

9/03
Fax this to
919-718-7379.
Or mail it to the
address below.

TRANSCRIPT REQUEST - CURRICULUM



Registrar's Office
Central Carolina Community College
1105 Kelly Drive
Sanford, NC 27330
(919) 718-7201
(800) 682-8353
FAX (919) 718-7379

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Last First Middle/Maiden

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City/state _____ Zip _____ Phone _____

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OFFICIAL (mailed)

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Hold Until Current Grades are Posted

Hold Until Degree is Posted

Last term enrolled? _____ Curriculum? _____

Did you graduate? _____ When? _____

AUTHORIZATION FOR TRANSCRIPT RELEASE _____

Your Signature Required

Print plainly within the space provided the name and address of the person or institution you wish to receive this transcript.

_____ Zip _____

Transcripts will be sent out in turn as requests are received. Requests should be made at least one week before the transcript is needed. Fill out an additional request form if a second copy is to be sent to a different address. CCCC does not FAX transcripts, however we will accept a faxed transcript request. The college does not release transcripts or copies of transcripts from other institutions. Transcripts will not be released for any student whose financial obligations to the College have not been satisfied.