

QEP Committee
February 25, 2016, 3:00pm – 4:00pm
Meeting Minutes

Members present: Scott Byington, Jamee Stiffler, Lara Abels, Maryann Aucompaugh, Constance Boahn, Seth Buchanan, Amy Gustavson David Hartman, Sarah Hoffarth, Susan Johnson, Robin Kohanowich, Aaron Mabe, Denise Martin, Heather McCracken, Kaan Ozmeral, Mary Parker, Kevin Pearson, Morgan Steele, Nick Testa, Amber Thomas, Sandra Thompson, Shelly Watkins

Scott Byington asked for volunteers to write a short narrative for Cougar Bytes each month. The Cougar Bytes narrative will keep our college community updated on the progress of the QEP implementation.

The subcommittees reported out on their work accomplished since the February 11 QEP meeting.

Assessment Subcommittee

- The members of this subcommittee researched several career assessment tools to include Focus 2, CFNC, Kudor Journey, Rogue, Career Cruising, and Sokanu.
- The two assessments that the subcommittee favored were Focus 2 and Sokanu.
- Both of these assessments had pros and cons when it came to customization to our college, accessibility, cost, assessment length, compatibility with Datatel and Aviso, technical support, report features, and timeline to obtain the end product.

Processes Subcommittee

- The members of this subcommittee discussed a potential pilot done at new student orientation.
- The target population needs to be defined.
- The assessment tool that is chosen may potentially change the process.
- Resources needed would be personnel, space (computer lab or separate computers), time (front end process?), and training of students and faculty.

Outcomes Subcommittee

- The members of this subcommittee presented three student learning objectives
 - Students will become engaged in their education by using college resources.
 - Students will design an academic plan to achieve their educational goals.
 - To improve and create consistent advising training, processes, and procedures to foster student academic success.
- Each student learning objective had student learning outcomes that were consistent with the college's strategic plan.

Other discussion

- How do we reach students who prefer paper applications?
- How can we revamp ACA course to include career assessment?
- How would we assist last minute students at last chance registration?
- The possibility of conducting career assessment demos for entire committee

A doodle poll will be sent to the committee to determine March meeting dates.

Meeting adjourned at 4:20pm.