

<p style="text-align: center;"><b>CENTRAL CAROLINA COMMUNITY COLLEGE</b> <b>BASIC LAW ENFORCEMENT TRAINING PROGRAM</b></p>
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**MEMORANDUM**

**TO:** BLET Applicants

**FROM:** Tracy Kelly, BLET School Director  
**Phone:** (919) 777-7774 or 1-800-682-8353 ext. 7774

**REFERENCE:** BLET CADET GUIDE INFORMATION PACKET

Thank you for your expressed interest in the BLET program. The Basic Law Enforcement Training Program is designed to give students essential skills required for entry-level employment as law enforcement officers with state, county, municipal governments or with private enterprise.

This program utilizes state-commission mandated topics and methods of instruction. General subjects include, but are not limited to, criminal law, juvenile law, civil process, traffic law, arrest procedures, patrol procedures, physical fitness and first responder.

Successful graduates receive a curriculum certificate and are qualified to take the comprehensive examination administered by the North Carolina Department of Justice/Criminal Justice Standards Division. Graduates of the program can find employment in any North Carolina geographical location as a deputy sheriff, police officer, company police officers, and security officers. (Plus other states which recognize North Carolina certification).

All students interested in attending classes must have all necessary paperwork turned in prior to the beginning course date and be present on the first day of class in order to be admitted into the program. North Carolina Administrative Code mandates that a student *must attend the first day of class orientation* in order to be fully admitted into the program.

**The BLET Program can be attended in two ways:**

- 1) A student can be sponsored by any law enforcement agency in the State of North Carolina. It is the student's responsibility to meet with local departments and do their requirements. The student is still responsible for the required paperwork to the BLET Academy. If a student is a sworn officer or sponsored by a law enforcement agency, he/she is exempt from tuition. ***The attached letter of sponsorship must be completed by the sponsoring agency as well as a letter on the agency's letterhead.***
- 2) A student who is not sponsored by a law enforcement agency will be required to pay all tuition and registration fees. (19 credit hours = \$1200.00) in-state tuition). The student must pay an additional charge of \$1.25 for insurance.

Students can apply for financial aid, VA benefits and scholarships by contacting the financial aid office at (919) 718-7229. The VA representative may be contacted at (919) 718-7233.

Applicants are accepted on first-come first-serve basis. Forms must be turned in ten days prior to the beginning of the course. **A minimum class size of 10 students is required to begin the program. Reminder, a student must be 20 years of age to enroll in the BLET program.**

Mandated texts and BLET Manuals are a requirement. These books can be purchased at the CCCC Bookstore. Their hours are Monday 7:30 am - 7:00 pm; Tuesday through Friday, 7:30 am - 3:30 pm at (919) 718-7275 (Summer Hours may vary). Books cost approximately \$1,500 through North Carolina Justice Academy.

1. Basic Law Enforcement Training, Salemburg, NC: The North Carolina Justice Academy (current edition)
2. Arrest, Search and Investigation in North Carolina by Robert Farb (current edition)
3. North Carolina Crimes by Jessica Smith (current edition)
4. North Carolina Criminal Law and Procedure, Charlottesville, VA: The LexisNexis Grp (current edition)
5. Motor Vehicle Laws of North Carolina Annotated, Charlottesville, VA: The LexisNexis Grp (current edition)
6. Emergency Response Guidebook, Neenah, WI: J.J. Keller & Assoc., Inc. (current edition)

Cadets will also be *required* to obtain the following *above and beyond* tuition and are *usually not paid for* by sponsoring agencies.

#### **Class A, Class B, PT Uniforms**

#### **Mail all paperwork to:**

Tammy Kirkman BLET Coordinator  
Emergency Services Training Center  
3000 Airport Road  
Sanford NC 27330  
(919) 777-7773

**\*\*Not responsible if paperwork is given to anyone else other than the BLET School  
Director Tracy Kelly or BLET Coordinator Tammy  
Kirkman - 3000 Airport Road Sanford NC 27330**