



Program Planning Guide

Business Administration, Human Resource Management Track, Associate in Applied Science (A25120H)

Program Length: 5 semesters

Program Sites: Lee Main Campus, Day Program with some evening classes available; Harnett Main Campus, some day classes available; Distance Education

Career Pathway Options: Associate in Applied Science Degree in Business Administration-Human Resource Management; Diploma in Business Administration-Human Resource Management

Suggested Course Schedule		Class	Lab	Work	Credits	Notes:
1st Semester (fall)						
BUS 110	Introduction to Business	3	0	0	3	
BUS 115	Business Law I	3	0	0	3	
BUS 153	Human Resources Management	3	0	0	3	
CIS 110	Introduction to Computers	2	2	0	3	
ENG 111	Writing & Inquiry	3	0	0	3	
ACA 122	College Transfer Success	0	2	0	1	
Total Semester Hours		14	4	0	16	
2nd Semester (spring)						
ACC 120	Principles of Financial Accounting	3	2	0	4	
BUS 217	Employment Law & Regulation	3	0	0	3	
BUS 261	Diversity in Management	3	0	0	3	
Mathematics requirement		2	2	0	3	MAT-110 or MAT-143
Social/Behavioral Science requirement		3	0	0	3	
Total Semester Hours		14	4	0	16	
3rd Semester (summer)						
BUS 137	Principles of Management	3	0	0	3	
Economics requirement		3	0	0	3	
Total Semester Hours		6	0	0	6	



4th Semester (fall)						
BUS 234	Training and Development	3	0	0	3	
BUS 256	Recruiting, Selection, & Per Planning	3	0	0	3	
BUS 258	Compensation and Benefits	3	0	0	3	
ENG 114	Professional Research & Reporting	3	0	0	3	
Humanities//Fine Arts requirement		3	0	0	3	
	Total Semester Hours	15	0	0	15	
5th Semester (spring)						
BUS 252	Labor Relations	3	0	0	3	
BUS 259	HRM Applications	3	0	0	3	
MKT 120	Principles of Marketing	3	0	0	3	
WBL 111	Work-based Learning I	0	10	0	1	
Major Elective					3	
	Total Semester Hours				13	
Total Semester Hours Required for Graduation: 66						

Major Electives: ACC-121, ACC-122, ACC-129, ACC-130, ACC-140, ACC-140, ACC-150, BUS-116, BUS-151, BUS-196S, BUS-228, BUS-255, BUS-270, BUS-230, CHI-111, CTS-130, ECO-151, ECO-251, ECO-252, INT-110, MKT-123, MKT-220, MKT-232, WEB-214