



**Library and Information Technology
 Credential: Certificate in Library Programs
 C55310L0**

The certificate is designed for individuals interested in developing skills in the planning, presentation, and evaluation of programs in libraries. The objective is to develop specialists in providing inclusive programs of global interest that meet community needs and interests. Students gain skills in assessing community needs and interests; locating, evaluating, and acquiring program resources; presenting inclusive programs that incorporate AV equipment; engaging community participation; and program evaluation. Credits in this certificate program may be transferred toward an Associate in Applied Science Degree in Library and Information Technology and/or Diploma in Library and Information Technology and/or other Library and Information Technology certificates.

(No placement testing is required for this certificate program.)
 Program Length: Variable
 Career Pathway Options: Associate in Applied Science Degree in Library and Information Technology (Higher entrance standards required.)
 Program Sites: Distance Education

Required Major Courses (12 SHC):		C-L-SHC
WEB 110	Internet/Web Fundamentals	2-2-3
LIB 211	Library Program Development	3-0-3
LIB 212	Library Services for Special Needs	3-0-3
LIB 214	Library Services for Children	3-0-3

Total Semester Hours Credit Required for Graduation: 12

COURSE DESCRIPTIONS

LIB 211 Library Program Develop. 3-0-3
 This course covers the purposes of library programs and various methods used for program design, promotion, and delivery. Topics include serving special populations, through such activities as storytelling, bookmobiles, puppets, book clubs, book reviews, reading aloud, workshops, and special collections. Upon completion, students should be able to promote special collections, prepare library programs, and demonstrate an understanding of the relationship between audience and program.

LIB 212 Lib. Services/Spec. Needs 3-0-3
 This course covers basic information for serving library users with special needs. Emphasis is placed on ADA guidelines, the location and use of appropriate resources, and accessibility options. Upon completion, students should be able to access appropriate information about ADA guidelines, locate and use appropriate resources, and be aware of accessibility options.

LIB 214 Lib. Services/Children 3-0-3
 This course covers the location, evaluation, acquisition, and presentation of children's materials in libraries. Emphasis is placed on locating, evaluating, acquiring, and presenting children's literature, video and audio materials, and web sites through programs, displays, talks and instruction. Upon completion, students should be able to locate, evaluate, acquire, and present a wide range of children's materials to library users.

WEB 110 Internet/Web Fundamentals 2-2-3
 This course introduces basic markup language, various navigational tools and services of the Internet. Topics include creating web pages, using Internet protocols, search engines, file compression/decompression, FTP, E-mail, listservers, and other related topics. Upon completion, students should be able to deploy a web-site created with basic markup language, retrieve/decompress files, e-mail, FTP, and utilize other Internet tools.