The College is committed to providing students, faculty and staff a safe and healthy work environment. As required by federal and state laws and regulations, the College's written Hazard Communication Program and Chemical Hygiene Plan shall be available to all employees, their designated representatives, and local, state, and federal occupational safety and health authorities.

A copy of the written Hazard Communication Program and the Chemical Hygiene Plan, as well as an inventory of all chemicals on campus, and the safety data sheets for those chemicals, are located in the Office of the Safety Coordinator.

In complying with OSHA's Hazard Communications Standard, the College shall, among other things:

1. Develop a list of chemicals maintained on campus,
2. Label all containers that contain hazardous materials,
3. Keep Material Safety Data Sheets ("MSDS") and Safety Data Sheets ("SDS") on file and available on request, and
4. Implement a training program to ensure that employees who may come into contact with hazardous materials are aware of said materials and appropriate handling techniques.

In addition, the College shall not accept any donations of hazardous materials or chemicals. All hazardous materials and chemicals purchased by the College must be labeled with the following information:

- Identity of the hazardous material/chemical,
- Appropriate hazard warning, and
- Name and address of the manufacturer, importer, or other responsible party.

REFERENCES

Statutory References	None
Regulatory References	29 CFR 1910.1200, 29 CFR 1910 Subpart Z
Relevant Guidance	None
Policy Manual Cross-References	None

POLICY HISTORY

February 10, 2026	Adopted.