



2015 – 2016 Parent Head of Household Worksheet – Dependent

Student Name

CCCC ID #

According to the information you provided on your FAFSA, your parent(s) filed as ‘Head of Household’ on your 2014 IRS Tax Return. The information also indicates they were married in 2014.

Please review these rules from IRS Publication #501 regarding who can file a 2014 IRS form as ‘Head of Household’.

You may be able to file as ‘head of household’ if you meet ALL the following requirements:

- You were separated or divorced on the last day of the year.
- You paid more than half the cost of keeping up a home for the year.
- A qualifying person* lived with you in the home for more than half the year (*except for temporary absences such as attending school*)

***A qualifying person is:**

- Your child or grandchild who lived with you more than half the year and is single or is married by still someone you can claim as an exemption **or**
- The tax filer’s mother or father, if the tax payer claims the mother/father as an exemption **or**
- Another relative who lives with the tax preparer and the tax payer claims the relative as an exemption

You are considered separated/divorced if you meet the following requirement:

- Your spouse did not live in your home during the last 6 months of the tax year.

Please review the instructions below

Parental Instructions:

If parent(s) ***should not have*** filed as ‘head of household’ please complete the following:

1. File and amended 2014 IRS Income Tax Return to correct your filing status.
2. Submit to the Financial Aid Office:
 - A signed copy of the original 2014 IRS Tax Return **OR** 2014 IRS Tax Return Transcript
 - AND**
 - A signed copy of the 1040X amended 2014 IRS Tax Return

If you or your spouse meet **ALL** the conditions for filing as ‘head of household’, provide the requested information below:

Please provide the address where parent 1 lived for the last 6 months of 2014. Include the street, apartment number, city, state, & zip code. Parent 1 (Father/Mother/Stepparent)	Please provide the address where parent 2 lived for the last 6 months of 2014. Include the street, apartment number, city, state, & zip code. Parent 2 (Father/Mother/Stepparent)

What was your parent's marital status as of December 31, 2014?

Married

Separated

Divorced

Did parent(s) pay for more than half the cost of keeping up a home for 2014?

Yes

No

Did a qualifying person live with you in your home for more than half of 2014?

Yes

No

If yes:

Please provide that person's name and relationship to you.

Name of Person

Relationship to you

Certification:

I certify that the submitted information is true and correct to the best of my knowledge and belief. I understand I may be asked to provide additional proof of the information listed on this form. I understand that purposely providing false or misleading information on this form may result in reduction in, loss or, or repayment of aid as well as fines and/or imprisonment.

Student Signature

Date

Parent's Signature

Date