

**Board of Trustees Committee Meetings
Central Carolina Community College
Summer 2021**

Monday, July 26, 2021

Location for the meetings: Dennis A. Wicker Civic & Conference Center

Student & Academic Support Services

Date: 7/26/21 Time: 9:00 a.m.

Pat Kirkman, Chair
Gladys McAuley

Finance Committee

Date: 7/26/21 Time: 10:30 a.m.

Jim Burgin, Chair
James Kelly
Bill Tatum

Personnel Committee

Date: 7/26/21 Time: Noon

Chip Post, Chair
Genia Morris
Bobby Powell

Building & Grounds Committee

Date: 7/26/21 Time: 1:30 p.m.

George Lucier, Chair
Jim Crawford

Program Committee

Date: 7/26/21 Time: 3:00 p.m.

James French, Chair
Jan Hayes
Gordon Springle

Note: All Trustees are invited to attend any committee meeting.

C: Mr. Julian Philpott, Board Chair – Ex-Officio Member of each committee

**PLEASE TURN OFF (SILENCE) AND STORE YOUR MOBILE ELECTRONIC
DEVICES DURING THE BOARD MEETING**

***Central Carolina Community College
Board of Trustees
Agenda
July 28, 2021***

Recognition of Guests

Swearing in of new and reappointed Trustees:

- Jim Burgin
- Bill Carver
- James Crawford
- Derrick Jordan
- George Lucier
- Gordon Springle
- Bill Tatum

Report of Nominating Committee

Election of Board of Trustees Chair and Vice-Chair

Ethics Statement

Mission Statement of the College

Approval of Consent Agenda

Consent Agenda

Minutes

Approval of Minutes

- ❖ Board of Trustees Meeting; April 28, 2021

Personnel Committee

1. Approve New Employees
2. Approve Promotions/Position Changes
3. Receive Attrition Report
4. Approve Turnover Report

Finance Committee

1. Approve State Budget Financial Reports
2. Approve Lee County Budget Financial Reports
3. Approve Harnett County Budget Financial Reports
4. Approve Chatham County Budget Financial Reports

5. Approve Investment Asset Account Report
6. Approve Civic Center Budget Report
7. Approve For Good of School Budget Report
8. Approve President & Board of Trustee Blanket Travel Authorization
9. Approve Interim Budget Resolution

Building and Grounds Committee

1. Receive update on minor construction projects

Program Committee

No Agenda Items

Student & Academic Support Committee

Grants Report

1. Approve In Progress: Grants & Strategic Initiatives

Foundation Report

1. Receive Revenue Report

FOR FULL BOARD CONSIDERATION AND DELIBERATION

Personnel Committee

1. Approve Telework Policy
2. Approve College Committees Policy
3. HR Updates

Finance Committee

No Agenda Items

Personnel & Finance Committee (Jointly)

1. Approve Increase in College Attorney's Retainer

Building and Grounds Committee

1. Approve advertising for Design Services – Marelli Renovations
2. Approve process for selecting a designer for the Marelli Renovation Project
3. Approve Initial 3-1 Marelli Property
4. Approve Final 3-1 CFC Mechanical #2529
5. Approve 3-1 Harnett ADA #2474
6. Approve 3-1 Budd Hall Envelope #2528
7. Approve Recommendation for Solar Panels – Chatham Main Campus
8. Laser Lab Naming Recommendations
9. Marelli Property Naming Recommendation

Program Committee

No Agenda Items

Student & Academic Support Services Committee

1. Approve Proposal to Move Men and Women's Basketball from Division 3 to Division 2

Foundation Update

Other Items

Comments by President

**Board of Trustees
Central Carolina Community College
Via Zoom
April 28, 2021**

Members Present: R. Fraizer, J. French, J. Hayes, J. Kelly, P. Kirkman, R. Logan, G. Lucier, G. Morris, G. McAuley, J. Philpott,
C. Post, B. Powell, G. Springle, B. Tatum

Members Absent: J. Burgin, J. Crawford, B. Tatum

Guest: J. Love, College Attorney, Wendy Bryan, Executive Director, Tourism Development Authority

Staff: L. Chapman, P. Price, D. Daughtry, L. Scuietti, K. Hoyle, J. Matthews, M. Hall, E. Hare, M. Dishman, R.V. Hight, M. Brown, M. Robertson, K. Short,
J. White, A. Carter, D. Haire, L. Whitaker

Chairman Philpott welcomed the guest and called the meeting to order. Lorraine Whitaker did the roll call attendance.

Chairman Philpott read the following ethics statement and the Mission Statement of the College.

Ethics Statement

Chairman Philpott stated “I would like to remind all Board Members that it is your duty to avoid all conflicts of interest in your role as a trustee of this college. Having read the agenda, is anyone aware of a conflict of interest with respect to any matter coming before this Board at this time?” Chairman Philpott continued by saying “if at any time a conflict of interest arises, we are all required to individually state that we are recusing ourselves from discussing or voting upon the matter. Next, I wish to remind you that SACSCOC requires the Board to be free from undue influence from political, religious, or other external bodies, and to protect the institution from such influence. If at any time a trustee or college official feels undue influence is being applied please bring that to the attention of the Board so that we can respond accordingly.”

Mission Statement of the College

Central Carolina Community College fosters individual, community, and economic development through transformative lifelong learning.

Dr. Chapman introduced Wendy Bryan. She shared a video and gave an overview of what had been done to market and share the DAWCC. After experiencing some technical difficulties, Wendy will share her video with Dr. Chapman and she will send it out to the Board. Chairman Philpott thanked the TDA for their ability to directly promote the DAWCC. Wendy will provide updates from the TDA regarding the DAWCC.

Trustee Lucier made a motion to approve the Consent Agenda. Trustee Hayes seconded the motion. The motion carried unanimously. Chairman Philpott told the Board of a few additional items that needed to be added to the Full Board Agenda. The first one was under

Building & Grounds, #4 Approve the MOU between CCCC & Lee County Board of Commissioners regarding the purchase of 22 acres and buildings on the Marelli property. The next item would be under the Program Committee; #1 Approve authorization for employees to sign non-disclosure packets for Experience 180.

Dr. Chapman shared her computer screen to allow attendees to see the Board packet (included details of all items below) which Board members had received earlier via email.

Personnel Committee

Chairman Philpott called on Personnel Committee Chair, Trustee Post. Trustee Post stated there were no items on the Full Board Agenda.

Building & Grounds Committee

Chairman Philpott called on Committee Chair, Trustee Lucier. Trustee Lucier called on EVP Price to review the capital projects. This item includes various approvals based on the direction of the Board and the decision was made to wait until all details were finalized with the acquisition of the Marelli property. The next item was to approve discontinuing the Bioprocessing Lab Project. EVP Price stated that with the possibility of getting the Marelli property it would better to discontinue the Bioprocessing Lab Project at CWI. This came as a recommendation from the Building & Grounds Committee and a second is not required. The motion carried unanimously. The third item was to approve the Resolution Offering a Public Auction of Chatham Cottage. EVP Price reviewed this resolution. This approval came as a recommendation from the Building & Grounds Committee and a second is not required. The motion carried unanimously. The last item was added to the agenda and that was to approve the MOU from the Lee County Commissioners. Trustee Lucier made a motion to authorize Chairman Philpott to execute on behalf of the Board of Trustees the MOU with the Lee County Commissioners regarding the Marelli property that has 22 acre tract and includes the buildings. Trustee Frazier seconded the motion. This motion carried unanimously.

Finance Committee

In the absence of Trustee Burgin, Chairman Philpott called on Trustee Kelly for an update from the Finance Committee. Trustee Kelly informed the Board that during the Finance Committee Meeting on Monday, April 26th, State Auditor Beth Wood reported that CCCC had a clean Financial Statement Audit Report for 2021. She praised Dr. Price and his staff for the quality of work that is exhibited at CCCC. The Finance Committee unanimously recommended the approval of the Financial Statement Audit Report and a second was not required. The motion carried unanimously. EVP Price reviewed the Lee County Budget request. Approval of the Lee County Budget request came from the Finance Committee and a second was not required. The motion carried unanimously. EVP reviewed the Chatham County Budget request. Approval of the Chatham County Budget request came from the Finance Committee and a second was not required. The motion carried unanimously. Next, EVP Price reviewed the Harnett County Budget request. Approval of the Harnett County Budget request came from the Finance Committee and a second was not required. The motion carried unanimously. EVP Price went over the 2021-2022 Student Fees. The recommendation to approve the Student Fees for 2021-2022 with the provision that if a vendor raises a fee the

President is granted the authority to increase the student fee and come to the Board for subsequent ratification. This comes a recommendation from the Finance Committee and a second was not required. The motion carried unanimously. EVP Price informed the Board about the vending bids. We received bids from Canteen, Pepsi Bottling Ventures and Coca-Cola Bottling Company. After reviewing all three bids the Finance Committee unanimously approved to go with the Coca-Cola Bottling Company option #2. With this coming as a recommendation from the Finance Committee a second was not required. The motion carried unanimously.

Program Committee

Chairman Philpott called on Committee Chair, Trustee French . Trustee French reported that the item on the agenda was added at the beginning of the meeting and that was to approve authorization for employees to sign non-disclosure packets for Experience 180. This was explained in detail. Trustee Springle made the motion to approve authorization for employees to sign non-disclosure packets for Total Package and Experience 180. Trustee French seconded the motion. The motion carried unanimously. Trustee French stated this was the only item on the agenda for full Board discussion.

Student & Academic Support Services Committee

Chairman Philpott called on Trustee Kirkman for a report on the Student & Academic Support Services Committee. Trustee Kirkman told the Board the item for approval was in the Marketing Division report and that was to approve the Public Records & Request Policy. AVP Dishman noted that we have received routine requests over the years. CCCC is increasingly getting more and more extensive requests. She stated one of the reasons is to centralize the location and that would be with AVP Dishman. The second would be to establish the process, outlining what would be public records, what would be exceptions, what can be requested from personnel files and what could not be requested. It also outlines the fee schedule. Attorney Love reviewed this policy and Contract Administrator, Jonathan White had an instrumental part in establishing this policy. The approval of this policy comes as a unanimous recommendation from the Student & Academic Support Services Committee and a second is not required. The motion carried unanimously.

Foundation Report

Dr. Hare shared with the Board that Lynda Turbeville was re-elected a Chair of the Foundation Board. She informed the Board that the Harnett County Foundation Golf Tournament was very successful. The Chatham County Golf Tournament will be held next week. Dr. Hare told the Board of Trustees that the Foundation Board unanimously approved the naming of the Dreamkeeper Fund after Trustee James French.

Other

Chairman Philpott appointed an Ad-Hoc Nominating Committee with Trustee Hayes serving as the Chair of the Committee and Trustee French, Trustee Powell, Trustee Crawford and Trustee Morris to serve on the committee.

President's Report

Dr. Chapman thanked DeeDee Daughtry for serving as the interim CAO. She shared with the Board an article that was written in the Community College Daily about an army veteran that went through the Pfizer apprenticeship program. Dr. Chapman informed the Board that even in the virtual world we still had some students compete at the state level in Skills USA. Students placed in the top five in Welding Fabrication and Welding Sculpture. It took a great deal of effort to do all of the requirements virtually. The students were committed and the instructors guided them well. 19 year old Andrew Hunter graduated with a Laser and Photonics Technology Degree as well as his A.A.S Degree. He is working full time as a processing technician and doing well. Another student graduated with her A.A.S. Degree in Business Administration and she was accepted to the School of Arts and Science in Chapel Hill as an economic major. There was a group of students that were in class with Terry Miller and they transferred from CCCC to Duke and they are graduating this year. Dr. Chapman works with the Economic Development Boards in all three counties, continues to engage with the community as well as with business and industry partners.

Chairman Philpott told the Board that a closed session was needed to consult with the College Attorney in order to pursue the client, attorney privilege between the attorney and the CCCC Board of Trustees. The Board will also review Dr. Chapman's evaluation in closed session. Trustee Powell made a motion to go into closed session. Trustee Kirkman seconded the motion. The motion carried unanimously.

Trustee French made a motion to end the closed session and to reconvene the open session. Trustee Hayes seconded the motion. The motion carried unanimously. Once in open session, Trustee Kirkman made a motion to adjourn. Trustee Lucier seconded the motion. The motioned carried unanimously.



BOARD OF TRUSTEES PERSONNEL COMMITTEE

Date of Meeting:

July 26, 2021

Time: Noon

**Face to Face &
Virtual Option**

Committee Members: Chip Post, Chair
Genia Morris
Bobby Powell

Consent Agenda Items

1. Approve New Employees
2. Approve Promotions/Position Changes
3. Receive Attrition Report
4. Receive Turnover Report

Full Board Agenda Items

1. Approve telework policy
2. Approve college committees policy
3. HR Updates

For Information Only

Approve New Employees

NEW EMPLOYEES

1. Jalen Cheek, Student Support Specialist, 6/1/2021
2. Thomas Peters, Student Support Specialist, 6/1/2021
3. Adana Arnold, Student Support Specialist, 6/7/2021
4. Kimberly Brzozowski, Admissions Specialist, 6/7//2021
5. Darrell McLaurin, Truck Driving Training Coordinator, 6/28/2021
6. Julie Reichbach, Student Learning Support Specialist, 7/1/2021
7. Samantha Sillaman, Admissions Specialist, 7/1/2021
8. Julie Francis, Medical Sonography Clinical Coordinator, 7/6/2021
9. Douglas Wells, Advising Specialist-Secondary Partnerships, 7/12/2021
10. Gabrielle Mummert, Success & Transitions Coach CCR, 8/18/2021
11. Brenda Grubb, Biotechnology Instructor, 8/9/2021
12. Jennifer Servi-Roberts,,Director of Veterans Upward Bound & Militaryy
Affiliated Initiatives,, 7 7-26-2021
13. Jarrett McLamb,,Laboratory Facilitator and Lab Instructor, 8-2-2021
14. Shelly Hodges,, Medical Programs Coordinator - Harnett County,
8-2-2021

PROMOTIONS/POSITION CHANGES

1. Chesure Tate, Assessment & Retention Specialist, 5/3/2021
2. Amber Werkheiser, Director of Financial Aid, 7/1/2021
3. Consuela Blaizes,, Associate Dean of Health Sciences & Human Services, 8-1-2021
4. Dane Peterson, Developmental Math Instructor, 8/11/2021

QUARTER TWO ATTRITION

Resignations	8
Retirements	3
Terminations	0
Non-renewals	2
Total	13

Turnover First Quarter 2021

	Average # employees	# employees separated	Rate
President's Office/Grants	29	2	6.9%
Student Learning Division	235	5	2.13%
Student Services Division	45	3	6.67%
Administrative Services Division	87	2	2.3%
Institutional Effectiveness Division	4	0	0%
Workforce Development	12	0	0%
Harnett Campus	16	0	0%
Chatham Campus	8	1	12.5%
College Wide	436	13	2.98%

Teleworking Policy

Teleworking or telecommuting is a voluntary work alternative that is appropriate for some employees and some positions but not all employees or all positions. No college employee is entitled to or guaranteed the opportunity to telework unless otherwise specified as a condition of employment. Such arrangements are made to respond to the operational needs of the college. The adjustments to an employee's customary worksite may include the employee primarily working from an alternate location or a combination of in office and working from an alternate location. The primary basis for such an arrangement is to best meet the business or instructional needs of the college. This policy applies to all teleworking arrangements contemplated or established by the college.

Teleworking may also be considered on a case by case basis as a reasonable accommodation under the Americans with Disabilities Act (ADA).

The College may establish teleworking as a condition of employment, based on the college's operational needs. In such cases, the requirement will be included when the position is advertised and in correspondence offering employment. Teleworking as a condition of employment must be in writing.

Supervisors, in consultation with Human Resources, will analyze the nature of their departments and positions to determine if teleworking meets the college's operational needs. This analysis includes determining how the work is performed and then which positions (if any) to recommend to their Vice President/Provost as appropriate to designate or approve for remote working. Several factors will be considered in determining the feasibility of teleworking, including the college's ability to supervise the employee adequately and whether any duties require use of certain equipment, tools, or facilities that cannot be replicated outside the workplace. Other critical considerations include whether:

- there is a need for in-person interaction and coordination of work with other employees;
- in-person interaction with external stakeholders, clients, or customers is necessary;
- the position in question requires the employee to have immediate access to documents or other information located only in the workplace;
- the remote work arrangement will impact service quality, college operations, or workload for other employees;
- the position can be structured to be performed independently of others with minimal need for support and little face-to-face interaction;
- performance can be measured by quantitative or qualitative results-oriented standards, and will be reviewed as part of the performance evaluation process; and
- the ultimate impact upon the college and students.

The college retains full and complete discretion and control to permit or not permit an employee to telework. All requests to telework will be treated equitably. CCCC adheres to all federal and state anti-discrimination laws in approving requests. Teleworking is not an employee entitlement or universal employee benefit. It is, however, an alternative work arrangement for meeting the needs of the college. As such, the college retains the right to refuse to make teleworking available to an employee and to terminate a teleworking arrangement with 30 days' notice based on employee performance or changes in the college's operational needs.

Approve teleworking policy

General Expectations and Conditions

1. **Compliance with Policies.** Employees must agree to comply with college rules, policies, practices and instructions and understand that violation of such may result in the termination of the teleworking arrangement and/or disciplinary action, up to and including dismissal. Employees who telework will be subject to the same policies as other employees, including policies relating to information security and data protection.
2. **Hours of Work.** Absent other arrangements approved in advance in writing by the appropriate supervisor or department head, teleworking employees are required to work normal business hours. Moreover, teleworking employees must attend in-person meetings or events at the college or other locations as directed by their supervisor or as necessary for the performance of their job duties. The total number of hours that teleworking employees are expected to work will not change, regardless of work location. The college expects the same level of productivity from teleworking employees that is expected from employees at the central workplace. Work performed under a “teleworking agreement” must take place according to the schedule outlined in the agreement.
3. **Fair Labor Standard Act.** Teleworking employees who are exempt from overtime requirements of the FLSA will be required to record activities performed during each day of work and to submit a log of said activities on a monthly basis to the employee’s supervisor. Non-exempt employees must receive advanced approval from their supervisor for hours worked in excess of those specified in the teleworking agreement.
4. **Work Environment.** All teleworking employees must arrange an appropriate and safe workspace at their remote location that ensures their productivity and the security of college information. For example, teleworking employees must be able to take telephone calls and participate in online video meetings with minimal distraction and appropriate professional attire as well as maintaining appropriate confidentiality. Any sensitive or confidential data must be accessed in a secure manner by the teleworking employee. Permission to telework is dependent upon the employee having a suitable work location at the off-site premises, and remaining in compliance with teleworking requirements.
5. **Use of Leave.** Employees cannot use teleworking in place of sick leave, Family and Medical Leave, Workers Compensation Leave, or other types of leave. However, the college may determine whether it is appropriate to offer teleworking as an opportunity for partial or full return to work based on the college’s return to work policies following an injury or illness and the criteria normally applied to decisions regarding the approval of teleworking.
6. **Liability.** The college assumes no responsibility for injuries occurring in the employee’s alternate work location outside the agreed upon work hours or for injuries that occur during working hours but do not arise out of and in the course of employment. The college also assumes no liability for damages to employee’s real or personal property resulting from participation in the teleworking program. Workers’ compensation coverage is limited to designated work areas in employees’ homes or alternate work locations. Employees agree to practice the same safety habits they would use in the college and to maintain safe conditions in their alternate work locations. Employees must follow normal procedures for reporting illness or injury.
7. **Equipment and Materials.** The college will provide equipment and materials needed by employees to effectively perform their duties; however, the college will not duplicate resources between the central work place and the alternate work location. Remote work employees may use college-owned equipment only for legitimate college purposes. Remote work employees are responsible for protecting college-owned equipment from

Approve teleworking policy

theft, damage and unauthorized use. The college will maintain, service and repair college-owned equipment used in the normal course of employment. The college will stipulate who is responsible for transporting and installing equipment, and for returning it to the central workplace for repairs or service. The remote work agreement may also permit employees to use their own equipment, provided the use of such equipment has been approved by the Chief Information Officer or designee. When employees are authorized to use their own equipment, the college is not responsible for the cost, repair or service of the employee's personal equipment, unless otherwise expressly agreed to in advance in the remote work agreement.

8. Costs of teleworking. The college is not obligated to assume responsibility for operating costs, home maintenance, internet services, or other costs incurred by the employees in the use of their homes as a telework alternate work location. If the employee is required to come to the assigned College site, the college will not reimburse the employee for any costs incurred.
9. College Information. Employees must safeguard college information used or accessed while teleworking in accordance with the Internet Acceptable Use Policy and other applicable information technology policies. The college must grant permission according to college procedures for employees to work on restricted-access information or material, as defined by the college, at telework locations. Telework employees must agree to follow college-approved security procedures in order to ensure confidentiality and security of data.

Teleworking Agreement

Remote work must be documented as approved through a remote work agreement. The remote work agreement establishes the specific conditions that apply to employees working in alternate locations. The remote work agreement must be approved by the employee's supervisor and Human Resources.

Modification or Termination of the Teleworking Agreement

The supervisor, in consultation with Human Resources, may modify or terminate the remote work agreement early (before the end of the specified term) for performance concerns, changing operational needs, or any other non-discriminatory reason. The employee may also terminate the teleworking agreement at any time, unless it was a condition of employment and provided that the College has the required on-site resources to accommodate the employee's return. Any termination typically will be made with at least 30 days' advance notice. An employee who disagrees with a denial of a request to telework or any other action relating to this policy is encouraged to follow the college's Employee Grievance Policy.

Purpose:

College committees are recommending bodies composed of college employees. Specifically, committees develop and propose formal recommendations for policies, initiatives, and actions to the President's Council (PC) for consideration and potential adoption by PC and/or the Board of Trustees. Committees are established by the President's Council and should carry out the purposes established by PC within the structure and rules of policies approved by the Board of Trustees.

Structure:

Committees may be *standing* or *ad hoc*.

- A standing committee is long-term, continuous, and focused on strategic issues and key processes vital to daily operations of the college and its mission. The work of standing committees may also help ensure the college's compliance with institutional accreditation standards.
- An ad hoc committee is a temporary group created to address a specific issue or short-term need and is designed to dissolve when its work is complete. These groups may vary in size and are generally composed of individuals who have subject matter expertise or problem-solving potential.

A list of standing committees and their current members can be found on the college intranet in the "Helpful Files" content area. As new committees are formed or existing standing committees are revised, the committee name, mission/charge, structure (standing or ad hoc), and membership roster should be emailed to Human Resources by the committee chairperson or PC liaison.

Membership:

Committee membership is established via recommendation by supervising deans, directors, and as appropriate, vice-presidents and provosts. Recommendations are reviewed and approved by vice presidents and provosts. Cross-divisional, multi-county, and demographically diverse representation is both expected and encouraged. Employees may request their appointment to a specific committee and such appointments, while not guaranteed, will be considered by the supervising dean or director.

For certain standing committees, permanent membership may be granted based on an employee's position or job duties (e.g. the Registrar has a permanent role on the Curriculum Review Committee). On all standing committees and some ad hoc committees, a representative of the President's Council will serve in the role of executive liaison. In this role, the PC representative will neither serve as an officer nor vote on committee actions, but rather, clarify expectations and facilitate the flow of information to-and-from the President's Council.

Operations:

All committees begin their annual operation during the August and elect a committee chairperson and a recording secretary at the initial meeting, unless the chairperson is designated otherwise in the committee description. Committees are expected to adhere to their published meeting schedules and are encouraged to use a formal process to achieve consensus-based decisions (similar to elements of [Robert's Rules of Order](#)) during committee meetings. Members are expected to attend all scheduled meetings; otherwise, they should notify their supervisor and the committee chairperson if they are unable to attend.

