QEP Core Team

Minutes for June 3, 2015 meeting

In attendance: Kaan Ozmeral, Michelle Powell, Heather Willett, Amy Gustavson, Kevin Pearson, Scott Byington

We reviewed what we did last time (tagging comments from the QEP survey with broad theme tags) and then continued that task for much of this meeting. Some of the tags used were communication, distance education, advising, space, etc. This task took most of the meeting.

We also looked at feedback from areas 1, 2, 3, and 7 on the Professional Development Day survey results and assigned these general theme tags as well.

By classifying the comments with tags, this will allow us to broadly group themes from our surveys so that we can identify topics within these themes as possible QEP topics.

Our next meeting is planned for June 24th. By that point, QEP members will have reviewed the themes and started to identify areas for further discussion. QEP members are to look at the themes and possible topics using these criteria

1. Does the possible topic influence or impact student learning or the student environment?
2. Is the possible topic measurable?
3. Is the possible topic feasible financially and logistically?

We also hope to identity topics/issues that are more administrative in nature, i.e., outside the mandate of the QEP, and to submit these to members of the administration for possible response.