I. EMPLOYEE DEVELOPMENT PLANS AND EVALUATIONS..... 1
II. PRESIDENT'S EVALUATION.....1

I. EMPLOYEE DEVELOPMENT PLANS AND EVALUATIONS

An employee development and evaluation process shall be established to ensure relevant feedback between faculty and staff and the respective supervisors. This evaluation procedure shall be designed and is intended to offer suggestions for improvement and develop strategies for the attainment of specific goals or the revision of related processes.

All employees will be evaluated per procedures determined by the Human Resources department. The Human Resources department will be responsible for coordinating and monitoring the evaluation process and may implement a timeline for the evaluation process.

Performance Appraisal and Professional Development plan and Performance Improvement Plans will be retained in the personnel file.

Supervisors may only use evaluation instruments that have been approved by the Human Resources Office. The President may use a different evaluation instrument and procedures when evaluating employees reporting directly to the President; however, these employees shall be evaluated annually.

II. PRESIDENT'S EVALUATION

The President's evaluation shall be governed by Policy 3.1.9 - President - Hiring and Duties.

REFERENCES

Statutory References	None
Regulatory References	1C SBCCC 300.2
Relevant Guidance	None

Policy Manual Cross-References	Referencing: ● Policy 3.1.9 - President - Hiring and Duties

POLICY HISTORY

January 1, 2025	Adopted.