Committee chairpersons are responsible for ensuring that meeting minutes, including the names of members present and absent, are recorded and that the minutes are properly archived and made available to appropriate college personnel. Committee chairpersons are also responsible for working with the appropriate PC representative/liaison to forward proposals for consideration. At the end of June, committee chairpersons will provide a summary of that year's committee activities to the President's Council.



BOARD OF TRUSTEES FINANCE COMMITTEE

Date of Meeting:

July 26, 2021

Time: 10:30 AM

**Face to Face &
Virtual**

Committee Members: Jim Burgin, Chair
Jamie Kelly
Bill Tatum

Consent Agenda Items

1. Approve State Budget Financial Reports
2. Approve Lee County Budget Financial Reports
3. Approve Chatham County Budget Financial Reports
4. Approve Harnett County Budget Financial Reports
5. Approve Investment Asset Account Report
6. Approve Civic Center Budget Report
7. Approve for Good of School Budget Report
8. Approve President and Board of Trustee Blanket Travel Authorization
9. Approve Interim Budget Resolution

Full Board Agenda Items

No items

For Information Only

1. State Budget Update
2. Lee County Budget Update
3. Chatham County Budget Update
4. Harnett County Budget Update
5. No changes have been reported on the State Retirement System letter related to contribution-based cap legislation

**CENTRAL CAROLINA COMMUNITY COLLEGE
STATE BUDGET REPORT
June 30, 2021**

<u>CURRENT EXPENSE</u>	<u>ALLOTMENT FOR YEAR</u>	<u>EXPENDITURES THIS YEAR</u>	<u>BUDGET BALANCE</u>	<u>PERCENT OF BUDGET EXPENDED</u>
EXECUTIVE MANAGEMENT	\$ 1,272,235.00	\$ 1,248,390.48	\$ 23,844.52	98%
FINANCIAL SERVICES	1,106,924.00	1,054,384.31	52,539.69	95%
GENERAL ADMINISTRATION	2,140,174.00	2,091,996.11	48,177.89	98%
INFORMATION SYSTEMS	1,266,100.00	1,242,635.61	23,464.39	98%
INSTRUCTION - CURRICULUM	16,835,163.00	16,806,122.56	29,040.44	100%
INSTRUCTION - NON-CURRICULUM	5,021,845.00	4,235,431.63	786,413.37	84%
ACADEMIC SUPPORT	5,482,643.00	4,586,428.72	896,214.28	84%
STUDENT SUPPORT	3,734,230.00	3,338,304.80	395,925.20	89%
TOTAL CURRENT EXPENSE	\$ 36,859,314.00	\$ 34,603,694.22	\$ 2,255,619.78	94%
<u>CAPITAL OUTLAY</u>				
EQUIPMENT	\$ 1,788,539.00	\$ 314,048.60	\$ 1,474,490.40	18%
942 FACILITIES MP/HEALTH CARE EQUIPMENT	116,101.00	116,101.00	-	100%
940 CAT/GRANT EQUIPMENT	109,616.00	90,558.76	19,057.24	83%
BOOKS	55,456.00	15,734.42	39,721.58	28%
TOTAL CAPITAL OUTLAY	\$ 2,069,712.00	\$ 536,442.78	\$ 1,533,269.22	26%
TOTAL CURRENT EXPENSE AND CAPITAL OUTLAY	\$ 38,929,026.00	\$ 35,140,137.00	\$ 3,788,889.00	90%

**CENTRAL CAROLINA COMMUNITY COLLEGE
LEE COUNTY BUDGET REPORT
June 30, 2021**

<u>CURRENT EXPENSE</u>	<u>BUDGET FOR YEAR</u>	<u>EXPENDITURES THIS YEAR</u>	<u>BUDGET BALANCE</u>	<u>PERCENT OF BUDGET EXPENDED</u>
PLANT MAINTENANCE & OPERATIONS	\$ 2,696,768.00	\$ 2,802,869.53	\$ (106,101.53)	104%
GENERAL ADMINISTRATION	306,760.00	254,038.17	52,721.83	83%
EXECUTIVE MANAGEMENT	35,000.00	35,305.14	(305.14)	101%
TOTAL CURRENT EXPENSE	\$ 3,038,528.00	\$ 3,092,212.84	\$ (53,684.84)	102%
TOTAL CAPITAL OUTLAY	\$ 55,000.00	\$ 52,647.59	\$ 2,352.41	96%
TOTAL CURRENT EXPENSE AND CAPITAL OUTLAY	\$ 3,093,528.00	\$ 3,144,860.43	\$ (51,332.43)	102%

**CENTRAL CAROLINA COMMUNITY COLLEGE
CHATHAM COUNTY BUDGET REPORT
June 30, 2021**

<u>CURRENT EXPENSE</u>	<u>BUDGET FOR YEAR</u>	<u>EXPENDITURES THIS YEAR</u>	<u>BUDGET BALANCE</u>	<u>PERCENT OF BUDGET EXPENDED</u>
PLANT MAINTENANCE & OPERATIONS	\$ 887,716.00	\$ 808,769.30	\$ 78,946.70	91%
GENERAL ADMINISTRATION	124,889.00	139,169.15	(14,280.15)	111%
TOTAL CURRENT EXPENSE	\$ 1,012,605.00	\$ 947,938.45	\$ 64,666.55	94%
TOTAL CAPITAL OUTLAY	\$ 30,000.00	\$ -	\$ 30,000.00	0%
TOTAL CURRENT EXPENSE AND CAPITAL OUTLAY	\$ 1,042,605.00	\$ 947,938.45	\$ 94,666.55	91%

**CENTRAL CAROLINA COMMUNITY COLLEGE
HARNETT COUNTY BUDGET REPORT
June 30, 2021**

<u>CURRENT EXPENSE</u>	<u>BUDGET FOR YEAR</u>	<u>EXPENDITURES THIS YEAR</u>	<u>BUDGET BALANCE</u>	<u>PERCENT OF BUDGET EXPENDED</u>
PLANT MAINTENANCE AND OPERATIONS	\$ 1,078,063.00	\$ 1,054,703.39	\$ 23,359.61	98%
GENERAL ADMINISTRATION	75,279.00	110,478.99	(35,199.99)	147%
TOTAL CURRENT EXPENSE	\$ 1,153,342.00	\$ 1,165,182.38	\$ (11,840.38)	101%
CAPITAL OUTLAY	\$ 45,000.00	\$ -	\$ 45,000.00	0%
TOTAL CURRENT EXPENSE AND CAPITAL OUTLAY	\$ 1,198,342.00	\$ 1,165,182.38	\$ 33,159.62	97%

**CENTRAL CAROLINA COMMUNITY COLLEGE
INVESTMENT ASSET ACCOUNT
June 30, 2021**

CPR CARDS	\$	1,804.65
DISTANCE ED FEE		50,335.71
SELF-SUPPORTING		15,179.15
COMMUNITY SERV FEES		193,017.28
CONT ED ACTIVITY FEES		5,086.70
OVERHEAD RECEIPTS		47,589.50
DENNIS WICKER CIVIC CENTER		
ESTC RENTAL FUNDS		71,794.31
PITTSBORO RENTAL FUNDS		5,749.46
INDIRECT COST FUNDS - GRANTS		131,536.91
PATRON FEES		127,946.86
ASSOCIATE NURSING		68,401.22
SMALL BUSINESS MISC		6,560.94
CLEARWIRE LEASE		55,130.13
BOOKSTORE		866,885.04
VENDING		
STUDENT GOVERNMENT ASSOC.		
EMERGENCY LOAN FUNDS		5,990.66
LOCAL FUNDS		138,574.38
	\$	<u>1,791,582.90</u>

**CENTRAL CAROLINA COMMUNITY COLLEGE
DENNIS WICKER CIVIC CENTER BUDGET REPORT
June 30, 2021**

REVENUES

MOTEL TAX	\$	252,313.00	
LEE COUNTY CURRENT ALLOCATION		64,930.00	
RENTAL INCOME		83,105.32	
INTEREST INCOME		-	
TOTAL REVENUE			\$ 400,348.32

EXPENSES

SALARIES	\$	164,894.25	
SOCIAL SECURITY		10,612.79	
RETIREMENT		31,763.78	
LONGEVITY		1,035.72	
MEDICAL INSURANCE		18,946.56	
OTHER CONTRACTS		13,188.98	
SUPPLIES		4,482.49	
TRAVEL		-	
TELEPHONE		6,229.49	
HEAT		15,620.74	
WATER		1,437.68	
ELECTRICITY		59,555.52	
REPAIR FACILITIES		18,565.67	
REPAIR EQUIPMENT		9,385.67	
MAINT. Agreement		19,059.23	
ADVERTISING		926.50	
CREDIT CARD FEE		4,887.57	
LANDSCAPING		625.28	
OTHER CURRENT EXPENSE		660.00	
INSURANCE			
MEMBERSHIPS AND DUES		192.00	
EQUIPMENT		-	
TOTAL EXPENSES			\$ 382,069.92

REVENUE OVER EXPENSES		\$ 18,278.40
------------------------------	--	---------------------

FUND BALANCE AS OF July 1, 2020	\$ (62,087.32)
PLUS REVENUE OVER EXPENSES	18,278.40
FUND BALANCE AS OF June 30, 2021	\$ (43,808.92)

**CENTRAL CAROLINA COMMUNITY COLLEGE
EXPENDITURES FOR GOOD OF SCHOOL
JULY 1, 2020 - JUNE 30, 2021**

STUDENT RELATED

ICR PROCESSING FEE	\$	4,804.23
FACTS PROCESSING FEE		27,486.00
PERSONNEL COSTS		
TITLE IX		4,709.00
STUDENT AMBASSADORS		16,384.83
STUDENT TRAVEL		
STUDENT CULTURAL ENRICHMENT		440.00
ADVISORY MEETINGS		980.00
AVOW TRANSCRIPT SERVICES		
SCHOLARSHIP LUNCHEON		
GRADUATION		1,149.88
OTHER		3,415.00
		<hr/>
TOTAL STUDENT RELATED	\$	59,368.94
		<hr/> <hr/>

PUBLIC RELATED

PUBLIC RELATIONS	\$	571.87
PROFESSIONAL DEVELOPMENT		523.45
FINANCIAL AID FAFSA DAY		
MEETINGS		
EMPLOYEE RET., FLOWERS		2,263.83
BOARD OF TRUSTEE EXPENSES		60.23
QEP EXPENSES		
MARKETING		
LEGAL EXPENSES		79.71
STAFF DEVELOPMENT		
STUDENT AID		63.00
BANK SERVICE CHARGES		5,153.30
OTHER		6,565.51
		<hr/>
TOTAL PUBLIC RELATED	\$	15,280.90
		<hr/> <hr/>

GRAND TOTAL \$ 74,649.84

We recommend the Board of Trustees approve the following blanket Travel Authorization for the president and the trustees for the new fiscal year.

The Central Carolina community College Board of Trustees hereby grants the president and trustees blanket travel authorization for travel within the United States in the fulfillment of their college duties for the fiscal year 2021 - 2022. Authorization for out-of-country travel requires the signature of the Chairman of the Board of Trustees. The Board further authorizes the president to sign travel requests and reimbursement forms on behalf of each trustee as needed.

Interim Budget Resolution

In accordance with G.S. 115D-57, the President of Central Carolina Community College is hereby authorized, through interim provisions, to pay salaries and other ordinary expenses of the institution for the interval between the beginning of fiscal year 2022 and the adoption of the college's budget.

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
BUDGET TRACKING SHEET: FY 2021-22 and FY 2022-23**

	Budget Priorities				Senate			
	2021-22		2022-23		2021-22		2022-23	
2021-22 Base Budget	1,219,687,975		1,219,687,975		1,219,687,975		1,219,687,975	
Enrollment Adjustment	(7,724,747)	R	(7,724,747)	R	(7,724,747)	R	(7,724,747)	R
Expansion								
Fund Budget Stabilization	60,000,000	NR			76,000,000	NR Fed ARPA funded		
Continue Funding Modern & Secure College IT Systems	28,500,000	NR	-		\$28.5M NR in a Statewide Reserve		-	
	3,500,000	R	3,500,000	R	3,500,000	R	3,500,000	R
Cyber Security	1,497,301	R	1,497,301	R	1,497,301	R	1,497,301	R
	2,250,000	NR						
Surry CC-Yadkin Multicampus Center	579,413	R	579,413	R	579,413	R	579,413	R
Non-Resident Veterans Tuition Adjustment					1,448,064	R	1,448,064	R
Broadband Access for Rural Community Colleges					15,000,000	NR Fed ARPA funded		
Longleaf Commitment Student Support Services					6,000,000	NR Fed ARPA funded		
Central Piedmont CC - Economic Impact Study and Implementation					750,000	NR	2,000,000	NR
Retail Credentialing (Rise Up)					500,000	NR	-	
Programs for Students Intellectual & Developmental Disabilities					250,000	NR	250,000	NR
Fund for High-Cost Workforce Program Start-Up					100,000	NR	5,100,000	NR
Child Care Grant Program					1,500,000	NR	1,500,000	NR
Pamlico CC Prison Education Program					650,000	NR		
Cape Fear CC Career Academies for At-Risk Students					583,500	NR	583,500	NR
Mayland CC Anspach Advanced Manufacturing School					515,000	R	515,000	R
Central Piedmont CC Work-Based Learning					250,000	NR	-	
Adult Learning Initiatives					-		2,000,000	NR
Short-Term Workforce Credentials Financial Assistance					1,000,000	R	1,000,000	R
					2,000,000	NR	2,000,000	NR
CC Need-Based Assistance Program Expansion					1,237,500	R	1,237,500	R
CC Need-Based Assistance Program Consolidation and Elimination of Escheat receipts					-		(165,000)	R
CC Need-Based Assistance Program Transition					-		17,187,500	NR
Expansion Subtotal	96,326,714	7.9%	5,576,714	0.5%	113,360,778	9.3%	40,233,278	3.3%
Net Adjustments to Base Budget (without salary adj)	\$ 88,601,967	7.3%	\$ (2,148,033)	-0.2%	\$ 105,636,031	8.7%	\$ 32,508,531	2.7%
Recommended General Fund Approp. (without salary adj)	\$ 1,308,289,942	7.3%	\$ 1,217,539,942	-0.2%	\$ 1,325,324,006	8.7%	\$ 1,252,196,506	2.7%
Salaries & Benefits								
Salary Increases - Community College	60,098,240	R	60,098,240	R	18,029,474	R	36,058,948	R
Salary Increases - System Office					280,411	R	560,822	R
State Funded Wage Minimum - for College Employees					200,000	R	200,000	R
Premium Pay Bonuses - Community College					31,385,903	NR Fed ARPA funded		
Premium Pay Bonuses - System Office					331,399	NR Fed ARPA funded		
State Retirement Contributions - for College Employees					5,483,721	R	12,454,553	R
State Retirement Contributions - System Office					85,282	R	193,691	R
State Health Plan - for College Employees					12,169,224	R	19,808,792	R
State Health Plan - System Office					127,282	R	207,186	R
Recommended General Fund Appropriation and ARPA	\$ 1,368,388,182	12.2%	\$ 1,277,638,182	4.8%	\$ 1,393,416,702	14.2%	\$ 1,321,680,498	8.4%
Salary Increase - for College Employees					1.5%, 1,000 or 1,500 bonus		1.5%, 1,000 or 1,500 bonus	
Retirement Rate (TSERS)					22.27%		23.02%	
State Health Plan Rate					\$7,046		\$7,498	
Appropriation Adjustments - Recurring	\$ 57,950,207	4.8%	\$ 57,950,216	4.8%	\$ 38,427,925	3.2%	\$ 71,371,523	5.9%
Appropriation Adjustments - Non-Recurring	\$ 90,750,000	7.4%		0.0%	\$ 6,583,500	0.5%	\$ 30,621,000	2.5%
Recommended General Fund Appropriation	\$ 1,368,388,182		\$ 1,277,638,191		\$ 1,264,699,400		\$ 1,321,680,498	
Recommended Federal ARPA					\$ 128,717,302		\$ -	

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
BUDGET TRACKING SHEET: FY 2021-22 and FY 2022-23
STATE CAPITAL AND INFRASTRUCTURE FUND (SCIF)

		Senate			
		2021-22		2022-23	
1					
2	Expansion - SCIF				
3	Community Colleges - Facilities (New construction, repairs and renovations)	100,000,000	NR	100,000,000	NR
4	Sampson CC Truck Driver Training Project	1,500,000	NR		
5	Richmond CC Truck Driver Training Project	1,500,000	NR		
6	Catawba Valley CC Regional Building	7,500,000	NR	7,500,000	NR
7	Richmond CC Automotive Program	1,500,000	NR		
8	South Piedmont CC Aseptic Training Facility	9,900,000	NR		
9	Robeson CC Generator	1,406,250	NR		
10	Gaston College Cybersecurity	2,000,000	NR		
11	Gaston College PPE-NC Project	5,000,000	NR		
12	Caldwell CC Occupational Training Facility	5,000,000	NR		
13	Caldwell CC Biopharmacy Lab	450,000	NR		
14	Carteret CC Training Tower	810,000	NR		
15	Mayland CC Foundation	4,000,000	NR		
16	AB Tech. CC - Pratt Whitney	5,000,000	NR		
17	Davidson-Davie CC Regional Crisis Center	2,000,000	NR		
18	Alamance CC Lab Equipment	3,651,550	NR		
19	Tri-County CC Workforce Education Center	8,700,000	NR		
20	Tri-County CC Workforce Program Equipment	750,000	NR		
21	Tri-County CC Public Safety Administration Equipment	575,000	NR		
22	Tri-County CC Truck Driver Training Equipment	750,000	NR		
23	Tri-County CC Dental Assisting Equipment	500,000	NR		
24	Tri-County CC Cultural and Historical Engagement Center	5,000,000	NR	5,000,000	NR
25	Cleveland Community College Law Enforcement Training Center	450,000	NR		
26	Lenoir CC Hangar	12,500,000	NR	12,500,000	NR
27	Fayetteville Tech CC Regional Fire Training Center	10,000,000	NR	10,000,000	NR
28	Western Piedmont CC Regional Emergency Training Center	7,500,000	NR	7,500,000	NR
29	Expansion SCIF Total	197,942,800		142,500,000	

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
SUMMARY OF BUDGET PROPOSAL: FY 2021-22**

SENATE

	FY 2020-21 Certified Budget	FY 2021-22 Base Budget	FY 2021-22 Adjustments	FY 2021-22 Recommended	% Change vs. 20-21 Cert.	% Change vs. 21-22 Base
2 NCCCS State Funding						
3 Requirements*	1,662,340,254	1,604,773,074	147,902,036	1,752,675,110	5.4%	9.2%
4 Receipts	432,758,758	385,085,099	102,890,611	487,975,710	12.8%	26.7%
5 GF Appropriation	\$1,229,581,496	\$1,219,687,975	45,011,425	1,264,699,400	2.9%	3.7%
6 NCCCS State Funding per FTE						
7 BFTE	241,074	224,628	-	224,628		
8 Requirements*	\$6,895.56	\$7,144.14	\$658.43	\$7,802.57	13.2%	9.2%
9 Receipts	\$1,795.13	\$1,714.32	\$458.05	\$2,172.37	21.0%	26.7%
10 GF Appropriation	\$5,100.43	\$5,429.81	\$200.38	\$5,630.19	10.4%	3.7%

11 *Requirements = Spending Authority

Other Key Items in the Budget:

Section 6.1 explains the requirements of the economic impact study to evaluate labor dynamics within the State and the impact community colleges have on students and businesses within certain regions and the resulting return on investment (ROI) for taxpayers.

Section 6.2 explains the two-year pilot program at two community college campuses for training programs that provide opportunities for a micro-credential or other credentials that lead to increased employment outcomes for individuals with intellectual and developmental disabilities (IDD).

Section 6.3 adds a requirement to report on the cost (enrollment/BFTE, waivers, and any other costs) of students participating in Career and College Promise to the annual report required in G.S.115D-5(x) and 115C-238.55.

Section 6.4 adds a new statutory annual reporting requirement regarding the community college childcare grants.

Section 6.5 explains the two-year pilot program between Cape Fear Community College (CFCC), New Hanover County Schools, and Pender County Schools to meet the needs of underserved students in seventh through ninth grade through an opportunity for extended time on CFCC's campus in various career and technical education programs.

Section 6.6 establishes the North Carolina Community College Short-Term Workforce Development Grant Program that will award grants in an amount of up to \$750 to students pursuing short-term, noncredit State and industry workforce credentials.

Section 6.7 establishes a nonreverting Fund for High-Cost Workforce Programs to assist community colleges in starting new Tier 1A or Tier 1B programs in high-demand career fields that require significant start-up funds.

Section 6.8 explains the RISE Up credentialing program for the 2021-2022 fiscal year to teach foundational skills to students attending cooperative innovative high schools for career success in the retail industry, customer service, and sales.

Section 6.9 explains the use of the work-based learning funding appropriated for CPCC.

Section 6.10 explains the 2022-2023 funding for five pilot initiatives (includes the NC Reconnect program) at community colleges targeting adult learners to return to higher education to gain new skills, advance in the workplace, and fulfill goals of completing a degree or credential.

Section 6.11 explains funding for Longleaf Commitment Community College Grant Program with \$5 million for a matching grant program to provide funds to participating community colleges to expand community college outreach and student advising capacity and \$1 million for systemwide marketing.

Section 8A.2 consolidates the public higher education need-based financial aid programs to be The North Carolina Need-Based Scholarship Program for Public Colleges and Universities for scholarships awarded beginning with the 2023-2024 academic year.

LEE COUNTY

NORTH CAROLINA

Committed Today for a Better Tomorrow

June 22, 2021

Dr. Lisa Chapman
Central Carolina Community College
1105 Kelly Drive
Sanford, NC 27330

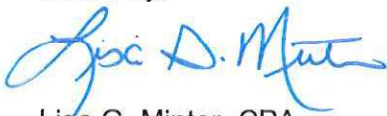
Dear Dr. Chapman:

On June 21, 2021, the Lee County Board of Commissioners formally approved their 2021 – 2022 fiscal year budget. In the budget, the following amounts were allocated for CCCC and the Civic Center:

From the General Fund	
CCCC Current Expense	\$3,089,100
Special Appropriation	200,000
Civic Center Appropriation	64,930
Capital Outlay	75,000
From the Room Occupancy Tax Fund	
Civic Center-Current Expense	267,229

Please contact me if you have any questions.

Sincerely,



Lisa G. Minter, CPA
Assistant County Manager/Finance Director

cc: Phillip Price

FINANCE DEPARTMENT

P. O. Box 1968 • 408 Summit Drive • Sanford NC 27331-1968
Tel 919-718-4600 • Fax 919-718-4631



22 June 2021

Dr. Lisa Chapman, President
Central Carolina Community College
1105 Kelly Drive
Sanford, NC 27330

Dear Dr. Chapman:

On June 21, 2021, Chatham County Commissioners approved the FY 2021-2022 Budget, including the allocation to CCCC as follows:

Regular Appropriation	\$1,071,110	This amount will be distributed monthly.
Restricted appropriation for Chatham Promise.	\$260,000	These funds will be released upon request
Restricted appropriation for the Small Business Center	\$23,000	These funds will be released upon request
One-time capital restricted to replacement of maintenance truck, and one-time repair funds for the water feature at building 45, upgrade doors and door hardware, and replace an air compressor in building 45.	\$50,000	These funds will be released upon request.
Contingency for salary increases	\$15,800	This money has been set aside in contingency and will be released upon approval by the state of salary increases and documentation of cost by the college. No more than \$15,800 is available for this purpose from the County.

I look forward to working with you in the upcoming year. If you have any other questions or concerns, please contact me at 919.545.8531.

Sincerely,

CHATHAM COUNTY

A handwritten signature in blue ink, appearing to be 'Dan LaMontagne', with a long horizontal flourish extending to the right.

