



Program Planning Guide

Social and Human Services Associate in Applied Science Degree (A45380)

Program Length: 5 semesters

Program Sites: Distance Education, Lee Main Campus

Career Pathway Options: Associate in Applied Science Degree in Social and Human Services

The *Social and Human Services* curriculum prepares students for entry-level positions in institutions and agencies that provide social, community, and behavioral health services. Along with core courses, students take courses that prepare them for specialization in specific human service areas.

Coursework includes the development of professional knowledge, skills, and values in human services. Opportunities for experiential learning allow students to apply knowledge and skills learned in the classroom. Graduates should qualify for positions in government, private, and nonprofit social and human services agencies. Graduates may choose to transfer and continue their education at a variety of colleges and universities. **NOTE: Social and Human Services Courses are taught in 8-week sessions.**

Suggested Course Schedule		Class	Lab	Work	Credits	Notes:
1st Semester (fall)						
ACA 122	Transfer & Career Success	0	2	0	1	
PSY 150	General Psychology	3	0	0	3	
Select two courses from this list for the 1st 8-week session						
HSE 135	Orientation Lab I	0	2	0	1	Must be taken during a student's first semester.
DDT 110	Intellectual/Dev Disabilities	3	0	0	3	
GRO 120	Intro to Gerontology	3	0	0	3	
MHA 140	Intro to Mental Health	3	0	0	3	MHA 140 is best taken in the 8-weeks before MHA 238
SAB 110	Intro to Addiction & Recovery	3	0	0	3	
SWK 113	Cultural Comp and Diversity	3	0	0	3	
Select two courses from this list for the 2nd 8-week session						
HSE 110	Intro to Human Services	2	2	0	3	One required F2F class meeting on Lee Main Campus
HSE 223	Counseling Theories & Skills	3	0	0	3	One required F2F class meeting on Lee Main Campus
MHA 140	Intro to Mental Health	3	0	0	3	MHA 140 is best taken in the 8-weeks before MHA 238
MHA 238	Psychopathology	3	0	0	3	



2nd Semester (spring)						
ENG 111	Writing and Inquiry	3	0	0	3	
Select two courses from this list for the 1st 8-week session						
DDT 110	Intellectual/Dev Disabilities	3	0	0	3	
GRO 120	Intro to Gerontology	3	0	0	3	
MHA 140	Intro to Mental Health	3	0	0	3	MHA 140 is best taken in the 8-weeks before MHA 238
SAB 110	Intro to Addiction & Recovery	3	0	0	3	
SWK 113	Cultural Comp and Diversity	3	0	0	3	
Select two courses from this list for the 2nd 8-week session						
HSE 110	Intro to Human Services	2	2	0	3	One required F2F class meeting on Lee Main Campus
HSE 223	Counseling Theories & Skills	3	0	0	3	One required F2F class meeting on Lee Main Campus
MHA 140	Intro to Mental Health	3	0	0	3	MHA 140 is best taken in the 8-weeks before MHA 238
MHA 238	Psychopathology	3	0	0	3	
3rd Semester (summer)						
COM 110	Intro to Communication	3	0	0	3	
SOC 210	Intro to Sociology	3	0	0	3	
<i>Upon completion students may apply for the Social and Human Services Diploma</i>						
4th Semester (fall)						
BIO 110	Principles of Biology	3	3	0	4	
HSE 220	Case Management	2	2	0	3	One required F2F class meeting on Lee Main Campus
HSE 225	Crisis and Intervention Principles	3	0	0	3	One required F2F class meeting on Lee Main Campus
PSY 241	Developmental Psychology	3	0	0	3	
5th Semester (spring)						
HSE 123	Interview Tech Human Services	2	2	0	3	One required F2F class meeting on Lee Main Campus
HSE 210	Diversity Ethics and Trends	3	0	0	3	
HSE 212	Group Dynamics	3	0	0	3	One required F2F class meeting on Lee Main Campus



PHI 240	Intro to Ethics	3	0	0	3	
WBL 110	World of Work	1	0	0	1	
WBL 110A	World of Work Lab	0	2	0	1	
Total Semester Hours Credit Required for Graduation: 65						

Course Descriptions

DDT 110 Intellectual/Dev Disabilities

Local Corequisite: HSE-135

This course covers intellectual and developmental disabilities. Emphasis is placed on causes of intellectual/developmental disabilities, service provision, and advocacy. Upon completion, students should be able to demonstrate a general knowledge of serving individuals with intellectual/developmental disabilities.

