

QEP Implementation Team

Minutes for December 11, 2015 meeting

In attendance: Kaan Ozmeral, Michelle Powell, Heather Willett, Amy Gustavson, Kevin Pearson, Scott Byington, Shelly Watkins, Jamee Stiffler, Maryann Aucompaugh, Robin Kohanowich, Denise Martin, Nick Testa, Aaron Mabe, Sandra Thompson, Morgan Steele, Heather McCracken, Sarah Hoffarth, David Hartman

Scott Byington:

- Welcome and introductions from the team members
- Overview of the QEP including progress until this point and the purpose of the QEP

Reveal of the Implementation and Assessment Teams

Amy Gustavson:

- Provided a timeline including a 15 month projection until March 2017

Kaan Ozmeral:

- Meetings may be frequent, and there might be a need for separate meetings for both respective teams
- Discussed an overview of the schedule for the QEP topic reveal at PD Day on December 16, 2015

Feedback and general questions from the team were allowed

Our next meeting time has not been scheduled, but we will informally meet at the PD Day on December 16.