, Taylor Vorbeck, Julian Philpott (*ex officio*)

---

#### **Consent Agenda**

1. Approve Program & Student Supports Committee Meeting Minutes, April 2026
2. Approve Curriculum Review Committee Actions, April 2026

#### **Full Board Agenda**

No Agenda Items

#### **For Information Only**

1. Curriculum Updates
2. Continuing Workforce Education Report
3. Student Services Updates
4. Student Onboarding and Advising Report
5. Accreditation Updates

## **Consent Agenda**

*Action: Approve and receive consent agenda items.*

### **1. Approve Programs & Student Supports Committee Meeting Minutes, April 2026**

The college staff has prepared the [April 2026 Programs & Student Supports Committee Meeting Minutes](#) for approval

### **2. Approve Curriculum Review Committee Actions, April 2026**

The College staff has prepared the [April 2026 Curriculum Review Committee minutes](#) for approval.

## **Full Board Agenda**

No Agenda Items

## **For Information Only**

### **1. Curriculum Updates**

#### **Career Community Updates**

##### **Health Sciences**

- The Physical Therapist Assistant program graduated its first cohort of 16 students this month. Ten students have been offered a job, contingent on passing the licensure exam. Four PTA graduates have already passed the licensure exam, and the rest will test in July, the next time the exam is offered.

##### **Professional Services**

- CCCC's Early Childhood Academies graduated 48 students in May. Our Early Childhood Academy in Spanish enrolled 24 students who started on May 4.
- Five students completed the Elementary Education Residency Licensure Certificate, and 15 students are enrolled for the fall.

#### **Center for Organizational Excellence Updates**

- Thirty-two employees benefited from the Employee Tuition Assistance Program this year, with 24 receiving up to \$1,000 in tuition reimbursement and eight employees taking advantage of the college's new benefit, allowing employees to take one CCCC class per semester at no cost.
- Distance Education staff have completed the first part of a three-part administrator training series in preparation for CCCC's transition to Canvas. The college will receive its Canvas instance this summer, with faculty training scheduled to begin in the fall. We plan to transition entirely to Canvas for Summer 2027 classes.
- CCCC's Workforce Continuing Education Training Catalog is now live in Coursedog, providing improved search functionality, navigation, and real-time updates for students and community members exploring workforce training opportunities. The CCP catalog will be rolled out for Fall 2027.

## 2. Continuing Workforce Education Report

### Customized Training

- Currently, there are 16 active projects serving two (2) businesses in Chatham County, three (3) in Harnett County, and eleven (11) in Lee County. The total value of the training portfolio is \$2.7 million.
- From July 2025 through December 2025, a total of 1,966 (duplicated) employees participated in training, representing 1,681.5 instructional hours.
- In addition, three new projects are in the pipeline, representing one (1) business in Chatham County and two (2) businesses in Lee County.
- Manufacturing Day – Friday, October 2<sup>nd</sup> from 9 AM – 2 PM

### Workforce Continuing Education

#### *Continuing Education*

- New 300-hour paralegal certification course launched in collaboration with CU Business Technologies program.
- New leadership within CE Healthcare – Joyce Hamilton-Fleming has joined as the Nurse Aide I coordinator and is leading CCCC towards a significant increase in Nurse Aide I enrollment.

#### *EMS*

- Launched the largest EMT class in CCCC history on May 18 with 55 students—a single cohort that exceeds the total annual enrollment of any of the past eight years.

#### *Fire and Rescue*

- Groundbreaking event for the Harnett Fire Tower held on May 26<sup>th</sup>
- Pre-design efforts towards the new Fire/EMS building at ESTC leveraging Congressionally Directed allocation supported by Senator Tillis

#### *Law Enforcement In-Service Training*

- Successful delivery of the Law Enforcement General Instructor course for the first time in six years.

### Workforce Special Programs

#### *Microelectronics & Nanomanufacturing Certificate Program (MNCP)*

- Cohort Completion: Successfully concluded the second cohort in April via our partnership with Penn State, NC State, and NC A&T.
- Performance Metrics: Achieved an 86% completion rate, with the North Carolina node significantly outperforming historical benchmarks for new program nodes in both enrollment and retention.

- Future Growth: Applications are currently being processed for the upcoming Fall 2026 cohort.

#### *AdvanceNC Updates*

- Executive Leadership: Welcomed Christie Gragnani-Woods (Bank of America Leader on Loan) as Strategy Consultant for an 18-month residency. Her focus includes strategy refinement, model operationalization, and ecosystem enhancement.
- Grant Award: Secured \$50,000 from Duke Energy to support a full-time Project Manager position, critical for sustaining initiative momentum.

### **Workforce Strategic Initiatives Update**

#### *Maintenance Technician Apprenticeship*

- GKN officially joined with two more companies in the pipeline
- New Apprenticeship Director, Heather McKenzie, starts June 1. Heather brings experience with supporting CCCC's CAT Apprenticeship and is excited to grow our Apprenticeship pathways.

#### *Workforce Pell*

- State and Federal guidelines are anticipated to be officially published in the next few weeks. Our internal approach is to identify 1-3 well-aligned continuing education courses to launch Workforce Pell and then grow our offerings.