GRO 120 Intro to Gerontology

Local Corequisite: HSE-135

This course introduces the psychological, social, and biological aspects of aging. Emphasis is placed on common mental, social, and physical changes that occur during the aging process. Upon completion, students should be able to recognize the aging process and its psychological, social, and biological aspects.

HSE 110 Intro to Human Services

Local Corequisite: HSE 135

This course introduces the human services field, including the history, agencies, roles, and careers. Topics include personal/professional characteristics, diverse populations, community resources, disciplines in the field, systems, ethical standards, and major theoretical and treatment approaches. Upon completion, students should be able to identify the knowledge, skills, and roles of the human services worker.

HSE 123 Interviewing Techniques for Human Services

This course covers the purpose, structure, focus, and techniques utilized in effective interviewing. Emphasis is placed on observing, attending, listening, responding, summarizing, and documenting with instructor supervision. Upon completion, students should be able to perform the basic interviewing skills needed to facilitate the helping relationship.

HSE 135 Orientation Lab I

This course is designed to promote professional, program, and personal identification with the human services field. Emphasis is placed on interpersonal communication, verbal and non-verbal interactions, and team building. Upon completion, students should be able to identify with the human services profession and demonstrate basic team-building skills.

HSE 210 Diversity, Ethics, and Trends in Human Services

This course is designed to provide students with an in-depth understanding of the role of diversity and ethical considerations within the human services profession. Emphasis is placed on the knowledge and skills in the evolving human services landscape. Upon completion, students should be able to apply ethical decision-making, demonstrate an understanding of diverse perspectives, and identify current trends in the human services field.

HSE 212 Group Dynamics

This course introduces interpersonal concepts and group dynamics. Emphasis is placed on self-awareness facilitated by experiential learning in small groups with analysis of personal experiences and the behavior of others. Upon completion, students should be able to show competence in identifying and explaining how people are influenced by their interactions in group settings.

HSE 220 Case Management

This course covers the variety of tasks associated with professional case management. Topics include needs assessment, service planning, referral procedures, documentation, follow-up, and integration of services. Upon completion, students should be able to effectively manage the care of the whole person from initial contact through termination of services

**HSE 223 Counseling Theory and Skills**

This course provides an in-depth exploration of foundational theories and practical techniques essential for those working in diverse human services settings. Emphasis is placed on self-awareness, problem-solving, decision-making, and personal growth. Upon completion, students should be able to apply these theories to real-life scenarios and develop professional skills crucial for fostering supportive relationships in various settings.

HSE 225 Crisis and Intervention Principles

This course introduces the types of crises and the principles of intervention. Emphasis is placed on identifying culturally competent techniques for intervening in various crisis situations. Upon completion, students should be able to assess crisis situations and respond effectively.

MHA 140 Introduction to Mental Health

This course provides a comprehensive overview of mental health and wellness and the roles, duties, and ethical aspects of providing mental health services. Topics include the history of mental health services, common mental health challenges, professional qualifications, and current trends. Upon completion, students will be able to discuss the impact of mental health, examine various treatment settings, and analyze the requirements for providing mental health services in public, private, nonprofit, and community environments.

MHA 238 Psychopathology

Local Corequisite: MHA-140

This course examines the development and use of DSM/ICD in the mental health setting to establish a common language. Emphasis is placed on history, terminology, and assessment practices associated with the DSMIV/ICD in the treatment of psychological disorders. Upon completion, students should be able to explain the core vocabulary of treatment approaches and their applications.

SAB 110 Intro to Addiction and Recovery Studies

Local Corequisite: HSE-135

This course provides an overview of the core concepts of addiction and recovery. Topics include the history of substance use, effects on societal members, treatment of addiction, and preventive measures. Upon completion, students should be able to demonstrate knowledge of the origins of substance use, addiction, prevention, treatment, and recovery.

SWK 113 Cultural Competency & Diversity

Local Corequisite: HSE-135

This course examines and promotes understanding, sensitivity, awareness, and knowledge of various cultures and diversity. Emphasis is placed on professional responsibilities, duties, and skills critical to multicultural social services practice. Upon completion, students should be able to integrate and expand knowledge, skills, and cultural awareness relevant to diverse populations.

WBL 110 World of Work

This course covers the basic knowledge necessary for gaining and maintaining employment. Topics include job search skills, work ethic, meeting employer expectations, workplace safety, and human relations. Upon completion, students should be able to successfully make the transition from school to work.

WBL 110A World of Work Lab

This course provides a laboratory experience that covers the knowledge necessary for gaining and maintaining employment. Topics include job search and job interview skills, employment expectations, and employment preparation. Upon completion, students should be able to demonstrate how to successfully make the transition from postsecondary education to work.