

CENTRAL CAROLINA COMMUNITY COLLEGE

ADMISSIONS PROCESS FOR HEALTH INFORMATION TECHNOLOGY STUDENTS

Complete NC Residency Determination	All applicants are now required to complete documentation for the North Carolina Residency Determination Service . You must complete the NC Residency Determination before completing the college application. Students must use their legal name when completing the NC Residency Determination Service and when applying to the college. A failure to match a student's name between the systems will delay the enrollment process. <i>Your Admissions Application cannot be processed without a status determination.</i>
Take Map Embark Assessment	The MAP: Embark Assessment matches your interests and abilities to academic programs here at CCCC. When you meet with your Admissions Specialist, they will review your MAP: Embark Assessment results with you to make sure you are on the right path.
Submit Application for General Admission	Complete your application online , download a print version , call (800) 682-8353 to have an application mailed to you, or visit any CCCC Campus to pick up an application. Return to Student Services once it is complete.
Send Official Transcripts	Official transcripts are required. A transcript is "official" when it is received by the college through the mail or secure electronic document provider directly from the high school, college, or other institution. It is the applicant's responsibility to request that transcripts be sent. The transcript request form is available in pdf form or in the Admissions Office. <i>Applicants pursuing the HIT program are required to submit an official transcript from all previously attended institutions of higher education.</i>
Determine Placement	Students must have a 2.8 unweighted high school GPA, have SAT or ACT scores, other placement test scores, have appropriate CCCC or transfer credit, or take a Transitions Course in English and Math in order to be prepared to take the gateway English and Math for their academic program. <i>*Students who have graduated high school more than 10 years are eligible to take a placement assessment.</i>
Review Program Costs	Fees and materials other than those associated with tuition and textbooks will be required and are purchased at the student's expense. These materials include (but are not limited to): background check, drug screening, malpractice insurance fee, professional membership dues, uniforms, lab coats, instrument kits, clinical supplies, and certification examinations. An itemized list of these fees is available on this program's web page.
Apply for Financial Aid & Scholarships	The FAFSA application can be completed online at www.fafsa.ed.gov . The school code for CCCC is 005449. If you need assistance filling out your FAFSA application, contact the Financial Aid Office at (919) 718-7229 and a specialist will be able to assist you. Scholarship Applications are also available (May 1 st Deadline Each Year).
Contact Education Navigator	You can schedule an appointment with an Education Navigator on one of our three main campuses. They will review your progress, assist you in the development of an academic plan, advise and register you for courses, and address any questions or concerns you may have

STUDENTS MUST HAVE A 2.0 CUMMULATIVE AND SEMESTER CCCC GPA BY THE START DATE OF COURSES IN THE PROGRAM.

Once accepted into the program, there are additional requirements that will need to be met. These include a mandatory orientation, drug screening, background check, updated immunizations, and any other items assigned by your program's department chair.