Dan LaMontagne, County Manager

cc: Bryan Thompson, Assistant County Manager; Carolyn Miller, Assistant County Manager; Hope Tally, Finance Director; Darrell Butts, Budget Director



George Wood
Interim County Manager

PO Box 759
455 McKinney Parkway
Lillington, NC 27546

ph: 910-893-7555

June 17, 2021

Dr. Phillip Price, Vice President for Administrative Services
Central Carolina Community College
1105 Kelly Drive
Sanford, NC 27330

Dear Dr. Price:

On June 7, 2021, Harnett County Commissioners approved the FY 2021-2022 Budget, including the allocation to CCCC as follows:

Regular Appropriation	\$1,157,293.00	
Capital Outlay	\$75,000.00	
Capital Improvement Project	\$160,338.00	Paving project on main campus
Harnett Promise	\$420,000.00	
Contingency for salary increases	\$26,832.00	This money has been set aside in contingency and will be released upon approval by the state of salary increases and documentation of cost by the college.

I look forward to working with you in the upcoming year.

If you have any other questions or concerns, please contact me or Lisa McFadden at 910-893-7555.

Sincerely,

George A. Wood
Acting County Manager

cc: Lisa McFadden, Budget Director
Harnett County Board of Commissioners



BOARD OF TRUSTEES BUILDING AND GROUNDS COMMITTEE

Date of Meeting:

July 26, 2021

Time: 1:30 pm

**Face to Face &
Virtual**

Committee Members: George Lucier, Chair
Jim Crawford

Consent Agenda Items

1. Receive update on minor construction projects

Full Board Agenda Items

1. Approve advertising for Design Services – Marelli Renovations
2. Approve process for selecting a designer for the Marelli Renovation Project
3. Approve Initial 3-1 Marelli Property
4. Approve Final 3-1 CFC Mechanical #2529
5. Approve 3-1 Harnett ADA #2474
6. Approve 3-1 Budd hall Envelope #2528
7. Approve Recommendation for Solar Panels – Chatham Main Campus
8. Laser Lab Naming Recommendations
9. Marelli Property Naming Recommendation

For Information Only

Department/Agency	Central Carolina Community College
Project Title	NCCCS Project #___ Marelli Renovations
Design Services	Design Services
Scope	Design for renovations to existing factory to repurpose for academic purposes
Contact	Dr. Phillip Price
Telephone	919-718-7214
Email	pprice@cccc.edu
Total Project Budget	\$4,600,000
Source of Funds	Local Funds
Approved OC-25 #	
Publish Date	September 1, 2021
Closing Date	September 15, 2021
Submit THREE (3) Copies of Letter of Interest and SF-254:	Yes
Physical Location for Fed Ex/UPS Delivery:	1105 Kelly Drive, Sanford, NC 27330
NC Licensing Statement	<p>In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p>NC Board of Architecture: (http://www.ncbarch.org) NC Board of Examiners for Engineers & Surveyors: (http://www.ncbels.org) NC Board of Landscape Architects: (http://www.ncbola.org)</p>

SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar Leed Certified projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.- (Library Space)

SUBMITTAL CRITERIA

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at <http://www.nc-sco.com/forms.aspx> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

E-mail and Fax submittals will not be accepted.

Approve process for selecting a designer for the Marelli Renovation Project

Step 1: Advertise for Design Services

The attached advertisement has been developed for the Marelli Renovation Project.

Step 2: Collect Letters of Interest

We are requesting three letters of interest and SF-254 forms for each of the projects. These letters of interest typically have information about who will staff the project, recent experience with similar projects, and their proposed design approach. We would anticipate receiving a significant number of these items.

Step 3: A selection Committee will be formed

College staff recommends the following staff members serve on the committee:

Dr. Lisa Chapman, President – Ex Officio

Dr. Kristi Short, Vice President/CAO

Ms. Margaret Roberton, Vice President of Workforce Development

Dr. Phillip Price, Executive Vice President/CFO

Mr. Ronnie Measamer, Physical Plant Manager

College staff recommends the Board Chairman select board members to serve on the committee.

Step 4: Narrow the list of firms to be interviewed and interview

College staff will narrow the list of firms to a reasonable number for interviews. We will use factors such as the best fit for the project, availability of resources of each firm, and the timeline needed by the college to determine which firms to interview.

Step 5: Rank the Firms interviewed

The committee will need to consider factors such as the best fit for the project, the available resources of each firm, and the timeline needed by the college. The Committee will rank each firm interviewed and will then recommend a designer for the project to the board.

Step 6: Board Approval

The Board will then approve a designer for the project during their October board meeting.

Step 7: Negotiate with the top scoring firm for the project

College staff will work with the selected firm and the state construction office to negotiate the construction contracts for the projects.

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

CAPITAL IMPROVEMENT PROJECT APPROVAL

NEW PROJECT

College	Central Carolina Community College	
Project Name	Marelli Renovation	NCCCS Project No.
Campus	1012 Central Carolina CC - Main Campus	County
		Lee

I. TYPE OF PROJECT:

Renovation of Existing Facility	

II. DESCRIPTION OF PROJECT:

*For description of a renovation of existing facility project, please include scope of work, description of existing facility (location, size (SF) and floors, materials, use of interior spaces), description of renovation (location, size (SF), materials, use of spaces), overview of facility's existing and new instructional programming, and any special construction requirements (permitting, abatement, demolition, etc.).

Insert project and amendment description here.

Lee County has recently purchased the Marelli property and buildings for college use. The college plans to renovate this space to create an Advanced Manufacturing and Biotech/Ag Tech site. The site contains approximately 225,000 square feet of space. This initial project will utilize funding from Lee County to begin renovations at this site.

- ☐ **Project to be constructed/renovated on college owned property**
☒ **Project to be constructed/renovated on leased property**

Provide the System Office a copy of lease that meets criteria as addressed in **Capital Improvement Manual**.

This form was prepared by:

Name: Phillip D. Price
Signature: _____
Contact Number: 919-718-7214
Date: 7/28/2021
CPC Signature: _____

III. ESTIMATED COST OF PROJECT:**A. PRE-CONSTRUCTION COSTS**

1. Site Grading and Improvements (not in III B)
2. Demolition (not in III B)

0.00

Subtotal "A"

0.00

B. CONSTRUCTION

1. Design Fee
2. Construction.....
3. Construction Contingency
4. Other Contracts
5. Other Fees

500,000.00

3,600,000.00

500,000.00

Subtotal "B"

4,600,000.00

C. Other Costs

1. Initial Equipment.....
2. Work Performed by Owner

Subtotal "C"

0.00

TOTAL ESTIMATED COST OF PROJECT (Sum of III A, B, C)**\$4,600,000.00****IV. SOURCES OF FUNDS IDENTIFIED FOR THIS PROJECT:****A. NON-STATE FUNDS**

1. County Appropriated
2. County Bonds

4,600,000.00

3.

	▼
--	---
4.

	▼
--	---
5.

	▼
--	---

Subtotal "A"

4,600,000.00

**B. STATE FUNDS (Handled locally by college
- not reimbursed through System Office)**

1.

	▼
--	---
2.

	▼
--	---
3.

	▼
--	---

Subtotal "B"

0.00

C. STATE FUNDS (Reimbursed by the System Office)

1. Budget Code

	▼
--	---
2. Budget Code

	▼
--	---
3. Budget Code

	▼
--	---
4. Budget Code

	▼
--	---

Subtotal "C"

0.00

Total Sources of Funds Available (IV A, B, C)

4,600,000.00

D. UNIDENTIFIED FUNDS

1. Unidentified Funds (Do not include on the NCCCS 2-16)

Subtotal "D"

0.00

Total Sources of Funds Including Unidentified**\$4,600,000.00**

V. CERTIFICATION BY THE COLLEGE BOARD OF TRUSTEES

To the State Board of Community Colleges:

We, the Board of Trustees of Central Carolina Community College
do hereby certify:

1. That the information contained in this application is true and correct to the best of our knowledge and belief, and do hereby request approval from the State Board of Community Colleges for this application and for the utilization of \$0.00 State funds reflected on Page 3, which are appropriated and have been allocated for the use of our college. These funds, along with the non-state funds shown, will be used exclusively for facilities, equipment for those facilities, land, or other permanent improvements described herein and in accordance with the minutes and resolution of the Board of Trustees dated 7/28/2021.

- ☒ As part of this certification, the Board of Trustees certify that any equipment purchased with the Connect NC Bond Funds must have a useful life of 10+ years.
- ☒ As part of this certification, the Board of Trustees acknowledge that furniture is not an allowable expense as part of a capital project funded by Connect NC Bond Funds, therefor will not be reimbursed.

2. That the described permanent improvements are necessary for meeting the educational needs of the area served and that this proposed project is in accordance with the rules and regulations adopted by the State Board of Community Colleges.

3. That a fee simple title held by the Board of Trustees to the property upon which the said facilities or improvements are to be made, or that a long-term lease, as described in the North Carolina Community College System Capital Improvement Guide, is held by the Board of Trustees.

4. That in formal sessions with a quorum present, the Board of Trustees authorized this application and further authorized the Chairman and the Chief Administrative Officer of this Board to execute all papers required by the rules and regulations of the State Board of Community Colleges.

Chairman - Board of Trustees

Chief Administrative Officer/President

VI. CERTIFICATION AS TO AVAILABILITY OF LOCAL SUPPORT AND FUNDS

Certification 1.

I certify that I have examined this application for the project no: _____ 0
from Central Carolina Community College _____ and if shown, county funds in the
amount of \$4,600,000.00 are available for the planning and construction of this project.

County Manager/Finance Officer Signature _____
Print Name _____
Date _____

(The following certification must be completed for New Facility Projects Only)

Certification 2.

Based on an analysis of the colleges annual operating and utility costs, (as per the NCCCS 3-1
Section VIII) it is estimated that the college will expend an additional \$0.00
per year in support of this new construction. I certify that this document has been reviewed, and that
the information stated herein will be shared with the proper county officials to seek an appropriate
adjustment to the college's budget as the new facility is brought online.

County Manager/Finance Officer Signature _____
Print Name _____
Date _____

=====

VII. CERTIFICATION OF ATTORNEY AS TO FEE SIMPLE TITLE TO THE PROPERTY

(Note: Required only for construction on a new site or when federal funds are involved. Not
required for long term lease.)

I, _____, duly licensed attorney of the State of North
Carolina, do hereby certify that I have examined the public records of _____
County, North Carolina, from January 1, 1925, to this date concerning title to the property upon which
the improvements set out in the foregoing application are proposed to be made, and I find from said
examination that a fee simple title free from all claims or encumbrances, is vested in
_____ by deed recorded in (specify book & page) _____
_____ in the Office of the Register of Deeds except as noted below: (Attach
a copy of deed)

This, the _____ day of _____ 20__

Signature

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

CAPITAL IMPROVEMENT PROJECT APPROVAL

☐ New Project ☐ Amended Project ☒ Final – Project Close Out

Select appropriate submission

College Central Carolina Community College

Project Name CFC Mechanical Upgrade NCCCS Project No. 2529

Campus Lee Main Campus County Lee

I. TYPE OF PROJECT:

- ☐ New Facility ☐ Roof Replacement ☒ Infrastructure Repairs
☐ Renovation of Existing Facility ☒ HVAC ☐ Addition to Existing Facility
☐ Life Safety ☐ ADA Compliance

II. DESCRIPTION OF PROJECT: Description must include all pertinent information regarding the project as addressed in the instructions on Page 1, **if you checked "Amended Project" please clearly state in description below reason for project amendment.**

The CFC (Classroom and Fitness Center) building holds classroom spaces for a variety of general education courses as well as labs and classroom space associated with the Health and Fitness Sciences degree program. This building was constructed on the Lee Main Campus in 1996. The current HVAC mechanical equipment in the building is beginning to fail and is in need of replacement. This project involves installing a new chiller for the building and the associated control systems with this chiller.

In the above description, provide specific details and describe all aspects to be included in the project.

Project to be constructed/renovated on college owned property ☒

Project to be constructed/renovated on leased property ☐

Provide the System Office a copy of lease that meets criteria as addressed in CI Guide.

CONNECT NC BOND FUNDED PROJECTS ONLY:

If equipment is included as part of the project, please certify that the equipment has a useful life of 10+ years ☒

Please acknowledge that furniture is not allowed as part of a Connect NC Bond (Bond Funds) projects and the college will not be reimbursed from Bond Funds. ☒

III. ESTIMATED COST OF PROJECT:

A. PRE-CONSTRUCTION COSTS

1. Site Grading and Improvements (not in III B) _____

Subtotal "A"..... _____

B. CONSTRUCTION

1. General Contract \$109,969.88

2. Other Contracts _____

Subtotal Contracts..... \$109,969.88

3. Designer's Fees..... _____

4. Contingency..... _____

5. Other Fees _____

Subtotal Fees _____

Subtotal "B" \$109,969.88

C. OTHER COST

1. Initial Equipment (not in III B) _____

2. Miscellaneous(specify) _____

Worked Performed by Owner

3. (material only, not staff salary) _____

Subtotal "C"..... \$0

TOTAL ESTIMATED COST OF PROJECT (Sum of III A, B, C) \$109,969.88

IV. SOURCES OF FUNDS IDENTIFIED FOR THIS PROJECT:

A. NON-STATE FUNDS

1. County Appropriation..... _____

2. Duly Authorized Bonds - County... _____

3. Donations..... _____

4. Federal Funds (USDA, EDA, ETC.) _____

5. Other (parking fees, vending, rental,
bookstore,) _____

Subtotal "A"..... 0

B. UNDETERMINED (DO NOT INCLUDE UNDETERMINED FUNDS ON THE 2-16 FORM) 0

C. STATE EQUIPMENT FUNDS (112 Report -Memo) 0

D. STATE FUNDS (i.e. DOT, Golden Leaf, Not Allocated through the System Office). 0

E. STATE FUND ALLOCATION

1. Budget Code Connect NC Bond Funds \$109,969.88

2. Budget Code _____

3. Budget Code _____

Subtotal "E" \$109,969.88

TOTAL SOURCES OF FUNDS (Sum of Section IV A, B, C, D, E) \$109,969.88

PLEASE NOTE: Total SOURCES OF FUNDS in Section IV must equal TOTAL ESTIMATED COST OF PROJECT in Section III.

V. CERTIFICATION BY THE COLLEGE BOARD OF TRUSTEES

To the State Board of Community Colleges:

We, the Board of Trustees of Central Carolina Community College
(College), do hereby certify:

1. That the information contained in this application is true and correct to the best of our knowledge and belief, and do hereby request approval from the State Board of Community Colleges for this application and for the utilization of \$109,969.88 **State funds** reflected on Page 3, which are appropriated and have been allocated for the use of our college. These funds, along with the non-state funds shown, will be used exclusively for facilities, equipment for those facilities, land, or other permanent improvements described herein and in accordance with the minutes and resolution of the Board of Trustees **dated** October 23, 2019

- As part of this certification, the Board of Trustees certify that any **equipment** purchased with the **Connect NC Bond Funds** must have a useful life of 10+ years.
- As part of this certification, the Board of Trustees acknowledge that furniture is not an allowable expense as part of a capital project funded by Connect NC Bond Funds, therefore will not be reimbursed.

2. That the described permanent improvements are necessary for meeting the educational needs of the area served and that this proposed project is in accordance with the rules and regulations adopted by the State Board of Community Colleges.

3. That a fee simple title is held by the Board of Trustees to the property upon which the said facilities or improvements are to be made, or that a long-term lease, as described in the North Carolina Community College System Capital Improvement Guide, is held by the Board of Trustees.

4. That in formal session with a quorum present, the Board of Trustees authorized this application and further authorized the Chairman and the Chief Administrative Officer of this Board to execute all papers required by the rules and regulations of the State Board of Community Colleges.

Chairman - Board of Trustees

Chief Administrative Officer/President

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

CAPITAL IMPROVEMENT PROJECT APPROVAL

☐ New Project ☐ Amended Project ☒ Final – Project Close Out

Select appropriate submission

College Central Carolina Community College

Project Name	Harnett ADA and Parking	NCCCS Project No.	2474
Campus	Harnett Main Campus - Lillington	County	Harnett

I. TYPE OF PROJECT:

- | | | |
|--|--|--|
| <input type="checkbox"/> New Facility | <input type="checkbox"/> Roof Replacement | <input checked="" type="checkbox"/> Infrastructure Repairs |
| <input type="checkbox"/> Renovation of Existing Facility | <input type="checkbox"/> HVAC | <input type="checkbox"/> Addition to Existing Facility |
| <input checked="" type="checkbox"/> Life Safety | <input checked="" type="checkbox"/> ADA Compliance | |

II. DESCRIPTION OF PROJECT: Description must include all pertinent information regarding the project as addressed in the instructions on Page 1, **If you checked “Amended Project” please clearly state in description below reason for project amendment.**

The Harnett County Commissioners allocated funding during the 2018-2019 budget for CCCC to resurfacing entrance ways and parking lots on our Harnett Main Campus. During the past several years, we have also received numerous complaints from handicap individuals who utilize the campus that walkways and building entrances are not handicap accessible. CCCC plans to rework sidewalks and entrances to create an accessible path for our handicap students.

In the above description, provide specific details and describe all aspects to be included in the project.

Project to be constructed/renovated on college owned property_☒

Project to be constructed/renovated on leased property ☐

Provide the System Office a copy of lease that meets criteria as addressed in CI Guide.

CONNECT NC BOND FUNDED PROJECTS ONLY:

If equipment is included as part of the project, please certify that the equipment has a useful life of 10+ years ☐

Please acknowledge that furniture is not allowed as part of a Connect NC Bond (Bond Funds) projects and the college will not be reimbursed from Bond Funds. ☒

III. ESTIMATED COST OF PROJECT:

A. PRE-CONSTRUCTION COSTS

1. Site Grading and Improvements (not in III B) _____

Subtotal "A" _____

B. CONSTRUCTION

1. General Contract \$227,200

2. Other Contracts _____

Subtotal Contracts..... \$227,200

3. Designer's Fees..... \$19,575

4. Contingency..... \$0

5. Other Fees \$19,575

Subtotal Fees \$19,575

Subtotal "B" \$246,775

C. OTHER COST

1. Initial Equipment (not in III B)

2. Miscellaneous(specify) _____

3. _____

Worked Performed by Owner
(material only, not staff salary) _____

Subtotal "C" _____

TOTAL ESTIMATED COST OF PROJECT (Sum of III A, B, C) \$246,775

IV. SOURCES OF FUNDS IDENTIFIED FOR THIS PROJECT:

A. NON-STATE FUNDS

1. County Appropriation..... \$151,763.66

2. Duly Authorized Bonds - County... _____

3. Donations..... _____

4. Federal Funds (USDA, EDA, ETC.) _____

5. Other (parking fees, vending, rental,
bookstore,) _____

Subtotal "A" \$151,763.66

- B. UNDETERMINED (DO NOT INCLUDE UNDETERMINED FUNDS ON THE 2-16 FORM)** _____

STATE EQUIPMENT FUNDS (112 Report -Memo) _____

C. _____

- D. STATE FUNDS (i.e. DOT, Golden Leaf; Not Allocated through the System Office).** _____

E. STATE FUND ALLOCATION

1. Budget Code Connect NC Bond Funds \$95,011.34

2. Budget Code _____

3. Budget Code _____

Subtotal "E"

\$95,011,34

\$246,775

TOTAL SOURCES OF FUNDS (Sum of Section IV A, B, C, D, E)

PLEASE NOTE: Total **SOURCES OF FUNDS** in Section IV must equal **TOTAL ESTIMATED COST OF PROJECT** in Section III.

V. CERTIFICATION BY THE COLLEGE BOARD OF TRUSTEES

To the State Board of Community Colleges:

We, the Board of Trustees of Central Carolina Community College
(College), do hereby certify:

1.

1. That the information contained in this application is true and correct to the best of our knowledge and belief, and do hereby request approval from the State Board of

Community Colleges for this application and for the utilization of \$95,011.34

State funds reflected on Page 3, which are appropriated and have been allocated for the use of our college. These funds, along with the non-state funds shown, will be used exclusively for facilities, equipment for those facilities, land, or other permanent improvements described herein and in accordance with the minutes and

resolution of the Board of Trustees **dated** February 12, 2020

➤ As part of this certification, the Board of Trustees certify that any **equipment** purchased with the **Connect NC Bond Funds** must have a useful life of 10+ years.

➤ As part of this certification, the Board of Trustees acknowledge that furniture is not an allowable expense as part of a capital project funded by Connect NC Bond Funds, therefore will not be reimbursed.

2. That the described permanent improvements are necessary for meeting the educational needs of the area served and that this proposed project is in accordance with the rules and regulations adopted by the State Board of Community Colleges.

3. That a fee simple title is held by the Board of Trustees to the property upon which the said facilities or improvements are to be made, or that a long-term lease, as described in the North Carolina Community College System Capital Improvement Guide, is held by the Board of Trustees.

4. That in formal session with a quorum present, the Board of Trustees authorized this application and further authorized the Chairman and the Chief Administrative Officer of this Board to execute all papers required by the rules and regulations of the State Board of Community Colleges.

Chairman - Board of Trustees

Chief Administrative Officer/President

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

CAPITAL IMPROVEMENT PROJECT APPROVAL

☐ New Project ☐ Amended Project ☒ Final – Project Close Out
Select appropriate submission

College Central Carolina Community College

Project Name Budd Hall Building Envelope Improvements NCCCS Project No. 2528

Campus Lee Main Campus County Lee

I. TYPE OF PROJECT:

- | | | |
|---|---|--|
| <input type="checkbox"/> New Facility | <input type="checkbox"/> Roof Replacement | <input type="checkbox"/> Infrastructure Repairs |
| <input checked="" type="checkbox"/> Renovation of Existing Facility | <input type="checkbox"/> HVAC | <input type="checkbox"/> Addition to Existing Facility |
| <input type="checkbox"/> Life Safety | <input type="checkbox"/> ADA Compliance | |

II. DESCRIPTION OF PROJECT: Description must include all pertinent information regarding the project as addressed in the instructions on Page 1, **If you checked "Amended Project" please clearly state in description below reason for project amendment.**

Budd Hall was constructed on the Lee Main Campus in 1980. The building currently houses classroom and lab spaces associated with the Cosmetology and Esthetics programs. The College recently completed an external building painting project for this building during the summer of 2019. While developing the scope of work for that project, we determined a number of issues with the building envelope for the building that potentially could cause moisture issues as well as not being energy efficient. This project will involve making repairs to those items including such items as replacing all windows and window frames on the building.

In the above description, provide specific details and describe all aspects to be included in the project.

Project to be constructed/renovated on college owned property ☒

Project to be constructed/renovated on leased property ☐

Provide the System Office a copy of lease that meets criteria as addressed in CI Guide.

CONNECT NC BOND FUNDED PROJECTS ONLY:

If equipment is included as part of the project, please certify that the equipment has a useful life of 10+ years ☒

Please acknowledge that furniture is not allowed as part of a Connect NC Bond (Bond Funds) projects and the college will not be reimbursed from Bond Funds. ☒

III. ESTIMATED COST OF PROJECT:

A. PRE-CONSTRUCTION COSTS

1. Site Grading and Improvements (not in III B) _____

Subtotal "A"..... 0

B. CONSTRUCTION

1. General Contract \$91,726.00

2. Other Contracts _____

Subtotal Contracts..... \$91,726.00

3. Designer's Fees..... _____

4. Contingency..... 0

5. Other Fees _____

Subtotal Fees 0

Subtotal "B" \$91,726.00

C. OTHER COST

1. Initial Equipment (not in III B) _____

2. Miscellaneous(specify) _____

Worked Performed by Owner

3. (material only, not staff salary) _____

Subtotal "C"..... 0

TOTAL ESTIMATED COST OF PROJECT (Sum of III A, B, C) \$91,726.00

IV. SOURCES OF FUNDS IDENTIFIED FOR THIS PROJECT:

A. NON-STATE FUNDS

1. County Appropriation..... _____

2. Duly Authorized Bonds - County... _____

3. Donations..... _____

4. Federal Funds (USDA, EDA, ETC.) _____

5. Other (parking fees, vending, rental,
bookstore,) _____

Subtotal "A"..... 0

B. UNDETERMINED (DO NOT INCLUDE UNDETERMINED FUNDS ON THE 2-16 FORM) 0

C. STATE EQUIPMENT FUNDS (112 Report -Memo) 0

D. STATE FUNDS (i.e. DOT, Golden Leaf, Not Allocated through the System Office). 0

E. STATE FUND ALLOCATION

1. Budget Code Connect NC Bond \$91,726.00

2. Budget Code _____

3. Budget Code _____

Subtotal "E" \$91,726.00

TOTAL SOURCES OF FUNDS (Sum of Section IV A, B, C, D, E) \$91,726.00

PLEASE NOTE: Total SOURCES OF FUNDS in Section IV must equal TOTAL ESTIMATED COST OF PROJECT in Section III.

