How to Register For Sections

Login into WebAdvisor. Click submit.

- User ID: ccoug589
- Password: ********
- Show Hint: 

Select Current Students.

Select Register for Sections.

Select Search and register for sections.

- Search for Sections
- Register for Sections
- Register and Drop Sections

Details:
- Search and register for sections
  - Use this option if you would like to look for sections, add them to your preferred list of sections and then register for them.
- Express registration
  - Use this option if you know the exact subject, course number, and section (or synonym) of the sections for which you wish to add to your preferred list and then register. (Examples: MATH 103'01 or Synonym 4275).
- Register for previously selected sections
  - Use this option if you have already placed sections on your preferred list and would like to now register.
- Drop sections
  - Use this option if you would like to drop a section. (Other choices also allow you to drop a section while you register for another.)
- Manage my section
  - Use this option if you would like to register or remove sections that you are currently waitlisted in.
You will search for sections (tips are in the Search for Sections Guide). You must choose a term and also a subject from the drop down box. Click submit after entering all the information. You may enter multiple lines of information if needed.

Starting On/After Date: [ ]
Ending By Date: [ ]

This will bring up the different course selections. Choose the course by selecting the class in the select field. Click ‘Submit’ when you are finished selecting classes.

Select the action “RG Register” next to all the courses you wish to register for during this session. Scroll down to the bottom of the page and select submit.
If there are no registration messages in red at the top of the page you will the status of the course in, *The following requests have been processed section.*

<table>
<thead>
<tr>
<th>Term</th>
<th>Status</th>
<th>Pass/Fail/Audit</th>
<th>Section Name and Title</th>
<th>Location</th>
<th>Meeting Information</th>
<th>Faculty</th>
<th>Credits</th>
<th>CEUs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2009</td>
<td>Registered for this section</td>
<td></td>
<td>CS-110-H02 (102705) Introduction to Computers</td>
<td>Hammett Main Campus</td>
<td>09/24/2009-12/21/2009 Classroom Hours Monday 12:30PM - 1:30PM, Mirillo Bldg, Room 0105 (note)</td>
<td>To be Announced</td>
<td>3.00</td>
<td></td>
</tr>
</tbody>
</table>

Select okay when you are finished. This will return you to the main student menu.