**Advisee Appointment Guide**

You can work an academic advisor who cares about you, your progress, and your success. Awesome! Now, help your advisor help you as you prepare for next semester.

Here are some questions and topics that might be useful to review with your advisor during your advising appointment:

|  |  |  |
| --- | --- | --- |
| **Plan to speak to my advisor about** | **Topic to discuss** | **Spoke with my advisor** |
|  | Classes I have enjoyed this semester |  |
|  | Classes I have struggled with this semester |  |
|  | My current academic and career goals |  |
|  | Does my program have any “stackable credentials?” Have I completed the requirements for any other programs? |  |
|  | My academic plan; am I on track to reach my academic goals/finish my program? |  |
|  | My financial plan for paying for classes next semester |  |
|  | Time commitments and responsibilities outside of my classes |  |
|  | Classes that I am looking to take next semester |  |
|  | Extracurricular opportunities; how can I get involved? |  |
|  | Other concerns or topics to discuss: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

When you are considering your classes for next term, consider…

* The number of classes you have left and when you want to finish
* The number of classes you can take and be most successful
* Do any of the classes have prerequisites or corequisites?
* Any significant outside time commitments, such as work, that might affect your ability to be successful?
* Computer and internet access, especially for distance courses

**My advisor and I discussed the following courses**

Tentative Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| **Course and section, e.g., PSY 150 L02** | **Class** | **Days** | **Times** |
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 **Registration- to enroll your classes**

After you and your advisor have looked at your schedule options, your advisor will lift your academic hold allowing you to register for your classes You will register for your classes in Webadvisor. If you need assistance, please visit **cccc.edu/admissions/contacts** to visit our virtual admissions office- they can assist you with registration if needed.

**Make sure you check your payment deadlines.** You can find them listed on **cccc.edu/calendar/academic/php** Payment for classes must be completed by the dates listed. Options for paying for classes? Visit **cccc.edu/businessoffice/payment**

More information will be shared with you about your registration options.

*Don’t forget to complete the Advising Survey your advisor will share with you. We want to make sure CCCC advising is helping you to be prepared for success next semester and beyond.*