V. CERTIFICATION BY THE COLLEGE BOARD OF TRUSTEES

To the State Board of Community Colleges:

We, the Board of Trustees of Central Carolina Community College
(College), do hereby certify:

1. That the information contained in this application is true and correct to the best of our knowledge and belief, and do hereby request approval from the State Board of Community Colleges for this application and for the utilization of \$91,726.00
State funds reflected on Page 3, which are appropriated and have been allocated for the use of our college. These funds, along with the non-state funds shown, will be used exclusively for facilities, equipment for those facilities, land, or other permanent improvements described herein and in accordance with the minutes and resolution of the Board of Trustees **dated** October 23, 2019

- As part of this certification, the Board of Trustees certify that any **equipment** purchased with the **Connect NC Bond Funds** must have a useful life of 10+ years.
- As part of this certification, the Board of Trustees acknowledge that furniture is not an allowable expense as part of a capital project funded by Connect NC Bond Funds, therefore will not be reimbursed.

2. That the described permanent improvements are necessary for meeting the educational needs of the area served and that this proposed project is in accordance with the rules and regulations adopted by the State Board of Community Colleges.

3. That a fee simple title is held by the Board of Trustees to the property upon which the said facilities or improvements are to be made, or that a long-term lease, as described in the North Carolina Community College System Capital Improvement Guide, is held by the Board of Trustees.

4. That in formal session with a quorum present, the Board of Trustees authorized this application and further authorized the Chairman and the Chief Administrative Officer of this Board to execute all papers required by the rules and regulations of the State Board of Community Colleges.

Chairman - Board of Trustees

Chief Administrative Officer/President

Solar Panels – Chatham Main Campus

Background

Approximately ten years ago, CCCC entered into an agreement to lease space on the top of two buildings on the Chatham Main Campus for the purpose of installing solar panels. The termination date for this agreement is in October of this year. The contract ends in one of three ways in October:

- 1) Termination, with removal costs to be borne by Cypress Creek.
- 2) Exercise of the option to buy by CCCC, whereupon we obtain ownership of the facility upon formal closing.
- 3) Exercise of the option to renew by Cypress Creek, subject to the approval of CCCC, whereupon the agreement continues for another five years.

CCCC staff contracted with an outside vendor to complete a study of the solar panels in an effort to determine our best path forward. The study found that several key components would need to be updated and various repairs would need to be made to keep the system operational.

Recommendation

College staff recommends we terminate the agreement using option 1 where we terminate the agreement and have Cypress Creek remove at their cost the PV system.

Laser Lab Naming Recommendations

The Foundation with Gary Beasley's support is recommending we name five of our laser labs for the following individuals:

- **Mr. Kien Lao and Family**, Retired Successful Engineering Senior Management and Entrepreneur, owning several successful companies – Recognized for establishing a laser program scholarship (\$10K) and student mentoring through frequently meeting with students to discuss their progress on their educational journey and even after they begin their careers. Kien arranges to take them to lunch for this mentoring. Kien serves on our annual “Interview Skills Panel” and frequently visits the laser program to check-in on how the program is doing, and to see if there are any needs he can help with. His scholarship donations have helped two students, whom probably would not have been able to continue in the program without his help. One student, 2021 May graduate, was having to pay out of state tuition, which he could not afford.
- **Mr. Scott Hamlin**, Owner of MegaWatt Lasers/Laser Technology Scientist - Recognized for laser donation (\$20K+), 15+ years of dedicated advisory committee support, teaching and mentoring students, providing himself and employees to do on-site training of laser students in laser technology, set-up, operation and maintenance, encouraging students to present at technical conferences, hiring students as laser technicians, interning students, presenting to CCCC laser students and during public recruiting events, and spreading the word about the CCCC laser program to other industry leaders across the country. Scott also mentored a student on a weekly basis for an entire semester, which the documentation led to the creation of the “High Energy Pulse Laser” module for LEO 213 (Laser Applications II), including labs. Mr. Hamlin also arrives hours early to the CCCC Laser Advisory Committee meeting to spend several hours teaching students about laser technology in the Solid-State Laser Lab.
- **Dr. Kevin Stevens**, General Manager, Northrop Grumman Crystal Growth Division - Recognized for laser crystals donation (\$9K+), 10+ years of dedicated advisory committee support, teaching and mentoring students during a 4+ hour detailed crystal growth process annual tour at Northrop Grumman, presenting to CCCC laser students and during public recruiting events, and hiring students as laser technicians. Dr. Stevens provided significant review and input into the creation of LEO 213 (Laser Applications II) course material and labs in the areas of “Solid State Laser Crystal Growth and Manufacturing and Test”.
- **Mike Sullivan**, Wasatch Photonics Board of Directors and Consultant - Recognized for 15+ years of dedicated advisory committee support, starting-up the Wasatch Spectroscopy Division in Research Triangle Park, which was instrumental in the growth of Raman Spectroscopy in this region, implementing the first internship program at Wasatch Photonics, teaching and mentoring students during internships, hiring students as laser technicians presenting to CCCC

laser students and during public recruiting events, serving on our annual “Interview Skills Panel”,
and spreading the word about the CCCC laser program to other industry leaders across the country.

• **Higher Educational Institutions** (One Laser Lab for all the following.)

1. Professor David Brady (University of Arizona/Duke University, “Father of the Fitzpatrick Center” at Duke, world recognized “School of Photonics” at Duke University, Scientist, Inventor & Entrepreneur, starting several successful photonics companies), Professor John Muth (North Carolina State University, Scientist, and Inventor) and Scott Williams (Associate Director of the Photonics Research Center at University of North Carolina at Charlotte, Scientist.) – Recognized for being Founding 2001 CCCC Laser Program Advisors, who still serve; provided valuable advice and direction during the first meeting which set the stage for changing the focus of study for the laser program from fiber optics laser applications to other laser applications, which proved to be successful. Dr. Muth provided significant review and input into the creation of LEO 213 (Laser Applications II) course material and labs in the areas of LED manufacturing and test and semiconductor manufacturing. In addition, all three became involved in helping to place students and introducing industry advisors to the program, such as Mike Sullivan and Cree Founder, Dr. John Palmour). They continue today to help place students graduating from the laser program! All three have also hosted laser program advisory meeting on their campuses and provided tours of their research labs on several occasions. In fact, up until COVID, Mr. Williams and Dr. Muth have hosted the laser students to annual detailed tours of their semiconductor processing facilities. These three planted the seeds for our program to flourish!
2. Professor Chrysanthos “Chrys” Panayiotou (Indian Rivers State College - LASER-TEC Executive Director - Principal Investigator) – Recognized for being a highly active member of the CCCC laser program advisory committee, presenting and mentoring students.
3. Professor MJ Soileau (University of Central Florida, “Father of CREOL” at UCF, world recognized “School of Photonics” at UCF, Scientist, Inventor & Entrepreneur, starting several successful photonics companies) – Recognized for 5+ years of dedicated advisory committee support, presenting to and mentoring students during visits to the CCCC laser program, which included public recruiting events, such as serving as a judge during our annual “High School Laser Science Fair Competition” event. In addition, Dr. Soileau spent several hours critiquing all our laser labs in detail as students performed the labs, while he asked questions. Of course, all his improvement suggestions were incorporated into revisions of the labs, resulting in improved learning outcomes.



Lorraine Whitaker <lwhit962@cccc.edu>

Fwd: Magneti Marelli Property

1 message

Phillip Price <ppric254@cccc.edu>
To: Lorraine Whitaker <lwhit962@cccc.edu>

Thu, Jul 15, 2021 at 2:35 PM

----- Forwarded message -----

From: **Emily Hare** <ehare379@cccc.edu>
Date: Thu, Jul 15, 2021 at 1:41 PM
Subject: Magneti Marelli Property
To: Phillip Price <ppric254@cccc.edu>

Dr. Price,

The Foundation Board is also unanimously recommending to the Trustees that we name the new Magneti Marelli property for Mr. E. Eugene Moore.

Mr. Moore is a 1971 graduate from CCCC's Tool and Die Program. He is a true success story for the college. He has provided \$13,000 so far this year in scholarships and will be donating an additional \$500,000 by December 2021 with an additional 1.5 million to be used to begin a gunsmithing program and updating our Tool and Die department.

The name hasn't been officially decided but will include "solutions" in it per Dr. Chapman's request.

Please let me know if you need any more information.

Thanks!
Emily

--

Dr. Emily Carter Hare
Executive Director
CCCC Foundation
o: 919-718-7230
f: 919-718-7456
ehare@cccc.edu

NC CORD - Past President

Thank you for your support of the CCCC Foundation!

Please visit www.cccc.edu/foundation for online giving and other information on the Foundation.





BOARD OF TRUSTEES PROGRAMS COMMITTEE

Date of Meeting:

July 26, 2021

Time: 3:00 pm

**Face to Face &
Virtual**

Committee Members:

**James French, Chair
Jan Hayes
Gordon Springle**

Guest Presenter:

Consent Agenda Items

Full Board Agenda Items

For Information Only

1. Instructional Updates

Student News

- Dylan Smith, current Industrial Systems student and former Caterpillar Welding Apprentice, placed 7th in SkillsUSA welding national competition

New Program for Fall 2021

- Associate in Applied Science – Public Safety Administration
 - “Provide students, as well as practitioners, with knowledge and skills in the technical, managerial, and administrative areas necessary for entrance or advancement within various public safety and government organizations. Course work in diverse subject areas includes public safety administration and education, interagency operations, crisis leadership, government and agency financial management, professional standards, incident management, administrative law, and supervision, while providing a streamlined pathway that recognizes the value of previously earned skillsets and credentials within the public safety sector.”
 - Four tracks – earned credentials credited toward AAS degree
 - Law Enforcement Services
 - BLET articulates
 - *Future options: Correction Services (future option)*
 - *Emergency and Fire Management Services (future option)*
 - *Security and Loss Prevention Services (future option)*

Current Programs

- The RN program had a 100% pass rate this year on the National Council Licensure Examination (NCLEX).
- The Dental Hygiene program was ranked #1 in North Carolina by NursingProcess.org in June.

Advising

- 95% of faculty and staff who interacted with advising over the last year were satisfied with CCCC advising.
- 98% of students said advising has had a positive impact on their educational experience.
- Twice as many students are doing longer-term academic planning than we have seen in the past; this is a key retention and success measure and a focus of the QEP.
- The college recently hired an advising specialist to work specifically with high school students who may not have seriously considered college. He will encourage more students to take advantage of Promise opportunities, especially in the CTE areas, to develop marketable career skills at CCCC.

Early Colleges

	Spring 2021 Graduates	Associate Degrees Awarded	Fall 2021 Enrollment
Lee Early College	78	49	289
Chatham School of Science & Engineering	15	15	93
Harnett County Early College	9	9	127

STUDENT & ACADEMIC SUPPORT SERVICES COMMITTEE

- STUDENT SERVICES DIVISION
- ASSESSMENT PLANNING & RESEARCH DIVISION
- MARKETING & EXTERNAL RELATIONS DIVISION
- GRANTS & STRATEGIC INITIATIVES DIVISION
- FOUNDATION DIVISION



BOARD OF TRUSTEES

STUDENT & ACADEMIC SUPPORT SERVICES COMMITTEE

STUDENT SERVICES DIVISION

Date of Meeting:	July 26, 2021	Time: 9:00 am	Face to Face & Virtual
Committee Members: Pat Kirkman, Chair Gladys McAuley			
Full Board Agenda Items			
1. Approve Proposal to Move Men and Women's Basketball from Division 3 to Division 2			
Consent Agenda Items			
For Information Only			
<ol style="list-style-type: none">1. Enrollment/Admissions/Registration Report, Summer 20212. Recruiting, Summer 20213. Athletics, Summer 20214. Student Activities, Summer 20215. Financial Aid, Summer 20216. Library Updates, Summer 20217. Student Summary – Spring 2021 Final Report, Summer 20218. Enrollment by Major Spring 2021 Final Report, Summer 20219. History of Enrollment, Summer 2021			

Proposal to Move Men's & Women's basketball from Division 3 to Division 2 starting with the 2022-2023 season

The NJCAA's declaration period for the next 4-year cycle will be due in the fall of 2021, for the sports seasons starting in 2022-23 and ending in 2026-27. If approved, we would make the jump from Division 3 to Division 2 after the upcoming season. This declaration would only be for men and women's basketball, all other sports teams have adequate competition and number of teams at the division 3 level so we recommend staying in division 3 for those sports.

We think this move would be beneficial for our basketball teams for the reasons that are listed below:

1. Scheduling- As it is now, our men's basketball team only plays six conference games against the other Division 3 schools and women's basketball only plays two, due to there being only 1 other D3 team. Moving to Division 2 would allow us to make up 75%-90% of our 30 game schedule against other NJCAA Region 10 D2 teams and would eliminate playing most JV teams and prep schools, who are not held to the same standards that NJCAA schools are. With the move, we would have anywhere from 20-28 meaningful conference games that would count towards postseason seeding.

In the past few years we have run into issues with finding games against local NJCAA schools due to those schools having a nearly full schedule with just their conference games. We have only been able to get a few games each season against D2 teams and in turn, we have to fill out our non-conference schedule against Division 1 schools or non-NJCAA member institutions.

The level of play from Division 3 to Division 2 is not a significant change. While playing up in Division 2 this past season due to COVID, our Men's basketball team finished 7th of 11 teams. Sandhills CC, who has won the Division 3 region championship for the previous two years, finished second in Division 2 in our region and finished 7th at the National tournament. In women's basketball, we finished 4-2 on the season against Division 2 teams.

2. Recruiting- Moving to Division 2 would open up more options for us as far as recruiting. From talking with other Region Athletic Directors, the amount of money that they have for scholarships varies from institution to institution. The division 2 schools that I've talked to have anywhere from no scholarship money up to \$16,000 per team.

The parameters for each division are listed below:

Division 3

- No financial support or aid maybe given to student-athletes based on their athletic ability
- Focus is on the student athlete experience
- Priority given to regional, in-season competition and championship play

- Places a priority on geographical representation with at-large bid opportunities in some sports

Division 2

- Scholarships can be provided with a maximum of tuition/fees/books
- Competition schedules predominately based on geography
- Geographic representation at District playoffs
- National Championships with geographical representation and competitiveness

Men's Basketball teams by Division (2021-22)

Division 1 (7 teams)- Brunswick CC, Caldwell Tech CC, Cape Fear CC, Denmark Tech CC, Richard Bland College, Spartanburg Methodist CC, USC Salkehatchie

Division 2 (12 teams)- Davidson-Davie CC, Fayetteville Tech CC, Guilford Tech CC, Johnston CC, Lenior CC, Louisburg College, Bryant & Stratton, Catawba Valley CC, Patrick Henry CC, Pitt CC, Southwest Virginia CC, Wake Tech CC

Division 3 (3 teams)- Central Carolina, Sandhills CC, Dabney S. Lancaster CC

Women's Basketball Teams by Division (2021-22)

Division 1 (3 teams)- Caldwell Tech CC, Denmark Tech CC, Spartanburg Methodist CC

Division 2(12 teams)- Brunswick CC, Bryant & Stratton, Cape Fear CC, Catawba Valley CC, Fayetteville Tech CC, Johnston CC, Lenior CC, Louisburg College, Patrick Henry CC, Southwest Virginia CC, USC Salkehatchie, Wake Tech CC

Division 3(2 teams)- Central Carolina CC, Thomas Nelson CC

Enrollment/Admissions/Registration Report, Summer 2021

Applications

Fall 2020 – 3,064

Fall 2021 – 3,005

Competitive Admission Programs

Practical Nursing - 1 seat available (waiting on student to accept seat)

Associate Degree Nursing - 1 seat available (waiting on student to accept seat)

LPN to RN - **FULL**

Dental Hygiene - 2 seats available (waiting on students to accept seat)

Dental Assisting - 3 seats available (waiting on students to accept seat)

Veterinary Medical Technology - **FULL**

Medical Assisting - Consideration Ongoing

Health Information Technology - Consideration Ongoing

Certificate in Esthetics - Consideration wraps on 7/15 (will fill)

Other Updates

- Staff Updates: Ashlee Dockery hired as Senior Admissions Specialist on Chatham Main Campus, Jena Nicely hired as Admissions Specialist on Lee Main Campus, Kimberly Brzozowski hired as Admissions Specialist on Lee Main Campus, and Samantha Sillaman hired as Admissions Specialist on Lee Main Campus
- Currently hiring for Senior Admissions Specialist position on Harnett Main Campus.
- New Student Orientation is offered synchronously and asynchronously year-round. We will resume in-person session in fall 2021.

Summer 2021 Registration Numbers

- On 7/13/21 we had 1,645 students registered for 2021SU. Last year at this time, we had 1,626 enrolled.
- Summer student registration began on April 12th for students who were currently enrolled.
- New summer student registration began on April 26th.

2021 Summer Graduation

251 students have applied for 267 credentials to graduate as summer completers.

Summer graduation will be on August 9th at the Civic Center. This will be another drive-thru ceremony.

Fall 2021 Application and Registration Numbers

- As of 7/13/21, we have 3,328 students registered for fall. Currently enrolled spring students began registration on April 12th. Last year at this time 3,221 registered.
- New student fall registration began on June 7th. Students can register same day as application processed. No priorities were assigned to new students based on application submission dates. Registration will be open continuously until August 13th at noon.

Recruiting, Summer 2021

As of 7/13/21 3,005 applications and 1,211 new students enrolled for fall (includes CCP, etc.)

Summer Activity:

- Multiple individual campus tours on all three campuses
- Group Tour with Boys & Girls Club
- Rapid Response Programs with SAAB of Lillington
- Rapid Response Programs with Magneti Marelli
- El Refugio International Cultural Day
- Juneteenth Celebration
- Jonesboro Rotary Presentation
- FB LIVE presentations
- FB Live Virtual Campus Tours
- WWGP Radio Interview
- Sanford Spinner Games
- San Lee FC Games
- Bus Tour in Lee, Harnett, and Chatham Counties
- Pilgrim's Pride Scholarship Presentation(At their facility)
- Worked Financial Aid Awarded Not Enrolled Lists (Text/Email Follow up)
- Worked Spring Enrollees not enrolled in fall lists (Text/Email Follow Up)
- Follow Up with 2021 Fall applicants (Text/Email Follow Up)

Athletics, Summer 2021

Summer Camps are coming up over the next two weeks. We have 35 participants signed up between the middle and high school volleyball camps that are next week. Basketball camp is July 26-29 and we are still marketing and accepting applications for that.

All coaches have their schedules done for the most part and we will begin to get the website updated in the coming weeks with rosters and schedules. The first athletic event of the year will be on August 19th with the volleyball team hosting Wake Tech CC. They also play at home August 20th against Pitt CC and again on August 21st for the Alumni game and Championship banner reveal.

Our main priority over the last few weeks and the next few weeks coming up is to get our athletes registered for classes and financial aid and ready to start the semester.

Student Activities, Summer 2021

Ambassadors

Summer consisted of ongoing Ambassador training and proposed Ambassador fall project.

We as the Ambassadors of the 2021-2022 Academic year present through this email our group project for the consideration of all of those involved.

We would like to propose a Community Trash Pick-Up Day for each of the three county locations (Lee, Harnett and Chatham) that would be done one to two times per semester. The Ambassadors would lead these events at said campuses, possibly two Ambassadors per campus. We would travel to a predesignated location such as a community park or roadway and would clear the area of debris and trash. We as the Ambassadors would provide education regarding the effects of improper waste management ways and means of proper waste disposal. We would offer a gift card raffle for those who would participate after the event was completed.

We as the Ambassadors of CCCC look forward to your response to our proposal.

Welcome Week

Further activities for the fall semester are currently being planned and finalized for the semester and updates will follow in subsequent reports.

American Red Cross Blood Drive- Faculty and Staff only

September 10th

times: 11:00-3:00pm (tentative)

Location: Gym, LMC

This blood drive will be the first one of the semester and will exclusively be for faculty and staff. This will prevent the general public from coming onto the campus. The gym will be used for social distancing purposes.

Social Media Follow Contest

08/16-08/20

This Facebook social media follow contest will encourage students to follow the Student Activities Facebook page and "like" a specific post. A winner will be randomly selected for a gift card. This is designed to increase awareness and engagement for future programming. All posts have been scheduled for their appropriate times for ease of transition. Heather Willett will be choosing the winner.

Financial Aid, Summer 2021

Current 2020-21 Academic Year

Total FAFSAs processed: 5,216

Total Awards Offered: \$16,377,286

Total Recipients: 3,512

Current 2021-22 Academic Year

Total FAFSAs processed: 3,314

Total Awards Offered: \$8,987,055.08

Total Recipients: 1,034

- Currently working towards the use of Self-Service Student Portal - Working in collaboration with the IT department to implement a new student portal – ***Self Service***, which provides students with access to a wide array of information.
- CARES II funds still available. Anticipate spending remaining funds by the end of the Summer 2021 term.
- Child Care Grant – the program is currently accepting students. Currently looking into revamping the application process to increase the number of student applicants. This includes removing barriers that may prevent students from completing the application process.
- There are two positions currently being advertised: Assistant Director of Financial Aid and Financial Aid Technician.

VA Update

Total Students Certified for Summer 2021: **85**

Currently certifying VA students for Fall, with projection of **165-185** VA students using benefits for Fall 2021

Successfully completed 2021 VA Compliance Survey Audit with a **98.8% error-free rate**.

