

Upward Bound Math and Science

Summer Internship Deadlines

Wednesday 3/29/17 (Triton) Wednesday 3/15/17 (Harnett Central) Wednesday 3/8/17 (Western Harnett) Wednesday 3/22/17 (Overhills)	Summer Internship Contact Log due in-person at High School Visit in March or April. You must have found a placement or contacted at least 6 businesses. Please use Phone Script and refer to List of Suggested Internship Locations to complete the Contact Log.
Friday 4/21/17	Deadline for in-person meeting with supervisor to review Summer Internship Agreement and complete Internship Placement Verification Form
Friday 4/30/17	Internship Placement Verification Form due via fax, mail, or email to ubms@cccc.edu
Friday 6/23/17	Week 1 Timesheet, signed by supervisor, due by 5:00 pm via fax to UBMS at (919) 718-7290
Sunday 6/25/17	Week 1 Journal Entries – 1 paragraph per day or 1 page per week
Friday 6/30/17	Week 2 Timesheet, signed by supervisor, due by 5:00 pm via fax to UBMS at (919) 718-7290
Sunday 7/2/17	Week 2 Journal Entries – 1 paragraph per day or 1 page per week
Friday 7/7/17	Week 3 Timesheet, signed by supervisor, due by 5:00 pm via fax to UBMS at (919) 718-7290
Sunday 7/9/17	Week 3 Journal Entries – 1 paragraph per day or 1 page per week
Friday 7/14/17	Week 4 Timesheet, signed by supervisor, due by 5:00 pm via fax to UBMS at (919) 718-7290
Sunday 7/16/17	Week 4 Journal Entries – 1 paragraph per day or 1 page per week
Friday 7/21/17	Week 5 Timesheet, signed by supervisor, due by 5:00 pm via fax to UBMS at (919) 718-7290
Sunday 7/23/17	Week 5 Journal Entries – 1 paragraph per day or 1 page per week
Friday 7/28/17	Week 6 Timesheet, signed by supervisor, due by 5:00 pm via fax to UBMS at (919) 718-7290
	Evaluations (Self-Evaluation and Program Evaluation), due with
Sunday7/30/17	Week 6 Timesheet by 5:00 pm via fax to UBMS at (919) 718-7290 Week 6 Journal Entries – 1 paragraph per day or 1 page per week
	Internship Portfolio due via email to ubms@cccc.edu
ruesuay 6/2/17	Reflection Paper – 3 pages, double-spaced
	Photographs (5)
	Copy of Thank You card or letter to supervisor
	Internship Presentations at Celebration Banquet at Campbell
	University, 6 – 7:30 pm