## **3. Student Services Updates**

### **Financial Aid**

#### ***2025-2026***

**Total FAFSA's Rec'd for 2025-2026:** 9,402 (unduplicated: 6,727), **Pell Eligible:** 4,936

**Total Federal Pell Funds Disbursed:** \$8,860,129

**Total Next NC/State Funds Disbursed:** \$397,855

We have disbursed for all sessions except Summer 2026, which will take place on June 18th. Estimated Federal Pell Funds to be disbursed for SU26: \$1,468,022 Estimated Next NC/State Funds to be disbursed for SU26: \$51,990

#### ***2026-2027***

\*\*FAFSA's for 2026-2027 are currently paused due to a mandatory update required by all colleges before they can be imported/processed. While no ETA has been provided, we anticipate this will be completed in the next few weeks.

Prior to the pause, we began importing for the 2026-2027 period. Please see the totals for now. No funds for 2026-2027 will be disbursed until mid-September. Totals below only show awarded amounts to date.

**Total FAFSA's Rec'd for 2026-2027:** 5,336 (unduplicated: 4,558), **Pell Eligible:** 3,396

**Total Federal Pell Funds Awarded:** \$8,860,129

**Total Next NC/State Funds Awarded:** \$397,855

## **Veterans Affairs**

For Summer 2026, we have approximately 180 Military Affiliated Students enrolled. This is only 15 fewer than last summer's enrollment.

There were 37 Military Affiliated Students who completed their Program of Study and graduated at the end of the Spring semester.

## **Accessibility Services**

Our office has approximately 20 students in our summer caseload. Traditionally, that number will end up somewhere between 40 and 50 cases for the summer.

OCR scanning attachments have been added at LMC, HMC, and CMC. Amanda Carter and our office arranged this to be in compliance with the new digital content accessibility standards. A few weeks ago, the compliance deadline was extended by another year, so this puts us well ahead of the deadline by April 2027.

## **Library Report**

### ***Instruction***

Librarians are currently embedded in 31 ENG 111, ENG 112, PSY 150, and SOC 210 courses.

### ***Programming & Outreach***

- “Be a Good Neighbor: Volunteer Fair”: Conducting outreach to nonprofit volunteer organizations throughout the community for a volunteer fair event, which will be hosted in September across all three main campuses in celebration of Be a Good Neighbor Month and America250.
- Summer Reading Challenge sign-ups are open through June 12, with the challenge running through July 31.
- The Faculty & Staff Short Story Book Club will continue meeting monthly throughout the summer.

## 4. Student Onboarding and Advising Report

### Enrollment and Onboarding

- Summer 2026 enrollment is not finalized at this time, but we are projecting a 3-5% increase over Summer 2025, when we set a summer enrollment record.
- We continue to monitor Fall 2026 enrollment; we are still striving to reach an enrollment goal of 7000 curriculum students; we are more than 60% towards this goal.
- The revised FAFSA form is easier to complete; in addition, more students are now eligible, which is likely contributing to enrollment gains.
- Applications for K14/Promise are up over 25% compared to Spring 2025. Promise Plus (Chatham County only) has thus far received 22 applications and interest in the program is growing.

### Title III

- We are in the final six months of Title III: NAVIGATE (ending Sept. 30, 2026), focusing on the long-term sustainability of improved onboarding and advising processes.
- Closing projects include finalizing the Enrolled Student email campaign, scanning transcripts, and implementing automated advisor assignments to ensure these efficiencies continue post-grant.
- Slate use is continuing to expand; it is being actively used to support our new Boost application and communication processes, and professional development will be offered for the college around optimizing Slate use.

### Athletics

- Women's Volleyball and Men's Basketball had over a 3.0 team GPA to qualify for the NJCAA All-Academic Team. 15 student-athletes qualified for All-Academic (3.0 GPA or better)
- We have had a strong recruiting period and have received commitments from multiple student-athletes for soccer, volleyball, and basketball for 2026-2027.
- Ma'Kyri Butler is committed to play at Division II Elizabeth City State University

## 5. Accreditation Updates

### SACSCOC Communications

#### February 2026

- Received SACSCOC approval for the closure of the Dunn Center.

- Officially notified SACSCOC of the College's intent to pursue a change in institutional accreditation to the Higher Learning Commission (HLC) and informed the Commission that the College does not plan to participate in the 2028 Reaffirmation process.

### March 2026

- Received formal acknowledgment from SACSCOC regarding the College's decision not to participate in the 2028 Reaffirmation process. SACSCOC also granted the College a one-year extension option for reaffirmation should the institution choose to continue accreditation with SACSCOC.
- Received SACSCOC approval for the closure of the Paralegal Technology curriculum program.
- Received SACSCOC approval for the closure of the Certificate in Nurse Aide program.

These actions reflect the College's continued commitment to maintaining compliance with accreditation requirements while preserving flexibility as long-term accreditation strategies are evaluated.

### **Higher Learning Commission (HLC) Update**

The College continues to make steady progress toward potential accreditation with the Higher Learning Commission (HLC).

- Submitted the Preliminary Peer Review to HLC in March 2026. We received positive feedback from the review and are moving forward accordingly.
- Eight representatives from the College attended the HLC Annual Conference, where they gained valuable insight into HLC accreditation standards, expectations, and institutional best practices.
- Participants returned with an enhanced understanding of the accreditation process and renewed momentum to support the College's transition efforts.

### **Next Steps**

The next phase of the process will focus on development of the HLC Assurance Argument, the institution's comprehensive accreditation narrative, which is scheduled for submission during the Spring 2027 semester.

To support this work, the College is establishing four cross-functional accreditation teams aligned with HLC's Criteria. These teams will:

- Lead narrative development efforts
- Encourage broad institutional engagement
- Support review, assessment, and quality assurance throughout the accreditation process