Library Updates, Summer 2021

Library Usage

July 20-July 21

Instruction

Asynchronous embedded instruction: **223**
Change from 19-20: **21%**

Synchronous Live instruction:**10**
Change from 19-20: **-78%**

Laptops Circulated

Lee Laptops: **193**
Harnett Laptops: **65**

Materials Circulated

Lee: **259**
Year over year change: **-94%**

Harnett:**69**
Year over year change: **-93.9%**

Chatham:**190**
Year over year change: **-83.8%**

Online resources

Database Sessions: **59,554**
Year over year change:**-39%**

Reference Services*

Chat Reference: **456**
Year over Year change: **-3%**

Email Reference:**216**
Year over Year change: **-1%**

Phone Reference: **234**
Year over Year change: **-39%**

*No in person reference services offered this year

Interlibrary Loan

Loaned to other NC Community Colleges: **89**

Year over Year change: **-59%**

Borrowed from other NC Community Colleges: **21**

Year over Year change: **-88.3%**

Loaned to non NCCC: **12**

Year over year change: **-90.2%**

Borrowed from non NCCC: **48**

Year over Year change: **-61.2%**

New Student IDs printed

721

Year over Year change: **-55.6%**

Student Summary -Spring 2021						
Total Students:		4968				
Classification:						
Associate				2910	59%	
Diploma				205	4%	
Certificate				383	8%	
Special/Transitional				1470	29%	
Day				4667	94%	
Evening				34	1%	
Combined				267	5%	
Sex: Male				1780	36%	
Female				3188	64%	
Race: White				2783	56%	
Black				718	14%	
Indian/Alaska Native				35	1%	
Hispanic				1063	21%	
Asian/Pacific Islander				73	2%	
Other/Unknown				296	6%	
Credit Hours:						
3 or less				807	17%	
4 - 6				1148	23%	
7 - 11				1209	24%	
12 +				1804	36%	
Home County:						
Lee				1492	30%	
Harnett				1003	20%	
Chatham				974	20%	
Other				1499	30%	
Age Groups:						
Under 25				3845	77%	
25 - 34				664	14%	
35 - 54				411	8%	
55 +				48	1%	
Source: Asst. Registrar						

**CCCC Curriculum Enrollment by Major
Spring 2021**

Associate Degree Programs

A25100	Accounting Degree	2
A25800	Accounting and Finance	43
A35100	A/C, Heating & Refrigeration	23
A45110	Associate Degree Nursing	33
A55280NR	ADN General Education	183
A10100	Associate in Arts	417
A1010T	Associate in Arts- Teacher Preparation	14
A10500	Associate in Engineering	52
A10400	Associate in Science	314
A1040T	Associate in Science -Teacher Preparation	2
A60160	Automotive Systems Technology	25
A55110	Barbering	8
A50440	Bioprocess Technology	11
A30120	Broadcasting Production Tech.	15
A35140	Building Construction Technology	24
A25120	Business Administration	152
A50150	Computer Aided Drafting Technology	1
A40160	Computer Engineering Tech.	19
A50210	Computer Integrated Machining	18
A55140	Cosmetology	46
A55180	Criminal Justice Technology	58
A55150	Culinary Arts	15
A45260	Dental Hygiene	33
A55280DH	Preparatory Dental Hygiene	82
A55220	Early Childhood Associate	16
A55220C	Early Childhood (Career)	62
A55220L	Early Childhood (Licensure)	24
A55220NL	Early Childhood (Non Licensure)	1
A35130	Electrical Systems Technology	15
A40200	Electronics Engineering Tech	8
A5518C	Forensic Science	20
A55280	General Occupational Technology	1
A45630	Health and Fitness Science	42
A45360	Health Information Technology	11
A55280HT	Pre - Health Information Technology	11
A25200	Healthcare Management	11
A45380	Human Services Technology	37
A50240	Industrial Systems Technology	32
A25590	Information Technology	57
A40280	Laser & Photonics Technology	23
A5518A	Latent Evidence	2
A55310	Library and Information Technology	31
A40320	Mechanical Engineering Technology	13
A45400	Medical Assisting	28
A55280MA	Medical Assisting General Ed	26
A25310	Medical Office Administration	35
A55280MS	Pre Medical Sonography	49
A45440	Medical Sonography	13
A25370	Office Administration	10
A25380	Paralegal Technology	18
A4538E	Substance Abuse	6
A40370	Sustainability Technologies	6
A15410	Sustainable Agriculture	19

A45780	Veterinary Medical Technology	87
A55280VT	VMT General Education	66
A50420	Welding Technology	49

Diploma Programs

D25800	Accounting and Finance	3
D60140	Auto Restoration	6
D60160	Automotive Systems Technology	3
D55110	Barbering	1
D35140	Building Construction Technology	1
D25120MO	Business Management	16
D55220	Early Childhood	4
D60130	Collision Repair & Refinishing Tech	1
D50210	Computer Integrated Machining	2
D55140	Cosmetology	3
D45240	Dental Assisting	15
A55280DA	Preparatory Dental Assisting	23
D55310	Library and Information Technology	5
D25310	Medical Office Administration	4
D60260	Motorcycle Mechanics	10
D25370	Office Administration	2
D25380	Paralegal Technology	5
D45660	Practical Nursing	29
A55280PN	Practical Nursing General Ed	42
D3012010	Radio Production Tech.	2
D50420	Welding Technology	7

Certificates

C35100C1	ACHR Tech Core I	2
C60160	Automotive Systems Technology	0

College and Career Promise

C25800CP	Accounting and Finance Certificate	1
D25800CW	Accounting and Finance Diploma	3

Source: Enrollment Services Coordinator

C55110	Barbering	1
C55120	Basic Law Enforcement Training	19
C55850	Early Childhood Administration	10
C50210	Computer Integrated Machining	1
C55160	Cosmetology Instructor	0
C55180AD	CJ Technology Administration	0
C35130	Electrical Systems	1
C40200	Electronics Technology	0
C25120EO	Entrepreneur Certificate	4
C55230	Esthetics Technology	26
C55860	Early Childhood Preschool	7
C5518C	Forensic Science	1
C40370GB	Green Building	1
C45360ER	HIT Electronic Health Records	1
C25120C0	Human Resources Management	9
C25800T0	Income Tax Preparer	2
C55290	Infant/Toddler Certificate	1
C25590HT	Information Tech/Hardware	4
C55310G0	Library Basics	5
C55310C0	Library Cataloging	2
C55310L0	Library Tech - Programs	1
C55310M0	Library Management	4
C55310P0	Public Service	0
C55310T0	Library Technical Services	2
C25120M0	Manager Trainee	0
C55440	Manicuring/Nail Technology	1
C25310IC	Medical Office Insurance Coding	2
C25100P0	Payroll Accounting	3
C5024030	Programmable Logic Controller	1
C25370R0	Receptionist	1
C40370RE	Renewable Energy	1
C55450	School Age	1
C25120SO	Social Media	7
C1541010	Sustainable Agriculture	2
C1541030	Sustainable Vegetable Production	1
C50420	Welding Technology	12

Special Programs

A10100EC	Associate in Arts-Early College	355
A10400EC	Associate in Science-Early College	89
A55180EC	Criminal Justice - Early College	1
A25590EC	Information Technology - Early College	2
A50420EC	Welding - Early College	1
T90950	Basic Skills Plus Program	0
T90990	Special Credit	77

D60160CW	Automotive Systems Certificate	2
C60160CW	Automotive Systems Diploma	11
D30120CW	Broadcasting & Production Tech.	6
C25120CP	Business Administration Certificate	38
D25120CW	Business Administration Diploma	26
C50210CP	Computer-Integrated Machining Cert	0
D50210CW	Computer-Integrated Machining Dipl	0
C55140CP	Cosmetology	15
C55180CW	Criminal Justice Certificate	34
D55180CW	Criminal Justice Diploma	28
C55150CP	Culinary Arts	9
C45240CW	Dental Assisting	4
D55220CW	Early Childhood	10
D40200CP	Electronics Engineering	0
C5518CCW	Forensic Science	7
C45630CW	Health and Fitness Science	7
C45360CW	Health Information Technology	11
C25200CW	Healthcare Management Technology	7
D45380CW	Human Services	7
C50240CW	Industrial Systems Certificate (CAT)	30
D50240CW	Industrial Systems Diploma	1
C55290CP	Infant/Toddler Care	3
C25590CP	Information Technology	5
D25590CW	Information Technology	4
D40280CP	Laser and Photonics	1
D55310CW	Library and Information Technology	1
C55400CW	Manicuring/Nail Technology	5
C40320CW	Mechanical Engineering	1
D45400CW	Medical Assisting	6
D60260CW	Motorcycle Mechanics	1
D45970CW	Nurse Aide	18
C25380CW	Paralegal Technology	0
D15410CW	Sustainable Agriculture	1
C45780CW	Veterinary Medical Technology	14
C50420CW	Welding Technology Certificate	10
D50420CW	Welding Technology Diploma	3
P1012C	College Transfer Pathway	1101
P1052C	College Transfer Pathway Engineering	21
P1042C	College Transfer Pathway	153
P1032C	College Transfer Pathway	44

Harnett Correctional

C35180P1	Carpentry and Construction Skills	11
C35180P2	Advanced Carpentry	1
C35130P1	Electrical Systems Tech Fundamentals	13
C55110P0	Barbering	
C55250P1	Food Service Technology	9
C35280P1	Masonry Fundamentals	9
C50420P1	Welding Fundamentals	12

TOTAL

4968

History of Curriculum Enrollment
Enrollment Reported to the North Carolina Community College System Office

Academic Year		<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>
1962/63	(quarter)				5*	
1963/64					50*	
1964/65					71*	
1965/66		48	126	108	106	
1966/67		24	199	148	123	
1967/68		23	207	190	156	
1968/69		69	259	243	194	
1969/70		85	298	269	247	
1970/71			478	364	560	
1971/72		313	680	559	579	
1972/73		458	726	951	680	
1973/74		440	839	905	821	
1974/75		605	1306	1194	1366	
1975/76		1012	1812	1638	1544	
1976/77		1041	1723	1674	1449	
1977/78		1087	1905	1504	1532	
1978/79		1202	1884	1550	1685	
1979/80		1091	1961	1756	1549	
1980/81		1279	2069	1779	1668	
1981/82		1223	2039	1764	1728	
1982/83		1191	2158	1695	1926	
1983/84		1269	2129	1620	2008	
1984/85		1441	1935	1922	1842	
1985/86		1263	2436	2088	1970	
1986/87		1233	2660	2039	1741	
1987/88		1305	2578	2206	2129	
1988/89		1038	2438	2265	2108	
1989/90		1127	2688	2279	2111	
1990/91		1133	2823	2409	2459	
1991/92		1060	2891	2420	2328	
1992/93		1187	3054	2569	2578	
1993/94		1231	2963	2490	2343	
1994/95		986	3122	2694	2453	
1995/96		1069	3155	2752	2524	
1996/97		1107	3038	2664	2121	
1997/98	(semester)	1047	3057		2893	
1998/99		944	3401		3168	
1999/2000		1001	3632		3506	
2000/2001		1116	4103		3869	1558
2001/2002 **			4160		3960	1739
2002/2003			4527		4319	1849
2003/2004			4857		4346	1788
2004/2005			4723		4357	1754
2005/2006			4669		4226	1564
2006/2007			4867		4474	1505
2007/2008			4678		4239	1684
2008/2009			4822		4722	1617
2009/2010			5411		5080	1618

*Total indicates enrollment for entire school year.

**Beginning Fall 2001, the fall term is the beginning of each academic year instead of summer.

History of Curriculum Enrollment
Enrollment Reported to the North Carolina Community College System Office

Academic <u>Year</u>	<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>
2010/2011		5290		4862	1455
2011/2012		4834		4584	1304
2012/2013		4932		4373	1329
2013/2014		4881		4602	1260
2014/2015		4909		4672	1521
2015/2016		5072		4781	1632
2016/2017		5213		4875	1702
2017/2018		5292		4943	1751
2018/2019		5250		4963	1760
2019/2020		5900		5689	1679
2020/2021		5449		4968	

*Total indicates enrollment for entire school year.

**Beginning Fall 2001, the fall term is the beginning of each academic year instead of summer.



BOARD OF TRUSTEES

STUDENT & ACADEMIC SUPPORT SERVICES COMMITTEE

Assessment, Planning & Research Division Agenda

Date of Meeting:	July 26, 2021	Time: 9:00 am	Face to Face & Virtual
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Committee Members: Pat Kirkman, Chair
Gladys McAuley

Full Board Agenda Items

Consent Agenda Items

For Information Only

1. SACSCOC Updates
2. QEP Updates
3. Institutional Research Highlights
4. Strategic Plan Updates

SACSCOC UPDATES

- SACSCOC released a new Substantive Change Policy in June 2021. It is effective immediately. This policy was rewritten in order to bring SACSCOC into compliance with U.S. Department of Education regulations.
- Institutional Effectiveness & Research staff are working with college administrators to prepare Extensive Review prospectuses for two new off-campus instructional sites: Seaforth High School, and the Ben Haven Harnett Early College site. As specified in the new SACSCOC Substantive Change policy, the next two new off-campus instructional sites at each college must be approved via the new Institution-level Extensive Review process. A prospectus for the Physical Therapist Assistant program is also in the works.
- IER staff and other college administrators are attending the SACSCOC Virtual Institute July 19-22. IER staff has also attended several online training sessions this spring and summer to become familiar with the new SACSCOC Substantive Change policy.
- IER staff meets regularly to review and revise relevant policies, gather evidence and prepare preliminary narrative drafts for our forthcoming 2023 SACSCOC Fifth Year Interim Report.

SACSCOC CORRESPONDENCE

SACSCOC Receives Submissions, Provides Guidance

- June 29, 2021: CCCC received an email from SACSCOC with updates from their June Board of Trustee meeting. The Board approved eight policies on Substantive Change, COVID-19 flexibility, integrity and institutional obligations, seeking accreditation at a different degree level, reports submitted for SACSCOC review, mergers and acquisitions, and internal SACSCOC administrative processes. The SACSCOC Board of Trustees also shared information about committee appointments, budget approvals, and implementation of other policies. Trustees approved a recommendation to accept applications for membership from institutions outside of the “traditional” Southern region.
- July 6, 2021: CCCC submitted the annual Financial Profile to SACSCOC
- July 7, 2021: CCCC submitted a Letter of Notification to SACSCOC advising that we will offer a new program, the AAS in Public Safety Administration, beginning in the Fall 2021 semester. The new program is not a substantive change.
- July 7, 2021: CCCC submitted a request for SACSCOC approval of the closure of a program-location combination (completion option) – the AAS in Bioprocess Technology at the Center for Workforce Innovation. The Bioprocess Technology program will continue to be offered at the Lee Main Campus.
- July 7, 2021: CCCC submitted a request for SACSCOC approval of the closure of a program-location combination (completion option) – the Certificate in Manicuring/Nail Technology at the Chatham Center for Innovation. The Manicuring Certificate will continue to be offered at the Harnett Main Campus.
- July 7, 2021: CCCC submitted minor corrections to our 2020 SACSCOC Financial Profile.

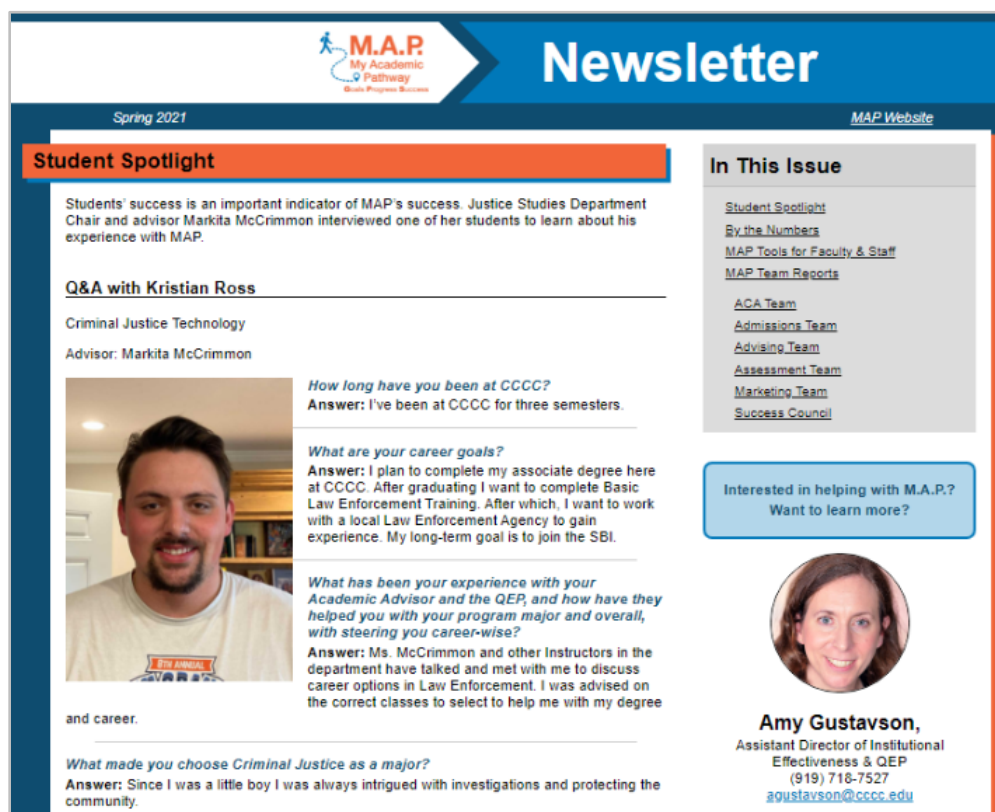
QEP HIGHLIGHTS

QEP Implementation Continues

Quality Enhancement Plan team members continue to make progress on our *My Academic Pathway* project which is aimed at providing a personalized approach that enables new students to make efficient, effective, and timely choices in order to complete their educational and career goals. The essential elements of the project are providing enhancements to Admissions, ACA courses, and Advising.

The project goals are to:

1. Enable each student to select an appropriate academic program,
 2. Consistently enhance each student's pathway to goal completion, and
 3. Facilitate timely completion of each student's academic goals.
- The most recent edition of the My Academic Pathway newsletter was published in Spring 2021. It included a student spotlight, statistics, tools for faculty and staff, and MAP Team updates. An excerpt is shown below; the full newsletter is available at <https://www.cccc.edu/map/newsletter/issues/2021-Spring/>



- In April and May, the ACA Team assigned more reminders for key tasks to new Spring 2021 students via their electronic GPS Passport. The GPS Passport guides new students in a structured introduction to resources and support as they begin their time at CCCC. Listed below are the newly assigned tasks:
 - Register for the next semester
 - Review academic progress in your courses with your advisor and/or instructor

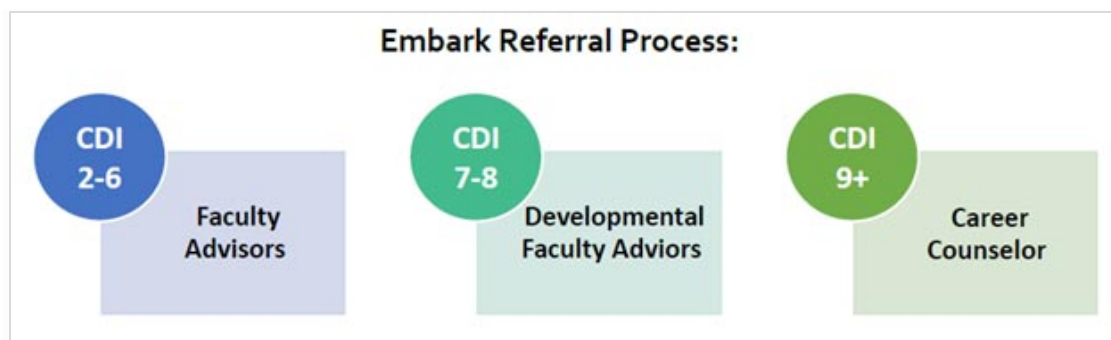
- Confirm schedule for next semester
- Confirm payment options for next semester
- Ace your finals!

Tasks Plans					
+ New Task (i)					
Active (5) Completed (33) All (59)					
Title	Assigned To	Priority	Start	End ^	Status
Register for the Next Semester. Week 12-13 Passport	JS John Student	Medium			Not Started
Review Academic Progress in Your Courses with Your Advisor and/or Instructor Week 12-13 Passport	JS John Student	Medium			Not Started
Confirm Schedule for Next Semester Weeks 14-16	JS John Student	Medium			Not Started
Confirm payment options for next semester. Weeks 14-16	JS John Student	Medium			Not Started
Ace your finals! Weeks 14-16	JS John Student	Medium			Not Started

- While reviewing MAP assessment data, the Admissions Team and the Leadership Team discovered that 69% of graduates reported knowing about the Career Center but not using it. In response, Career Center Coordinator Mary Parker worked with the Marketing Department to develop a short overview video on the Career Center. The target audience is CCCC employees. If employees are more aware of Career Center services, they will be better able to recommend them to students. The video will also be a resource for students. View it here: <https://youtu.be/ugF1J10C04s>



- The Admissions Team is busy enrolling new students for Fall 2021. As a part of MAP Action 2, Admissions Counselors assist students in determining their career decision readiness via the MAP: Embark Assessment. They refer students to a Faculty Advisor, Developmental Faculty Member, or Career Counselor based on their Career Decision Inventory (CDI) results.



- The MAP Advising Team sponsors the Advising Short Sessions. These are a series of 30-minute drop-in advising trainings via Blackboard Collaborate. They include a 15-minute presentation and 15 minutes of Q&A with attendees (advisors). The live sessions are recorded for later viewing and topics are selected by CCCC advisors. The most recent Spring 2021 Advising Short Session topic was:
 - K14 Promise Program with Ms. Mary Schmid Carter (April 2021)
- Two more advisors completed the Foundations of Advising (advisor training) course at the end of the Spring semester. The Blackboard course is self-paced and exposes advisors to a variety of resources and opportunities to reflect on their advising skills and philosophy. The MAP Advising Team manages this training opportunity and actively works to update it.

MAP Assessment Data

- Since the MAP Embark Assessment debuted in October 2017:
 - 22,928 MAP Embark Assessments have been completed. 17,095 completions are from unique users (the rest are duplicates).
 - We find that students completing the assessment in August are least sure about their career decision. Students completing the assessment in January are most sure about their career decision.

INSTITUTIONAL RESEARCH HIGHLIGHTS

Institutional Data

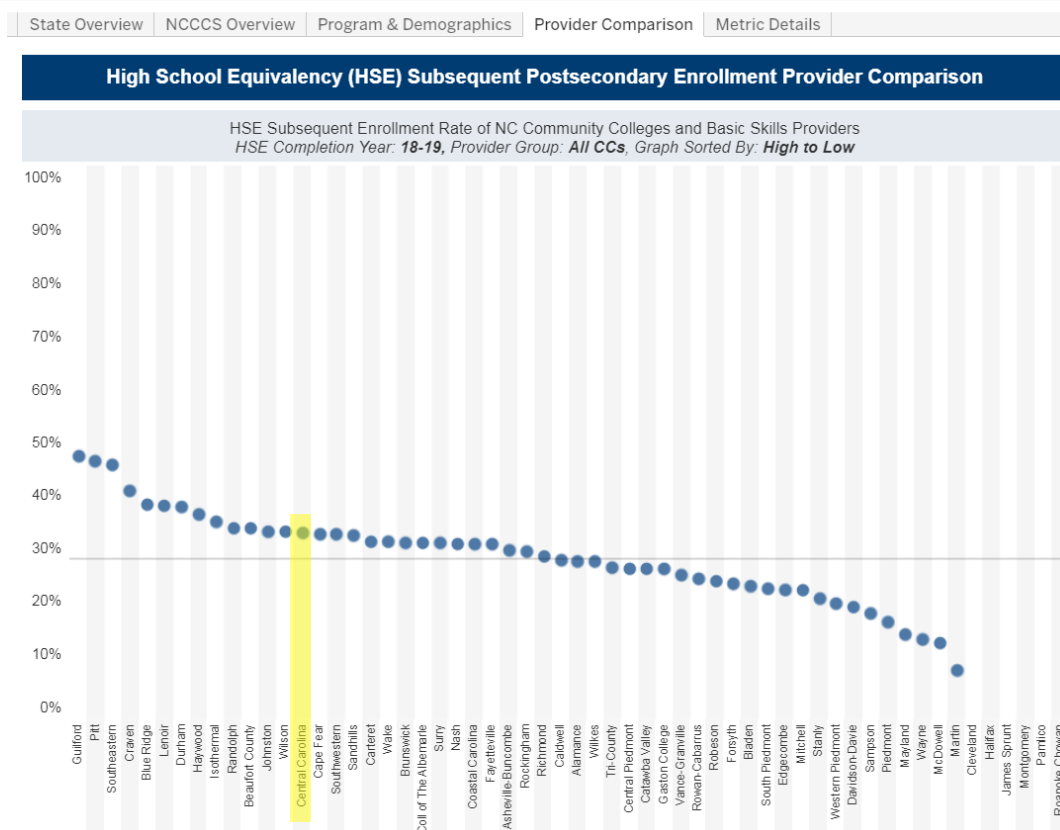
The IER department continues to support the college community by providing data and analysis upon request to assist with data informed decision making. Recent requests have included things such as, financial aid data, dissertation data requests, marketing data requests and more. We continue to see an increase in the number of data requests received. Since the beginning of April, the IER department has received and fulfilled approximately 95 ad hoc data requests.

