



M.A.P.

My Academic Pathway

Goals Progress Success



CENTRAL CAROLINA
COMMUNITY COLLEGE

www.cccc.edu/map

CHECKLIST FOR A MATURE QEP: EVALUATE YOUR QEP

1 GET STARTED

- Review Standard 7.2: Quality Enhancement Plan
- Identify the QEP topic via your institution's comprehensive planning process
- Research and review other QEPs
- Ensure that the QEP is consistent with other institutional initiatives and does not compete with other initiatives

2 EMBRACE CONTINUOUS IMPROVEMENT

- Establish the environment and a positive philosophy
- Empower your people
- Get outside feedback
- Determine if the planned QEP is doable and scalable

3 MAKE YOUR QEP PLAN A SUCCESS

Organize

- Dedicate funds, personnel, and other resources
- Create a QEP administration plan
- Identify roles for the QEP Coordinator, leadership, and team members
- Create a "Living" 5-Year Action Plan that includes:
 - Tasks
 - Task Assignments
 - Due Dates
- Ensure the QEP team meets each semester
- Review the 5-Year Action Plan each semester and modify as needed

Use data to inform change

- Create a comprehensive evaluation process
- Identify measurements, targets, and an assessment timeline
- Use assessments to ensure continuous improvement

Share the QEP with your Campus Community

- Make a Marketing Plan
- Get student involvement and feedback
- Solicit feedback from different stakeholders and groups
- Ensure ongoing exposure for new/ongoing students, faculty, and staff



(Steps 4 and 5 on back)

CHECKLIST FOR A MATURE QEP: LET'S EVALUATE YOUR QEP

4 WRITE THE QEP

- Identify key people to create the QEP document
- Review Standard 7.2 (QEP)
- Create a hard deadline
- Create a plan for review

5 PLAN FOR SILVER LININGS

- Identify your antagonists and protagonists
- Pilot initiatives
- Avoid QEP fatigue

CONTACTS

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