



Program Planning Guide

Library & Information Technology, Associate in Applied Science Degree (A55310)

Program Length: 4 semesters

Program Sites: Major Core Courses only offered through Distance Education. General Education and Electives are offered through a combination of traditional classroom instruction and Distance Education.

Career Pathway Options: Associate in Applied Science Degree in Library and Information Technology

Suggested Course Schedule		Class	Lab	Work	Credits	Notes:
1st Semester (fall)						
CIS 110	Introduction to Computers	2	2	0	3	
ENG 111	Writing and Inquiry	3	0	0	3	
LIB 110	Introduction to Libraries	3	0	0	3	
LIB 111	Library Info. Resources & Serv	2	2	0	3	
LIB 113	Library Cataloging & Classifications	2	2	0	3	1st 8-week
LIB 213	Cataloging Non Print Mat. (elective)	2	2	0	3	2nd 8-week
ACA 122	College Transfer Success	0	2	0	1	
Total Semester Hours		12/14	6/8	0	16/19	
2nd Semester (spring)						
CTS 135	Integrated Software	2	4	0	4	
LIB 112	Library Collection Dev. & Acquisition	2	2	0	3	
LIB 114	Library Public Service Operation	2	2	0	3	
WEB 110	Internet/Web Fundamentals	2	2	0	3	
Mathematics, take one:					3	
MAT 110	Math Measurement & Literacy	2	2	0		
MAT 143	Quantitative Literacy	2	2	0		
Total Semester Hours		12	14		16	
3rd Semester (fall)						
CTS 130	Spreadsheet	2	2	0	3	
DBA 110	Database Concepts	2	3	0	3	



LIB 211	Library Program Development	3	0	0	3		
LIB 214	Library Services for Children	3	0	0	3		
WEB 214	Social Media	3	0	0	3		
Major Elective					3		
		Total Semester Hours				18	
4th Semester (spring)							
ENG 114	Professional Research & Reporting	3	0	0	3		
LIB 210	Electronic Library Databases	2	2	0	3		
WBL 111	Work-based Learning	0	0	10	1		
Humanities/Fine Arts Electives		3	0	0	3		
Social/Behavioral Science		3	0	0	3		
Major Elective					3		
		Total Semester Hours				16	
		Total Semester Credits Required for Graduation:				66	

Electives:

ACC 120	Prin of Financial Accounting	3	2	0	4
BUS 137	Principles of Management	3	0	0	3
BUS 151	People Skills	3	0	0	3
BUS 153	Human Resource Management	3	0	0	3
COM 110	Intro to Communications	3	0	0	3
EDU 131	Child, Family, & Community	3	0	0	3
LIB 212	Library Services/SPE Needs	3	0	0	3
LIB 213	Cataloging Non Print Materials	2	2	0	3
LIB 214	Library Services/Children	3	0	0	3
LIB 215	Library Management	3	0	0	3
MKT 120	Principles of Marketing	3	0	0	3
MKT 223	Customer Service	3	0	0	3