NCCCS Data Dashboards

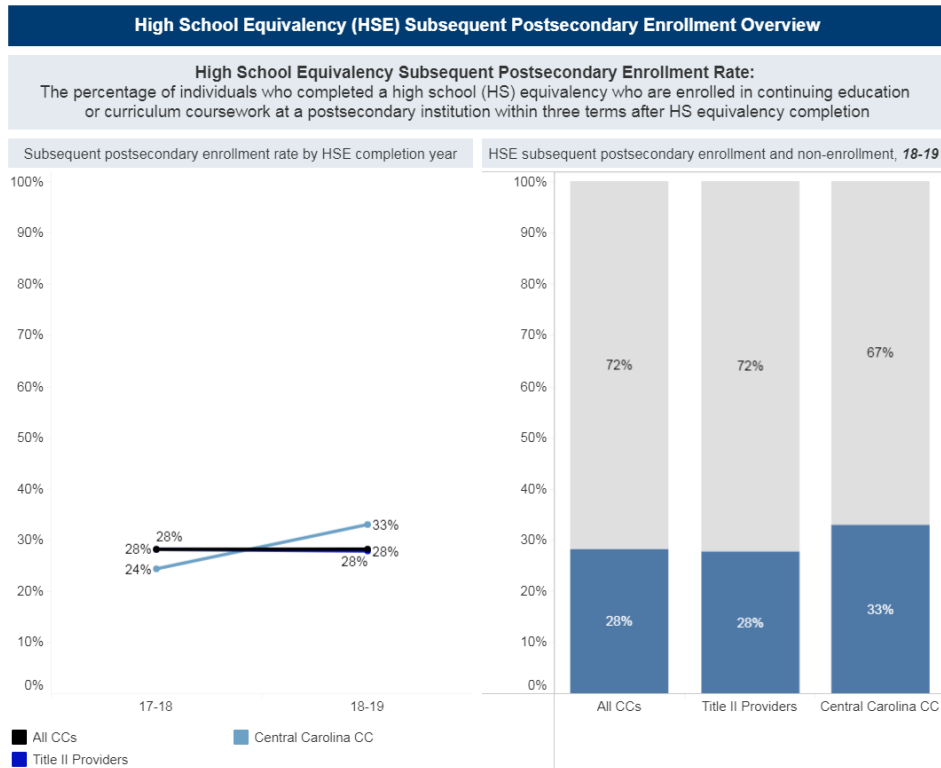
The NCCCS has continued to develop data dashboards that allow college's to access both their own data as well as compare their data to the system as a whole and to the other 58 colleges individually. These dashboards have become increasingly useful as we continue to benchmark ourselves against others. The latest dashboards updated by the system office include High School Equivalency Subsequent Postsecondary Enrollment, Basic Skills Pre & Posttest Practices, and Basic Skills Follow-Up Outcomes.

The graphic below shows that CCC High School Equivalency grads rank in top 25% in the state for the percent of graduates moving on to college:

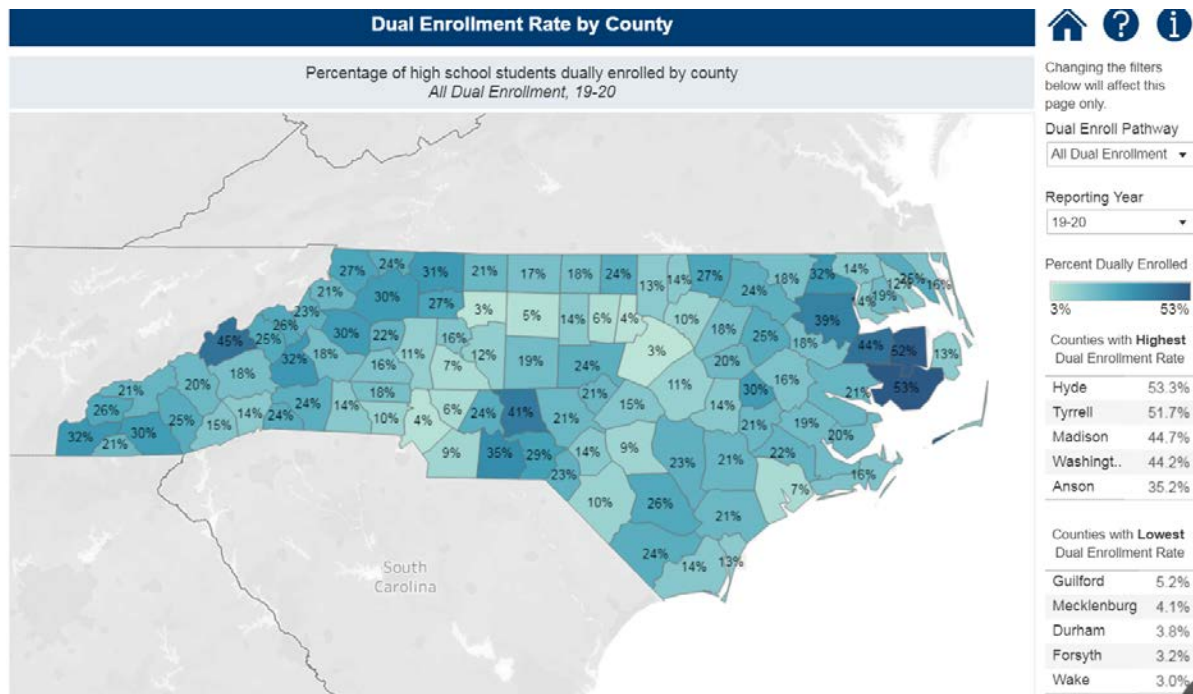
High School Equivalency Subsequent Postsecondary Enrollment



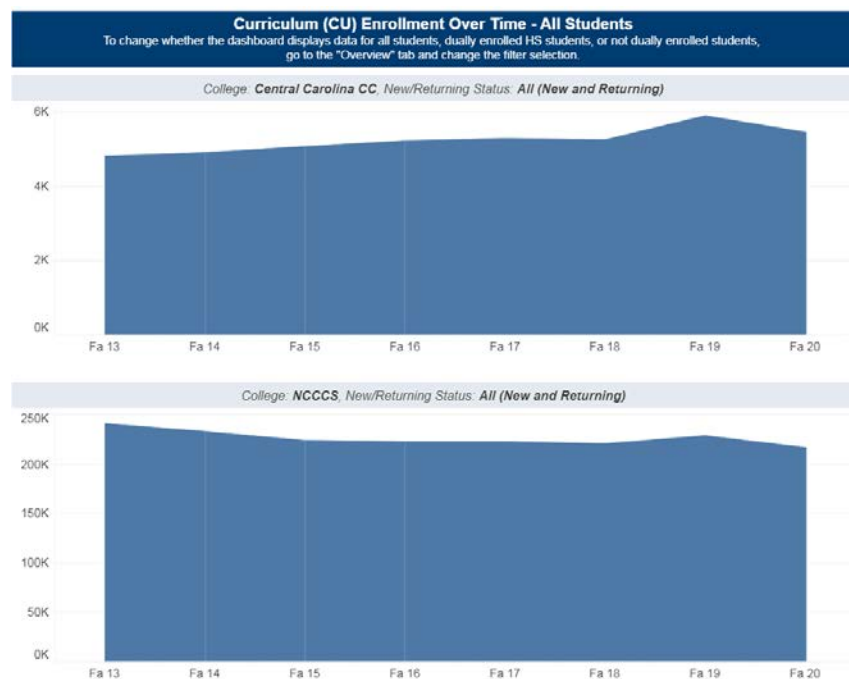
The percentage of CCCC HSE grads who attend college increased 9% over the past year while the state average remained flat:



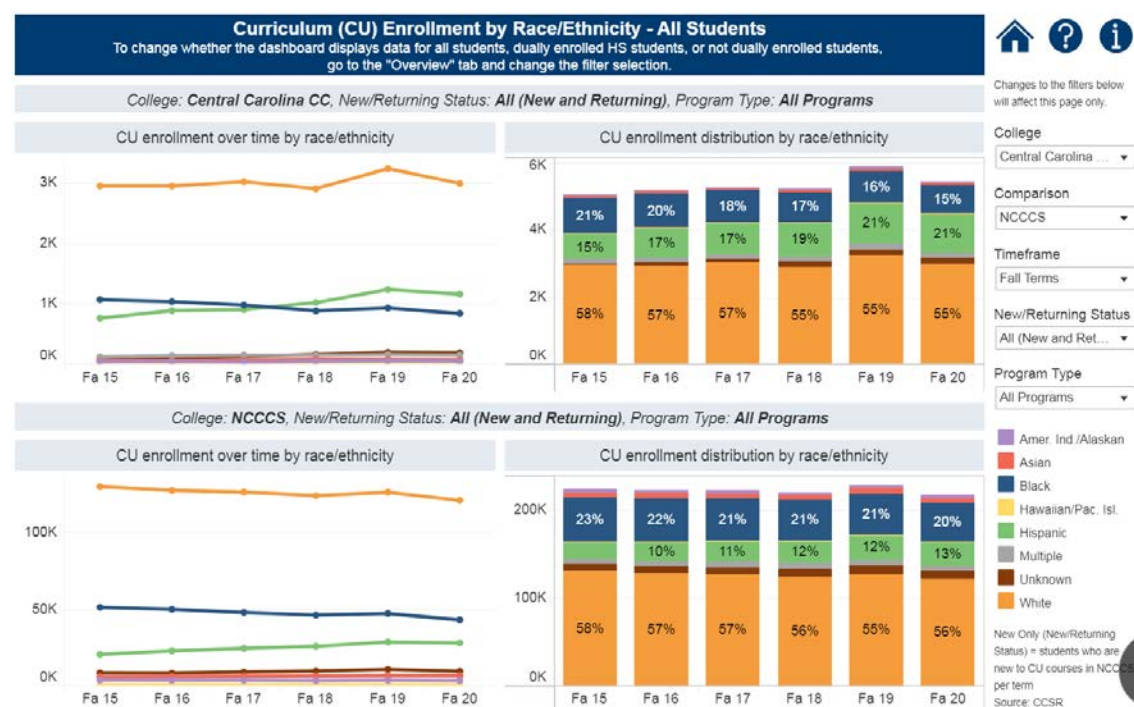
The map below shows the percentage of high school students dually enrolled at community colleges by county. Rates for our service area are Chatham-24%, Lee-21%, and Harnett-15%:



From Fall 2013 through Fall 2019, CCCC's enrollment grew (top chart) while the average NC community college's enrollment declined (bottom chart). In Fall 2020 during the pandemic, both CCCC and average NC community college enrollment declined:



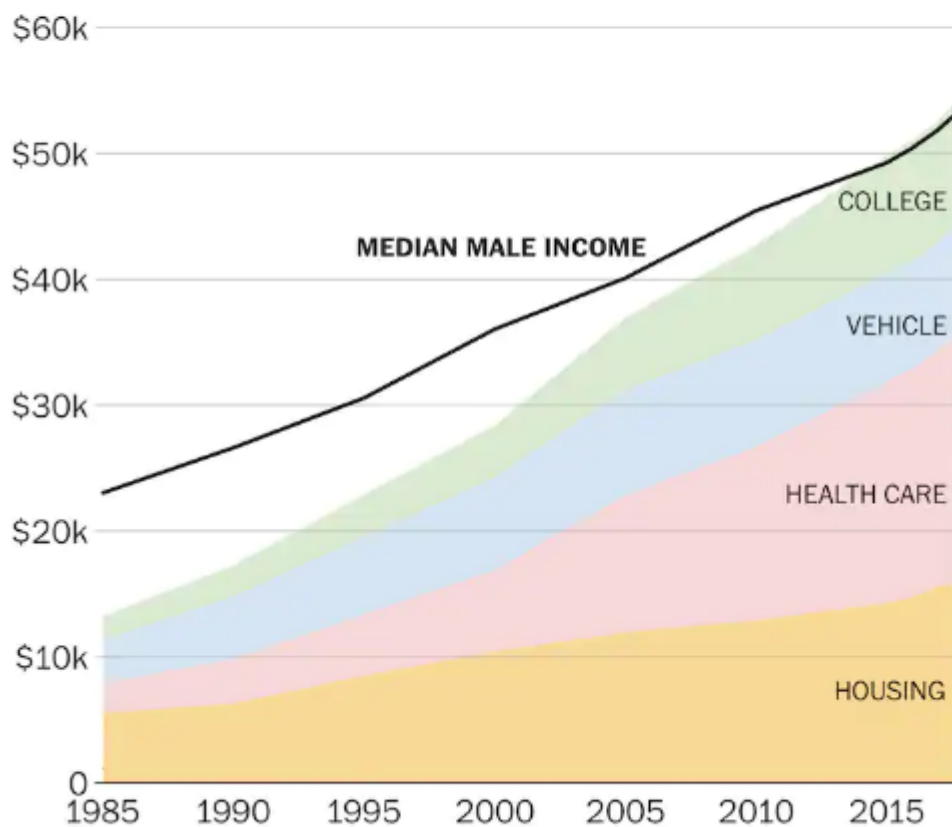
CCCC's student demographics closely mirror our service area population demographics. However from 2015 to 2020, the enrollment share Black students declined by 6%, and the enrollment share of Hispanic students increased 6%. CCCC trends mirrored those across NC:



Recent data from the Cost of Thriving Index at the Washington Post emphasizes the need for postsecondary training in family-sustaining wage fields. This chart shows that over a 30 year period, the median male income went from comfortably being able to meet major expenditures for a family of four, to no longer covering a year of family expenses:

A year of wages no longer covers a year of family expenses

Major annual household expenditures for a family of four vs. median male income, 1985–2018



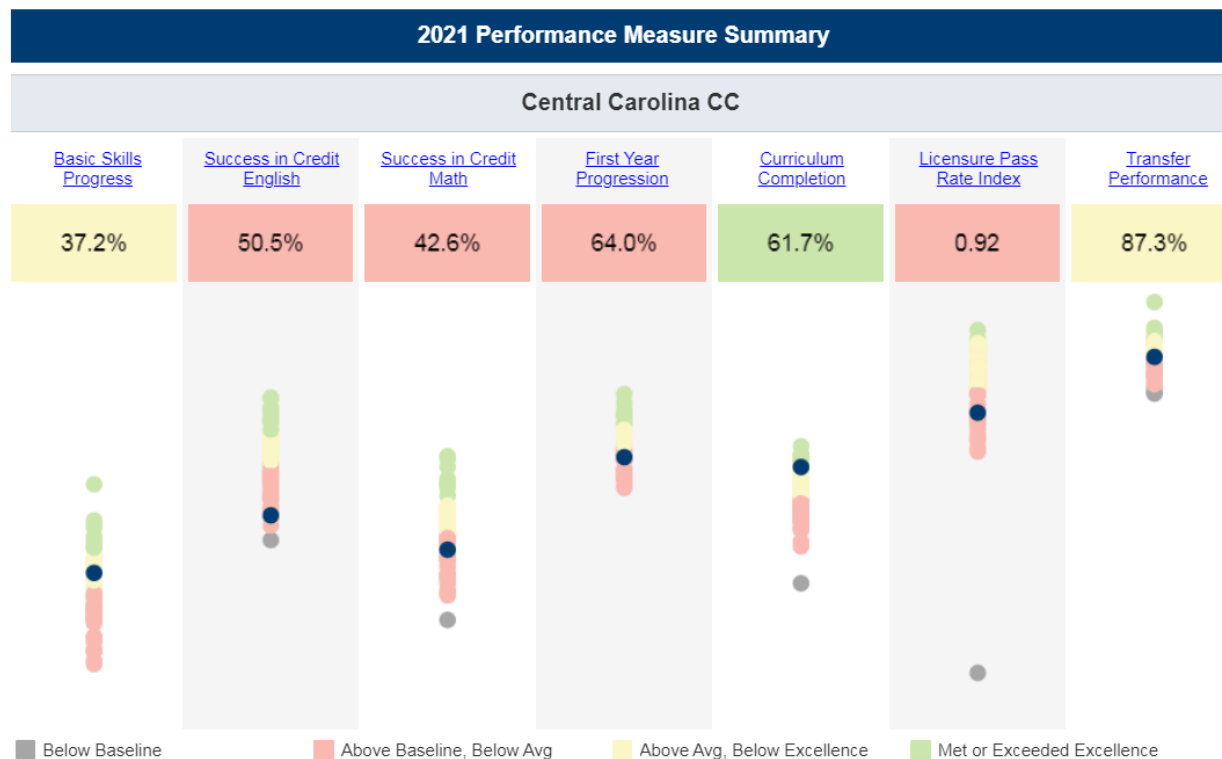
Source: The Cost-of-Thriving Index

THE WASHINGTON POST

In 1985 it took 30 weeks of the typical breadwinner's earnings to cover a year's worth of major family expenses, allowing for other things a family wants and needs. However in 2015 it took 53 weeks of earnings just to cover the basic expenses for a (52 week) year, allowing nothing for food, clothing, entertainment, and savings. Community colleges are positioned to help all workers move into careers with family sustaining wages.

2021 NCCCS Performance Measures

CCCC scored above Excellence level and/or above average on three of the seven NCCCS Performance Measures in 2021, and above Baseline in all Measures:



CCCC Data Dashboards

The CCCC [data dashboards](#) continue to be widely used. These dashboards are designed to provide data that is updated daily and allow users to drill down and filter or disaggregate the data as they choose.

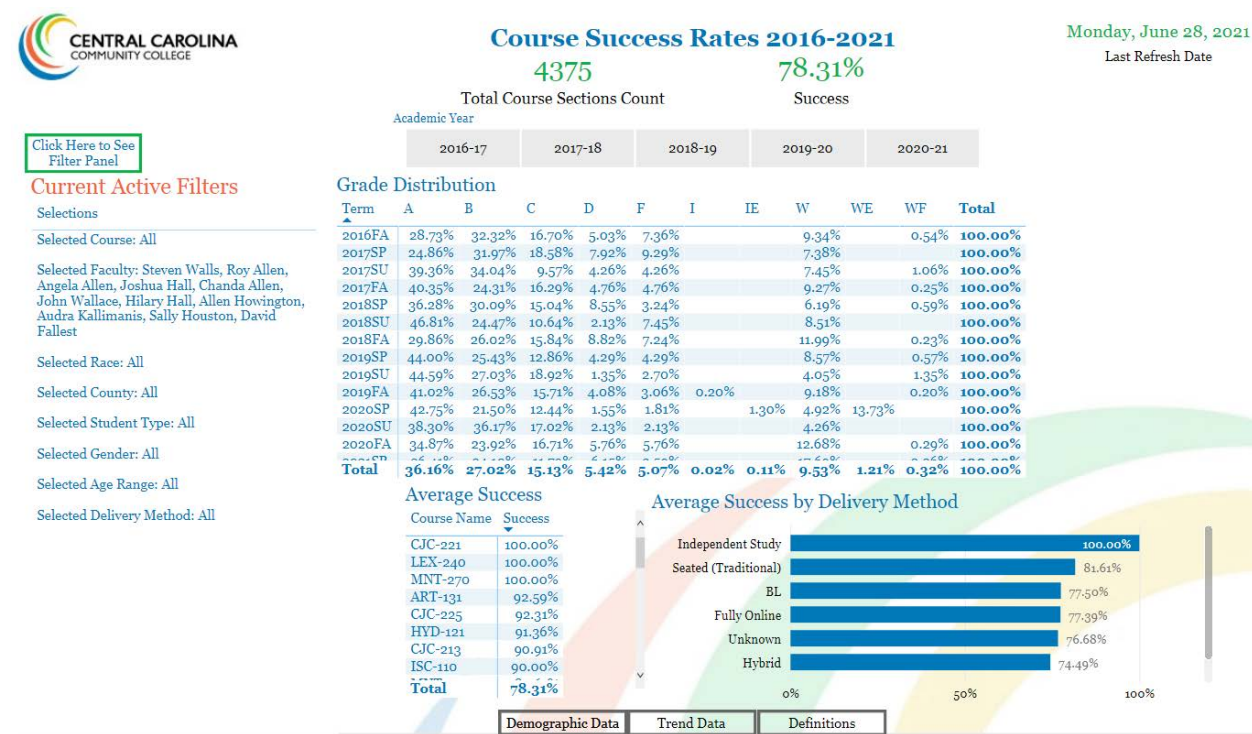
The CCCC Data Dashboards are available on the intranet and continue to be updated, with new ones created as needs arises. A program/course success rate dashboard in in development for continuing education courses/programs. The 2021-2022 dashboards are now available on the intranet:

Dashboards

2021-2022

- [2021FA Enrollment](#)
- [2021FA Admissions](#)
- [2021FA Course Fill](#)
- [2021FA Financial Aid](#)
- [2021FA Retention](#)
- [2021SU Enrollment](#)
- [2021SU Course Fill](#)
- [2021-22 FTE](#)

Department chairs and deans have now been given login access to a grade distribution dashboard that shows course success rates for the past 5 years. This allows programs to review trends in programs or specific courses.



EMSI Labor Market Analysis


The John M. Belk Endowment is providing funding for two customized EMSI labor market data studies at each of the 58 NC Community Colleges, with support from NCCCS, the Belk Center for Community College Leadership and Research, the NC Association of Community College Presidents, and Central Piedmont's Center for Applied Research (CFAR). The IER department is happy to assist and provide the data to the Belk Center and EMSI to obtain these reports. The first report is an overall college Economic Impact Study and the second is a Program-Specific Economic Impact Study. We are excited to see the results of these reports so that we can use them to enhance our college, provide Return-on-Investment data, and more! The final reports will be available to the college in November.

Surveys

Best for Vets

CCCC has once again completed the Best for Vets survey. "Best for Vets: Colleges" is the largest and most comprehensive set rankings of schools for military service members and veterans. Survey results will be published online and in print in all of the Military Times publications (Army Times, Navy Times, etc.) later this year.

The 2021 rankings are in! Central Carolina Community college is ranked #2 in the Southeast/Two Year/Public/Career & Technical category! CONGRATULATIONS CCCC!!



MilitaryTimes
Best For Vets: Colleges
 Military Times Best for Vets: Colleges is the largest and most comprehensive rankings of schools for military service members and veterans, helping them make important decisions about their education.

2021 Rankings

Region
 Mid-Atlantic West **Southeast** Central
 Pacific Midwest Southwest Northwest
 Appalachia Northeast

Type
Public Private Not-For-Profit Private For-Profit

Category
 General Education **Career & Technical**

Accreditation
 Four Year School **Two Year School**

- 1. Central Georgia Technical College**
 Public | GA/Southeast | 5% Veterans [View More](#)
- 2. Central Carolina Community College**
 Public | NC/Southeast | 3% Veterans [View More](#)

College Services Survey

The College Services Survey is now closed. This survey was revised this year and the new format provides a much-improved experience for those completing the survey as well as cleaner data to analyze once it is complete. Employees are asked if they have interacted with a specific service area and only answer questions for the services they indicate they have utilized. This significantly shortens the time it takes to complete the survey.

There were a total of 346 responses to the survey this year. Each service area has received their results. Leadership will be provided results of their areas soon.

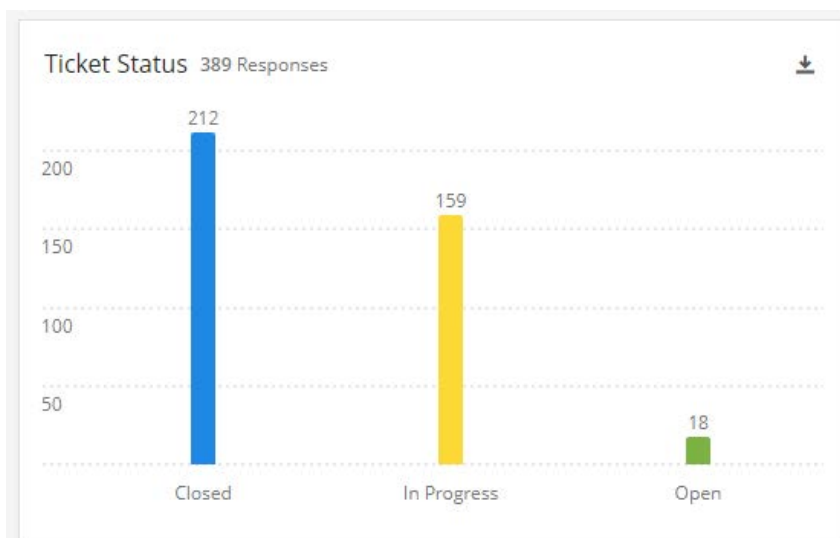
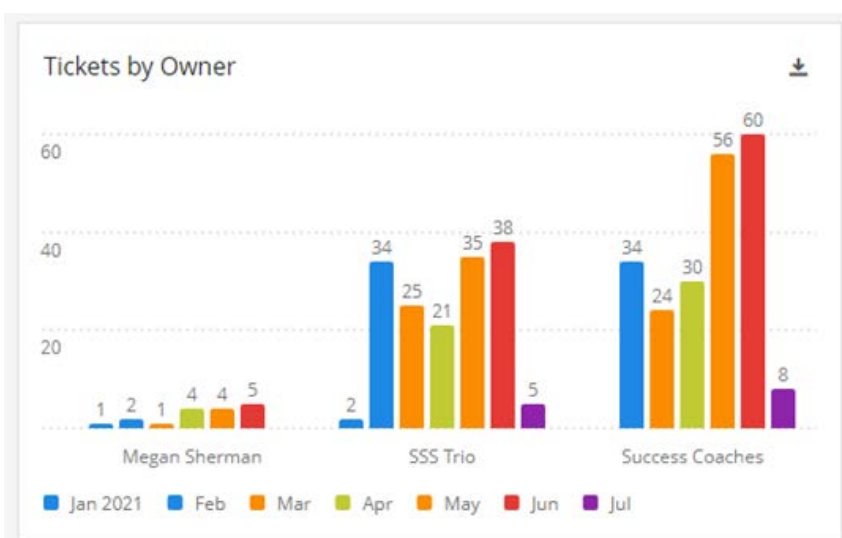
Trellis

We will again participate in the Fall 2021 Student Financial Wellness Survey, sponsored by Trellis. This survey provides insight into student finances at CCCC. The data we obtained during the last survey were invaluable in helping us understand our student body, helped shape parts of our new strategic plan, and informed various grant proposals.

Qualtrics

We continue to learn and utilize Qualtrics. Qualtrics enables the College to utilize advanced features such as survey integration with college data, automated emails, advanced skip logic, a ticketing system and more!

- Survey results have begun to be distributed via Qualtrics and leadership will receive a link to dashboards showing results to surveys in their area soon.
- We continue to use Qualtrics for the New Student Success Survey which allows us to send automated emails to college service areas so they can respond to specific needs indicated by students in the survey. Then the system creates and tracks tickets to make sure each student receives a response:



As we continue to learn, we will continue to provide additional tools with Qualtrics.

STRATEGIC PLAN UPDATES

Equitable Pathways to Achievable Dreams: Actualization Continues

Our ***Equitable Pathways to Achievable Dreams*** strategic plan has six Goals and 18 Objectives. A small team of faculty and administrators for each of the 18 objectives leads efforts to actualize and improve metrics for that objective. These teams meet regularly to review and disaggregate all relevant data, share best practices gleaned from high performing colleges and higher education literature, collaborate with sister teams, and strategize action plans. Each team will finalize a list of recommended strategies by early Fall. The teams are staffed as follows:

	<u>Objective</u>	<u>Lead</u>	<u>Co-Lead</u>	<u>PC Liaison/ Consultant</u>
1.1	Optimize high-quality programming in alignment with current and future workforce needs.	Pamela Fincher	Christina Piard	Margaret Robertson
1.2	Increase enrollment in programs that address skills gaps in local industries.	Drew Goodson	Cathy Swindell	Margaret Robertson
1.3	Grow and sustain partnerships with K12 schools and senior institutions.	Cristy Holmes	Sara Newcomb	Jon Matthews
2.1	Improve and expand student-facing information about jobs, careers, and transfer options.	Sandra Thompson	Morgan Steele	Marcie Dishman
2.2	Strengthen high school students' understanding of CCCC program to career links.	Nick Testa	Stephanie Whitaker	Ken Hoyle
2.3	Decrease the percentage of students who change their primary programs.	Mary Schmid-Carter	Amy Gustavson	Linda Scuiletti
3.1	Embed integrated support services at appropriate progress points in academic pathways.	Stormy Mascitelli	Alex Kappus	Kristi Short
3.2	Improve the student admissions and onboarding experience	Scott Byington	Adam Wade	Ken Hoyle
3.3	Identify and develop resources to assist students in persisting by addressing identified barriers.	Samantha O'Connor	Megan Sherman	Linda Scuiletti
4.1	Increase course success rates in gateway English and Math courses.	Kaan Ozmeral	Summerlin Page Webb	Kristi Short
4.2	Increase licensure and certification pass rates.	Denise Martin	Josh Johnson	Mark Hall
4.3	Increase student completions in continuing education short term training programs.	Felicia Crittenden	Lindsay Tipton	Jon Matthews
5.1	Identify/reduce institutional access barriers for all current/prospective students, particularly underserved	Oscar Hernandez	Amanda Carter	Emily Hare
5.2	Reduce retention gaps for identified groups.	Rodney Powell	Angela Crisp-Sears	Emily Hare
5.3	Reduce completion rate gaps for identified groups.	Jairo McMican	Lora Long	Kristi Short
6.1	Improve cohesiveness and collaboration between departments and divisions.	Brian Bridgers	Erin Blakely	Phillip Price
6.2	Enhance employee satisfaction with communication.	Trinity Faucett	Robert Barnes	Marcie Dishman
6.3	Enhance trust between senior leaders and employees.	Meghan Brown	Jonathan White	Phillip Price

All teams met together in June to receive a Charge from Dr. Chapman, who set the course and emphasized that these are the 18 most important tasks that we as a college need to accomplish

over the next few years. Attendees also received additional data analysis guidance, and then met in larger “Goal” teams, since there are three Objectives for each Goal, to share ideas and resources. Our July full team meeting will incorporate elements of the Culture of Caring Poverty Institute shared by the Guided Pathways for Success and the NC Community Colleges Success Center.

Given this thoughtful and intentional approach, we are certain that strategies and action items brought forward for each Objective will be evidence-based and tailored for CCCC’s needs. Objective Team progress is tracked quarterly.

Department Chairs also brainstormed strategies for improvement in alignment with strategic plan Values and Objectives at their annual **Department Chair Summit** in June.

Quarterly Featured Goal and Objectives

Each quarter we feature one strategic plan Goal and its associated three Objectives in each Board of Trustees report, allowing for Key Performance Indicators (KPIs) to be examined more closely. This quarter we feature

Goal 5: Promote Equity

Objective 1: Identify/reduce institutional ACCESS barriers for all current/prospective students, particularly underserved populations.

Key KPI: Measure demographic enrollment gaps compared to local population.

Proposed Target: CCCC Enrollment demographics will mirror Service Area Population within 3%. Most recent results:

Fall 2019	CCCC CU Enrollment	Service Area Population	Dual Enrolled HS Students	Non-Dual Enrolled Students
Black	16%	19%	10%	19%
Hispanic	21%	14%	24%	19%
White	55%	63%	57%	54%
Other	8%	4%	9%	8%

Key Takeaway: CCCC Traditional-aged enrollment mirrors the service area population for key underserved populations. However Black students are far under enrolled in high school Dual Enrollment programs. The Objective 5.1 team is working on addressing this.

Objective 2: Reduce Retention Gaps for identified groups

KPI: Fall-to-Fall Retention rates for identified groups. Most recent results for Fall 2019-Fall 2020:

Overall: 59% n=2175
 Asian: 70% n=26
 Black: 50% n=347

Hispanic: 64% n=484
 White: 60% n=1171

Key Takeaway: Black students are retained at significantly lower rates than other groups.

Objective 3: Reduce completion rate gaps for identified groups.

KPI: Demographic category completion gaps compared to top performing group. Most recent results:

White Female =	Baseline
White Male:	-5%
Black Female:	-7%
Black Male:	-13%
Hispanic Male:	-15%
Hispanic Female:	-18%

Key Takeaway: Black and Hispanic students graduate at significantly lower rates than White students, even though Hispanic students are retained from Fall to Fall at rates equal to or better than White students (in results for Objective 2 above). Other data shows that both White and minority student completion rates are increasing over the past few years. This is being addressed by the Objective 5.3 team.

New Initiatives in Alignment with Strategic Plan Goals

- Statewide Performance Partnership Summit:** The NC Community Colleges Performance Partnership is laser-focused on helping all 58 NC community colleges improve student success, as measured by the statewide Performance Measures, Equity data, and other metrics. As a longtime member of the Advisory Team, Linda Scuiletti again helped organize this year's Virtual Performance Partnership Summit, to be held July 19-20, 2021. For only \$10, the Summit features best practice presentations from colleges across the state and beyond, panel discussions with panelists from high performing colleges, and a key note address by new NCCCS President Thomas Stith. All presentations will focus on closing Equity gaps. The Summit helps all community colleges as well as the collective NC Community College system fulfill Goals and Objectives from their strategic plans.



BOARD OF TRUSTEES
STUDENT & ACADEMIC SUPPORT
SERVICES COMMITTEE
MARKETING & EXTERNAL
RELATIONS AGENDA

Date of Meeting:

July 26, 2021

Time: 9:00 am

**Face to Face &
Virtual**

Committee Members: Pat Kirkman, Chair
Gladys McAuley

Consent Agenda Items

Full Board Agenda Items

For Information Only

1. Marketing and Public Affairs
2. Triangle South Workforce Development Board



>> Development of materials, including:

- Advertisements in local, regional, and electronic publications

CENTRAL CAROLINA COMMUNITY COLLEGE

 **Apply Today!**

- CCCC offers more than **50 career and university transfer programs**.
- **Online courses** are available to fit any schedule.
- Central Carolina Promise provides **free tuition** to qualifying high school graduates (cccc.edu/promise).
- Career & College Promise enables local high school students to enroll, **tuition-free**, in college credit courses (cccc.edu/ccp).




www.cccc.edu   



Job Opportunities:

- Small Business Center Coordinator – Chatham County
- WIOA Business Services Coordinator
- Director, Veterans Upward Bound & Military Affiliated Initiatives
- Single Stop Coordinator
- Fire & Rescue Training Coordinator

For a complete listing of employment opportunities, visit us online at
www.cccc.edu/employment

Diversity Policy: Central Carolina Community College believes the college experience is greatly enriched through diversity; therefore, the college encourages diversity of thought within the student body and staff. Furthermore, the college seeks to promote awareness of diversity and the respect for all individuals, and the college pledges to adhere to this mission in its relationship with the community.





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Apply Today!

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www.cccc.edu   

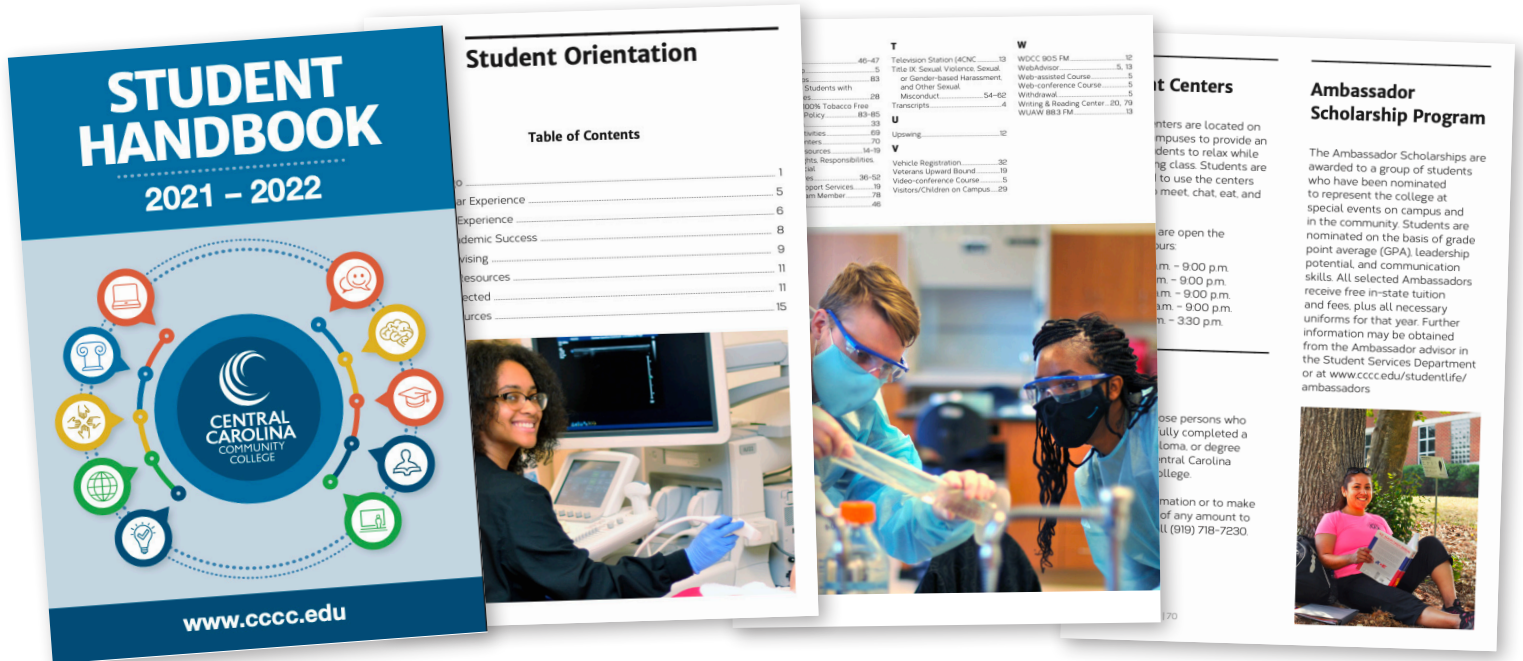


DESIGN

4

>> Development of materials, including:

- Handbook
- Postcard
- T-shirt





>> **The college continues** to write a variety of news and feature stories that are used on the college website and social media. They also are shared with area news media, college leaders, and local political, educational and business leaders. Our Marketing Department also is involved in various other writing projects (including videos, flyers, etc.) that help to promote the college and its programs.

>> **Stories promoting various college programs and news, including:**

- CCCC celebrates graduates with drive-through graduation
- CCCC honors Bobby and Linda Powell of Sanford with naming of Powell Hall
- RPM Foundation provides funding for CCCC Automotive Restoration program project

>> **Stories promoting various college achievements, including:**

- CCCC Dental Hygiene program ranked No. 1 in N.C. by NursingProcess.org
- CCCC Accounting program recognized
- CCCC student excel in state SkillsUSA competition

>> **Stories promoting student/alumni/faculty-staff success, including:**

- Excellence honored at Central Carolina Community College (student academic awards)
- CCCC honors athletes (student sports awards)
- CCCC PTK International Honor Society holds virtual induction ceremony

>> **Upcoming stories include:**

- Women excelling in CCCC Building Technology program
- Community Job Expo
- YouthBuild gets grant

>> **Cougar Bytes**

- Our College Marketing Department produces the monthly online publication “Cougar Bytes” as a way of communicating news and happenings to the college’s faculty and staff.





SOCIAL MEDIA

6

>> Increased promotion of the college through online methods, including promotion of the following:

- Curriculum programs
- Workforce and Continuing Education courses
- Small Business Center programs
- Short-term training programs
- Scholarship opportunities

>> Promotion of various college activities, including:

- CCCC drive-through graduations
- Foundation golf tournaments
- Chatham Cottage auction

>> Promotion of various college news and programs, including:

- Videos promoting various college programs
- CCCC Dental Hygiene program ranked No. 1 in N.C. by NursingProcess.org
- Youth culinary and sports summer camp promotion

>> Promotion of student/alumni/faculty-staff success, including:

- Basic Law Enforcement Training graduations
- CCCC students are recipients of UNCG Community College Presidents' Scholars Program
- CCCC students compete in state SkillsUSA competition

>> Social media accounts as of June 29, 2021:

- CCCC Instagram has 961 followers and 2,091 posts.
- CCCC Twitter has 2,244 followers, and tweet impressions were about 24.2K for the past month.
- CCCC Facebook has 12,630 followers, with multiple posts each business day – many posts linking back to our web pages.
- CCCC LinkedIn has 8,611 followers.
- CCCC recently began a presence on TikTok.

>> CCCC has a Facebook Live session each week with a different program, department, or service at the college. These sessions provide an opportunity for individuals to learn and ask questions.





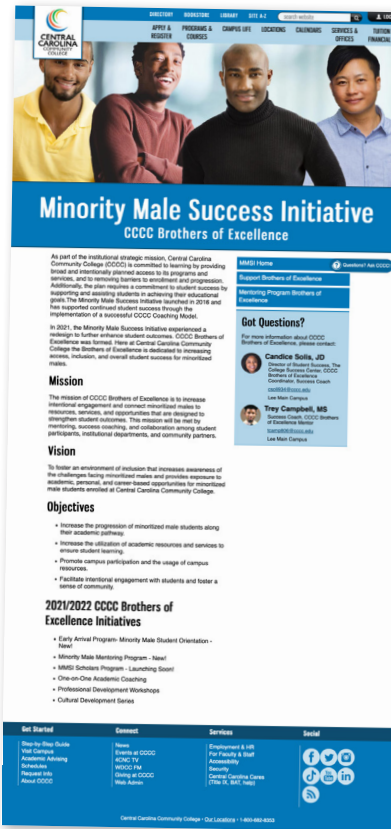
WEBSITE

7

>> In the past months, multiple **new web pages** have been developed and launched. Additionally, many web pages have also been updated.

A sampling of website projects include:

- Minority Male Success Initiative – www.cccc.edu/studentservices/mmsi
- Center for Academic Excellence – www.cccc.edu/cae
- College Connections Experience – www.cccc.edu/collegeconnections
- 2021 Campus Fund Drive – www.cccc.edu/foundation/campus-fund-drive/2021
- Academic Excellence Awards – www.cccc.edu/academic-excellence



TRIANGLE SOUTH WORKFORCE DEVELOPMENT BOARD (TSWDB)



FINANCIAL OVERVIEW

Expenditures & Payments: Program Year 2019

Contractor	County Served	Program	Invoiced Less Disallowed Costs	Total Paid	Balance Due
EDSI	Chatham	Adult	147,818.28	147,818.28	0
Harnett County	Harnett	Adult	209,497.66	209,497.66	0
Two Hawk	Lee	Adult	163,990.46	163,990.46	0
Two Hawk	Sampson	Adult	147,310.18	147,310.18	0
Subtotal			668,616.58	668,616.58	0
EDSI	Chatham	Dislocated Worker	77,061.99	77,061.99	0
Harnett County	Harnett	Dislocated Worker	106,413.28	106,413.28	0
Two Hawk	Lee	Dislocated Worker	60,220.20	60,220.20	0
Two Hawk	Sampson	Dislocated Worker	55,558.20	55,558.20	0
Subtotal			299,253.67	299,253.67	0
Two Hawk	Chatham	Youth	101,507.08	101,507.08	0
Harnett County	Harnett	Youth	163,900.41	163,900.41	0
Two Hawk	Lee	Youth	162,680.07	162,680.07	0
Harnett County	Sampson	Youth	85,900.31	85,900.31	0
Subtotal			513,987.87	513,987.87	0
Grand Total			1,481,858.12	1,481,858.12	0

Program Year 2019 (PY19) funds allocated to Triangle South Workforce Development Board are available for a two-year period (July 1, 2019 to June 30, 2021). The chart above shows the contractor, county served, and program (adult, dislocated worker, or youth) for PY19. Additionally, the chart details the amount invoiced by the contractor (minus disallowed costs), and the total paid. As shown in the balance due column, the balance to all contractors for PY19 is zero (0) and payment has been made in full.

Expenditures & Payments: Program Year 2020

9

Contractor	County Served	Program	Invoiced Less Disallowed Costs/Profit	Total Paid
EDSI	Chatham	Adult	69,257.49	69,257.49
Harnett County	Harnett	Adult	88,731.50	88,731.50
Two Hawk	Lee	Adult	51,668.66	51,668.66
Two Hawk	Sampson	Adult	43,957.58	43,957.58
Subtotal			253,615.23	253,615.23
EDSI	Chatham	Dislocated Worker	38,473.06	38,473.06
Harnett County	Harnett	Dislocated Worker	65,824.67	65,824.67
Two Hawk	Lee	Dislocated Worker	37,887.19	37,887.19
Two Hawk	Sampson	Dislocated Worker	28,854.90	28,854.90
Subtotal			171,039.82	171,039.82
Two Hawk	Chatham	Youth	65,523.50	65,523.50
Harnett County	Harnett	Youth	119,763.23	119,763.23
Two Hawk	Lee	Youth	69,433.52	69,433.52
Harnett County	Sampson	Youth	69,037.16	69,037.16
Subtotal			323,757.41	323,757.41
Grand Total			748,412.46	748,412.46

Program Year 2020 (PY20) funds allocated to Triangle South Workforce Development Board are available for a two-year period (July 1, 2020 to June 30, 2022). The chart above shows the contractor, county served, and program (adult, dislocated worker, or youth) for PY20. Additionally, the chart details the amount invoiced by the contractor (minus disallowed costs/profit) and the total paid.

Program Year 2021 Allocations

10

Contractor	Program	County Served	Contract Allocation
Educational Data Systems, Inc.	Adult	Chatham	134,250.79
Harnett County	Adult	Harnett	198,298.12
Educational Data Systems, Inc.	Adult	Lee	142,064.33
Educational Data Systems, Inc.	Adult	Sampson	117,262.26
Total Adult Program			591,875.50

Educational Data Systems, Inc.	Dislocated Worker	Chatham	75,414.93
Harnett County	Dislocated Worker	Harnett	127,871.02
Educational Data Systems, Inc.	Dislocated Worker	Lee	89,160.50
Educational Data Systems, Inc.	Dislocated Worker	Sampson	79,055.65
Total Dislocated Worker Program			371,502.10

Educational Data Systems, Inc.	Youth	Chatham	102,745.63
Harnett County	Youth	Harnett	186,337.11
Educational Data Systems, Inc.	Youth	Lee	137,780.39
Harnett County	Youth	Sampson	109,666.87
Total Youth Program			536,530.00

Grand Total

1,499,907.60

The Program Year 2021 (PY21) contract allocations are supported by an allocation of Workforce Investment Opportunity Act funds for PY21 of \$1,075,532 (expires June 30, 2023), plus \$424, 375.60 of unspent funds from the PY20 allocation (expires June 30, 2022). For PY21, the TSWDB approved a special negotiation contract process, which resulted in one-year contracts for Educational Data Systems, Inc. and Harnett County. The chart above details the program, county served, and contract allocation for each service provider.



PERSONNEL

» As of July 2021, the Triangle South Workforce Development Board staff has added two individuals, both serving in an interim capacity.

Interim Executive Director, Danny Giddens

Daniel L. (Danny) Giddens has over 30 years of experience in all phases of workforce development serving the needs of employers and job seekers. Retiring from the NC Department of Commerce in 2019, Giddens served in many management roles that included oversight of all Career Centers in the state and the US Department of Labor-funded workforce programs within the NC Division of Workforce Solutions. Prior to retirement, he also served as the Assistant Secretary of that state department. Before coming to North Carolina in 2001, Giddens had more than 15 years of experience as the director of a local Workforce Development Board in Georgia. Giddens graduated from Georgia Southwestern State University with a Bachelor of Science degree in Political Science and a Master of Science degree in Business Management.

Interim Financial Coordinator, Darius Morris

Darius Morris served as the senior fiscal manager for the Capital Area Workforce Development Board (serving Wake and Johnston counties) for 38 years managing various federal, state, and local workforce programs. As part of this experience, Morris demonstrated expertise in accounting, reporting, cash management, monitoring, budgeting, and cost allocation. Morris currently serves as a consultant providing technical assistance to local workforce boards on financial management issues and processes. Morris graduated from East Carolina University with a Bachelor of Science in Business Administration and has also completed Department of Labor financial grant management training.



BOARD OF TRUSTEES

STUDENT & ACADEMIC SUPPORT SERVICES COMMITTEE

Grants and Strategic Initiatives Agenda

Date of Meeting:

July 26, 2021

Time: 9:00 am**Face to Face &
Virtual****Committee Members:** Pat Kirkman, Chair
Gladys McAuley**Guest Presenter:****Consent Agenda Items**

1. Approve In Progress: Grants & Strategic Initiatives

Full Board Agenda Items**For Information Only**

1. July 2021, Grants & Strategic Initiatives Highlights
2. Full Portfolio (linked)

In Progress, July 2021

Funding Source	Project Name	Funding type	Requested Amount	Description
Submitted				
Haas Foundation	Machining Scholarships	Private	\$10,000	Machining Scholarships and SKILLS USA support.
NC DOT	Enhanced Mobility of Seniors & Individuals with Disabilities - Section 5310	State	\$60,000	This program provides transportation funding through COLTS, HARTS, and CTN for students with disability to get to training.
Department of Education	Title III – Strengthening Institutions Program	Federal	\$2,160,000	This project titled <u>CCCC NAVIGATE: Transforming Student Onboarding and Advising through Academic Customer Service and Process Improvement</u> aims to make CCCC accessible to all and ensure students aren't lost in processes before and after they get to us. It includes two main components: streamlining and updating processes and improving institution wide communication.
National Science Foundation	NC BioBetter	Federal	\$2,825,877	NC BioBetter is a consortium of five community colleges in this region: Central Carolina Community College (CCCC), Durham Technical Community College (DTCC), Johnston Community College (JCC), Vance-Granville Community College (VGCC), and Wake Technical Community College (WTCC). The BioBetter consortium is embarking on a comprehensive project that will seek to meet workforce demand in the biopharma sector. The proposed project will focus on accelerating the pipeline of bio sector workers, by implementing Pathway Navigators.
U.S. Department of Education	reTHINK Adult Ed	Federal	\$250,000	This program will implement pre-apprenticeship program and other strategies that further enhance the quality and outcomes of adult education and literacy activities.
U.S. 4th Congressional District	Community Project Funding Application	Federal	\$50,589	Funding request for Bioprocess lab expansion in Chatham County.

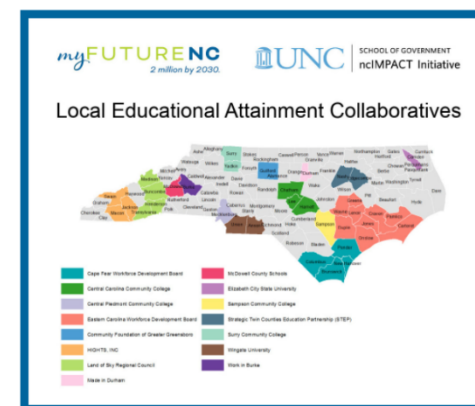
Submitted by Meghan Reece Brown
Executive Director, College Access and Strategic Initiatives

Duke Foundation Hometown Revitalization	Small Business Grants	Private	\$25,000	CCCC assisted SAGA in applying for funding for small business grants for the successful RISE program.
Resourceful Communities - COVID-19 Emergency Relief Grants	Cougar Market	Private	\$25,000	Grants available to rural organizations addressing continued challenges created by the COVID-19 crisis. CCCC applied to support the Cougar Market, as students return to campus in higher numbers this fall.
Pending				
Lee County Community Foundation	Dreamkeeper Fund	Private	\$5,000	Funding to support the Dreamkeeper Fund in Lee County.
Food Lion Feeds	Cougar Market Support	Private	\$20,000	This project aims to expand the Cougar Market to CWI (Later Marelli) and to support food purchases through 2023.
Pentair Foundation	STEM Summer Camp	Private	\$20,000	CCCC is requesting funding to run a STEM summer camp for middle school students to increase awareness for high-wage jobs in our service area. We hope to partner with the LCS summer camp to provide complementary camps.
National Endowment for Arts	Academic and Cultural Enrichment Series	Federal	\$50,000	Funding to support bringing artists, plays, musicians, and other cultural enrichment opportunities for CCCC students and communities to Harnett, Lee, and Chatham counties.
National Science Foundation	Advancing Innovation and Impact in Undergraduate STEM Education at Two-year Institutions of Higher Education	Federal	TBD	NC BioBetter has assembled a team of experts in biopharmaceutical manufacturing and curriculum design to fully implement and accelerate a state-wide pathway to meet the unprecedented demand for more than 5,000 jobs over the next five years. Education Design Lab, a national expert in pathway design, will ALIGN stakeholders – including industry, institutions of higher education, workforce development organizations and state-wide education agencies. The project will then DESIGN a collaborative, shared curriculum, complete with technology-enabled remote learning -- all facilitated through BioNetwork, a life science training initiative of the North Carolina Community College System (NCCCS), and its Capstone Training Center, which is co-located with the Biotechnology Training and Education Center (BTEC) at NC State. Finally, the project will

				REDUCE systematic barriers to trainee success with Pathway Navigators, seamless transfer agreements, and innovative approaches to job placement.
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Grants and Strategic Initiatives Highlights, July 2021:

1. **TALKING POINT** – CCCC’s YouthBuild has been refunded!! The program served 67 low-income students by supporting them in earning their high-school equivalency and a workforce credential. The students volunteered with Habitat for Humanity to learn valuable employability skills and contribute to their community. The CCCC YouthBuild program was called a “model” by the Department of Labor Program Officer. YouthBuild is recruiting for their next cohort, and our funding has been increased to support 80 students in this next round.
2. **HELP NEEDED** – The Job Corps Scholars program is currently seeking participants for their program, which provides FREE employability skills training, educational opportunities, and individualized personal and employment counseling for low-income individuals who are 16-24 years old. Please help us inform our community partners about this life-changing opportunity.
3. **FOR YOUR INFORMATION** – A Lee, Harnett, and Chatham collaborative between local governments, LEAs, and workforce agencies was chosen as one of 12 programs to participate in myFutureNC’s Local Educational Collaborative. The group will work with a technical assistance expert to chose a project for our community that will position the cohort to significantly increase the number of individuals with postsecondary degrees, credentials, or certificates of value in the workforce.



Full Portfolio, July 2021

Previous versions of this report included the Full Portfolio of externally-funded projects at CCCC, including both College and Foundation grants. For your information, this can be found at the [Grants and Strategic Initiatives website](#); username: grants, password: *cougargrants*.



BOARD OF TRUSTEES STUDENT & ACADEMIC SUPPORT SERVICES COMMITTEE CCCC Foundation Report

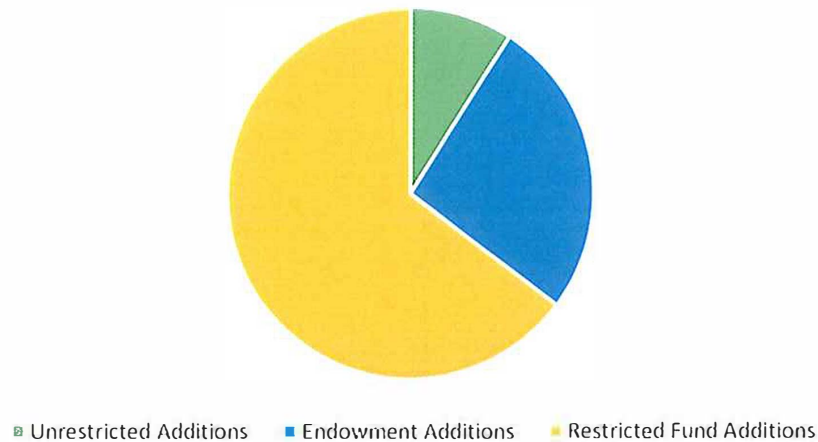
Date of Meeting:	July 26, 2021	Time: 9:00 am	Face to Face & Virtual
Committee Members: Pat Kirkman, Chair Gladys McAuley			
Full Board Agenda Items			
1. Receive Revenue Report			
Consent Agenda Items			
For Information Only			
1. Endowment Report 2. Director's Report			

Receive Revenue Report

CCCC Foundation
April 1 - June 30, 2021

DESIGNATIONS	Fourth Quarter	Current YTD
Total Unrestricted	19,590.15	68,831.90
Restricted		
Endowment Additions	34,406.48	198,781.59
Other Restricted Funds	61,519.95	491,479.46
Total Restricted	95,926.43	690,261.05
TOTAL REVENUES:	115,516.58	759,092.95

CURRENT YTD REVENUES



*Submitted by Dr. Emily C. Hare
Executive Director*

**Endowment Report
2020-2021**

2

Fund Name	Principal Balance July 1, 2020	Principal Added	Principal Subtotal	Principal Balance June 30, 2021
Gary G. Allen	10,210.00		10,210.00	10,210.00
Alumni- Honor Society	13,603.64		13,603.64	13,603.64
Cymbria S. & Raymond H. Amberger	122,979.62		122,979.62	122,979.62
Ollie Monroe Angel	21,100.00		21,100.00	21,100.00
Darrell Arrington	9,243.70		9,243.70	9,243.70
J. Mack & Eula Mae Auman	65,098.12	100.00	65,198.12	65,198.12
Ola Mae Baber	50,070.00		50,070.00	50,070.00
Zachary S. Bradshaw	10,498.54	300.00	10,798.54	10,798.54
Braithwaite Dental Assisting	5,250.00	3,750.00	9,000.00	9,000.00
Braithwaite Dental Hygiene	5,250.00	3,750.00	9,000.00	9,000.00
Gail S. and Pat S. Bridges	10,765.00	75.00	10,840.00	10,840.00
James F. & Dixie B. Bridges	26,792.99	25.00	26,817.99	26,817.99
Judy Ellis Buck	6,785.02		6,785.02	6,785.02
Dr. Kirk Budd	12,950.00	250.00	13,200.00	13,200.00
Donald N. Buie	26,844.16	2,050.00	28,894.16	28,894.16
Jim and Ann Burgin	15,000.00	5,000.00	20,000.00	20,000.00
Fred and Eliza Burns	5,000.00	23,000.00	28,000.00	28,000.00
Lura Rhyne Burns	9,872.91	200.00	10,072.91	10,072.91
Troy Byrd	16,817.10		16,817.10	16,817.10
C.K. Caldwell	31,697.77	150.00	31,847.77	31,847.77
Raymond C. & Carolyn G. Carter	10,150.00		10,150.00	10,150.00
Caterpillar	10,000.00		10,000.00	10,000.00
CCSHRM	10,000.00		10,000.00	10,000.00
CEAD	21,300.00	2,000.00	23,300.00	23,300.00
CCH Auxiliary	51,361.20		51,361.20	51,361.20
Central Electric Membership	82,491.89	5,000.00	87,491.89	87,491.89
Susan Taylor Clark	10,000.00		10,000.00	10,000.00
Jimmy Collins	11,310.10		11,310.10	11,310.10
Commitment to Excellence	130,000.00		130,000.00	130,000.00
CommunityOne Bank	6,216.21		6,216.21	6,216.21
Coty	19,000.00		19,000.00	19,000.00
Nellie Lett Cox	10,500.00	31,322.96	41,822.96	41,822.96
Mary Lou & Lum Cummings	25,440.00		25,440.00	25,440.00
Carolyn Jean McNair Daniel	7,099.34		7,099.34	7,099.34
John Thomas Davenport	27,529.59		27,529.59	27,529.59
John D. Dixon & Linda S. Dixon	16,375.00		16,375.00	16,375.00
John E. & Eunice L. Dotterer	56,544.37		56,544.37	56,544.37
Captain Wilbert "Trap" Dunn	3,735.00		3,735.00	3,735.00
Eason Veterinary	10,310.18		10,310.18	10,310.18
Deborah Egbert	12,750.00	1,000.00	13,750.00	13,750.00
Exchange Club of Sanford	23,520.00		23,520.00	23,520.00
Phil and Genease Fields	10,000.00		10,000.00	10,000.00
F^2 Fritz	825.00		825.00	825.00
Sue Gibson	32,491.64	1,360.00	33,851.64	33,851.64

Submitted by Dr. Emily C. Hare
Executive Director

2020-2021

Gold Kist	14,327.32		14,327.32	14,327.32
Peggy C. & Meigs C. Golden	44,019.90	1,650.00	45,669.90	45,669.90
Goldston Medical Center Board	20,000.00		20,000.00	20,000.00
J. Dent & Clarice Cato Goodyear	0.00		0.00	0.00
Richard Scott Grant	34,653.27	1,000.00	35,653.27	35,653.27
Tom Graves	11,667.42	300.00	11,967.42	11,967.42
Barbara Simpson Haislip	24,344.33		24,344.33	24,344.33
Harnett County Student	80,703.56	30.00	80,733.56	80,733.56
Mary Lois Harris Hayes	42,991.41		42,991.41	42,991.41
Hayes Lecture Series	5,289.70	100.00	5,389.70	5,389.70
L.B. and Virginia Hester	38,911.68	2,750.00	41,661.68	41,661.68
Everette T. Hickman	20,233.27		20,233.27	20,233.27
Edward S. & Mary B. Holmes	52,986.16		52,986.16	52,986.16
James B. Holt	13,740.00	25.00	13,765.00	13,765.00
Betsy Perry Holton	40,437.10		40,437.10	40,437.10
Paul O. Howard and Barbara E. James	32,465.83		32,465.83	32,465.83
Edwin A. & Dorothy B. Hubbard	20,942.39		20,942.39	20,942.39
Hubbard Culinary Arts	25,981.08		25,981.08	25,981.08
Richard Clay Ingram	10,251.81		10,251.81	10,251.81
Audrey L. James	89,350.00	2,400.00	91,750.00	91,750.00
Jeffery K. Jones	49,152.31	1,000.00	50,152.31	50,152.31
Robert D. Jones	7,789.67		7,789.67	7,789.67
Jonesboro Garden Club	10,547.52		10,547.52	10,547.52
Marvin R. Joyner	16,819.17		16,819.17	16,819.17
J. Linwood Keith	26,160.06		26,160.06	26,160.06
Oscar A., Jr. & Elderlene R. Keller	19,369.10	500.00	19,869.10	19,869.10
Stephen T. Keller	16,686.00	1,350.00	18,036.00	18,036.00
Kightlinger/McSwain	11,525.01	1,525.00	13,050.01	13,050.01
Kiwanis Club of Lee County	4,500.00	6,000.00	10,500.00	10,500.00
Reid King	7,136.31		7,136.31	7,136.31
Patricia Kirkman	2,500.00	1,500.00	4,000.00	4,000.00
Laser & Photonics	16,480.71		16,480.71	16,480.71
William W. & Isabel Heins Lawrence	12,978.26		12,978.26	12,978.26
Lee County Assoc. Senior Citizens	6,282.20		6,282.20	6,282.20
Lee County Dental Society	18,915.38		18,915.38	18,915.38
Lee County Medical Society	16,850.92		16,850.92	16,850.92
Lee Iron & Metal	11,571.26		11,571.26	11,571.26
Ada M. Leonard	13,339.15		13,339.15	13,339.15
Gilbert Lett Family	118,408.52		118,408.52	118,408.52
Jimmy & Etta Love	5,010.00		5,010.00	5,010.00
Steve and Laurie Lympny	20,000.00		20,000.00	20,000.00
Alvin R. MacKay	34,987.47		34,987.47	34,987.47
Tommy C., Sr. & Sarah Miller Mann	15,857.03	250.00	16,107.03	16,107.03
Emilie Marchant	15,000.00		15,000.00	15,000.00
T.E. "Bud" Marchant	3,605.00		3,605.00	3,605.00
John David Martin	8,654.06		8,654.06	8,654.06
Janice Thomas McNeill	11,767.68		11,767.68	11,767.68

Submitted by Dr. Emily C. Hare

Executive Director

2020-2021

Joey McSwain	35,397.68		35,397.68	35,397.68
Ruby McSwain	300,000.00		300,000.00	300,000.00
Edgar W. Meyers	47,348.09		47,348.09	47,348.09
Sallie T. Milholen Nursing	15,928.45		15,928.45	15,928.45
Samuel R. Miriello	45,213.83	500.00	45,713.83	45,713.83
Bunkey Morgan	15,408.50		15,408.50	15,408.50
Joseph Morris	1,250.00		1,250.00	1,250.00
Motorcycle Mechanics Alumni	5,204.33		5,204.33	5,204.33
Normann Financial Group	2,000.00	1,000.00	3,000.00	3,000.00
Kel and Parker Normann	6,500.00	1,058.22	7,558.22	7,558.22
Nursing Program	117,376.58		117,376.58	117,376.58
Raymond Francis O'Brien, Jr.	30,810.00	1,100.00	31,910.00	31,910.00
Gerard J. O'Donnell	12,986.62	50.00	13,036.62	13,036.62
Oelrich Nursing	26,144.88	500.00	26,644.88	26,644.88
Paralegal	13,224.48	312.00	13,536.48	13,536.48
Cecelia K. Patterson	6,428.84		6,428.84	6,428.84
Jacqueline K. Patterson	7,772.70		7,772.70	7,772.70
Pay It Forward	4,800.00	7,200.00	12,000.00	12,000.00
Gloria Peele	30,750.00	100.00	30,850.00	30,850.00
Pentair Pool Products	92,748.04		92,748.04	92,748.04
Ann Carson Perry	19,704.90		19,704.90	19,704.90
Worth E. and Mary S. Perry	12,817.43		12,817.43	12,817.43
Pfizer	51,517.83		51,517.83	51,517.83
Pittsboro Area Health Initiatives *	61,778.16		61,778.16	61,778.16
Robert E. Pomeranz	30,282.14		30,282.14	30,282.14
Elbert C. Price	13,733.52		13,733.52	13,733.52
Erma Carlisle Proctor	28,802.69		28,802.69	28,802.69
Truby Proctor	34,707.34		34,707.34	34,707.34
Marie Profio	10,240.00		10,240.00	10,240.00
Samuel C. Profio	20,599.72		20,599.72	20,599.72
William H. Ray, Sr.	16,481.14		16,481.14	16,481.14
Thomas L. Reeves	165,475.31		165,475.31	165,475.31
Rickard-Rigsbee	27,045.00		27,045.00	27,045.00
Merritt B. Robinson	10,513.27		10,513.27	10,513.27
Nancy Ruth Harding Robinson	7,741.78		7,741.78	7,741.78
Rose and Lisa Baker	5,050.34	5,224.41	10,274.75	10,274.75
Carter T. Rosser	10,716.27		10,716.27	10,716.27
J. Fletcher Rosser	30,235.45		30,235.45	30,235.45
John Prentice Rosser	10,000.00		10,000.00	10,000.00
Rouse - Blalock	400,000.00	10,000.00	410,000.00	410,000.00
Sanford BPW	12,523.68		12,523.68	12,523.68
Sanford Central Class of 1959	26,734.23	800.00	27,534.23	27,534.23
Sanford Contractors	60,000.00		60,000.00	60,000.00
Sanford Dermatology	5,915.38	2,368.00	8,283.38	8,283.38
Sanford Medical Group	13,170.73	100.00	13,270.73	13,270.73
Sanford Woman's Club	21,095.00		21,095.00	21,095.00
Walter L. & Ruby R. Scoggins	15,673.86		15,673.86	15,673.86

Submitted by Dr. Emily C. Hare
Executive Director

2020-2021

Hal T. Siler	16,388.49		16,388.49	16,388.49
Paige Baker Simpson	5,369.89		5,369.89	5,369.89
Lynn H. Smith		10,000.00	10,000.00	10,000.00
Lynn and Jane Smith	10,000.00		10,000.00	10,000.00
Smith's Coffee & Mtn. Bottled Water	33,750.38		33,750.38	33,750.38
Static Control Components	2,101.19		2,101.19	2,101.19
Jay Spence Memorial	5,000.00	6,326.00	11,326.00	11,326.00
Allyn Staton	13,555.26		13,555.26	13,555.26
William W. & Ellen B. Staton	68,410.52		68,410.52	68,410.52
Student	29,793.90	300.00	30,093.90	30,093.90
Sustainable Farming	11,683.06		11,683.06	11,683.06
Claude Sykes	11,220.97		11,220.97	11,220.97
Larry W. Talton	13,602.03		13,602.03	13,602.03
3M Engineering Technology	12,500.00		12,500.00	12,500.00
Kat Tinsley		4,500.00	4,500.00	4,500.00
Ray and Tina Tseng	2,142.48		2,142.48	2,142.48
Louise Tuller Trust Nurse Education	429,208.79		429,208.79	429,208.79
Turbeville-Gaskins	5,250.00	1,200.00	6,450.00	6,450.00
Lynda Turbeville		10,000.00	10,000.00	10,000.00
Nancy Turner	5,000.00	5,000.00	10,000.00	10,000.00
Avron & Mary Upchurch	10,000.00		10,000.00	10,000.00
Vassie Family	10,000.00		10,000.00	10,000.00
Walker Fire Academy	10,000.00		10,000.00	10,000.00
Frances Frye Roberts Warner	23,510.00		23,510.00	23,510.00
Dalanie Roe Webb	26,059.19		26,059.19	26,059.19
Bradley Keith Whitfield	14,958.75	3,110.00	18,068.75	18,068.75
Andrew Kelly Wicker	11,138.36		11,138.36	11,138.36
J. Shelton & Clarice B. Wicker	60,802.32	2,800.00	63,602.32	63,602.32
W.B. Wicker	19,435.80		19,435.80	19,435.80
Douglas H. Wilkinson	11,261.71		11,261.71	11,261.71
E.M. "Bucky" & Ila Williams	8,282.92		8,282.92	8,282.92
Carolyn Wicker Williamson	12,622.43		12,622.43	12,622.43
Marcia Van Dusen Williamson		25,520.00	25,520.00	25,520.00
Robert D. & Ray H. Womble, Sr.	27,530.00		27,530.00	27,530.00
William M. & Eunice J. Womble	8,247.31		8,247.31	8,247.31
Rassie Wynne	10,970.97		10,970.97	10,970.97
Betty F. Wornom	75,687.11		75,687.11	75,687.11
TOTAL	5,155,299.11	198,781.59	5,354,080.70	5,354,080.70

CCCC Foundation Director's Report

Please help us thank these generous donors for their support!

Fourth Quarter Gifts of \$500 or More

ACE Services

Air System Components/Trion *

BB&T/Truist

Bear Creek Arsenal *****

Bharat Forge Aluminum USA *

Mark and Lois Chamblee **

Joe Chapman

Dr. Lisa M. Chapman *

Larry and Anne Collins **

First Bank – *Pittsboro*

501 Pharmacy – *Greg Vassie, PharmD* *

Sam Gaskins and Lynda Turbeville *

Judith Hallman

Gene Haas Foundation ****

Virginia E. Hester Estate **

Barber Holmes **

David N. James *

Del and Glenda Jones

Mary Kuhn

Ich-Kien Lao **

George Lucier, Ph.D *

Merck Foundation *****

Mertek *

Moore County Kennel Club ***

Nomar's Kennel *

North Carolina Community Foundation **

North Carolina Region AACA *

Pentair Water Pool & Spa *

Pepsi Bottling Ventures

Julian and Cynthia Philpott *

Preston Development Company

RPM Foundation **

Sanford Real Estate – *John Ramsperger*

Representative John Sauls

Dr. Lynn H. Smith ****

Robert and Judith Wicker

Wren Foundation – *Margaret de St. Aubin* *

* \$1,000 or more

** \$2,000 or more

*** \$5,000 or more

**** \$10,000 or more

***** \$12,000 or more

Submitted by Dr. Emily C. Hare
Executive Director