

# CAREER READINESS CERTIFICATE (CRC)



Getting a North Carolina Career Readiness Certificate (CRC) allows career seekers and workers to show employers that the workers or career seekers possess the basic skills that jobs and employers require.

Even if a high school diploma or a college degree is possessed by career seekers or workers, possessing a CRC verifies that careers seekers or workers can handle the kinds of tasks—finding information, reading instructions and directions, even working with figures—that are common in today’s workplace.

## HOW IT WORKS

### Building on a Proven Program

The Certificate is based on established WorkKeys® assessment tests. (WorkKeys® is a comprehensive skills assessment tool recognized by thousands of companies in the U.S. and by state and federal agencies.) To earn a Career Readiness Certificate, individuals undergo testing related to reading, applied mathematics, and locating information through the WorkKeys® skills assessment system.

### A Chance to Advance

Individuals can earn three levels of Career Readiness Certificates based on their test performance in Applied Mathematics, Locating Information, and Reading for Information.

**Bronze level:** Signifies that a recipient possesses skills for approximately 30% of the jobs profiled by WorkKeys in these three specific skill areas.

**Silver level:** Signifies that a recipient possesses skills for approximately 65% of jobs profiled by WorkKeys in these areas.

**Gold level:** Signifies that a recipient possesses skills for 85% of jobs profiled by WorkKeys in the three areas.

## CRC ASSESSMENTS

As mentioned above, CRC assessments test applicants in three major areas: Reading for Information, Locating Information, and Applied Mathematics. The different levels earned – bronze, silver and gold – signify increasing levels of difficulty in each area.

## HOW TO EARN CERTIFICATION

Career seekers can obtain a Career Readiness Certificate by taking the WorkKeys® Assessments. Individuals who do not initially achieve the certificate can pursue targeted training and education through the Human Resources Development (HRD) Program. For more information on how the Career Readiness Certificate may be earned, call Patricia Stone-Hackett at (919) 777-7716 or pstone-hackett@cccc.edu

## Career Readiness Certification Assessment Schedule

May 23, 2013  
9:00A – 1:00P

June 27, 2013  
12:00N – 3:00P

July 23, 2013  
3:00P – 8:00P

August 8, 2013  
4:00P – 9:00P



CENTRAL CAROLINA  
COMMUNITY COLLEGE

# New Generation Careers

## Interested in a career in Health Care?

- Paid tuition, fees, books, and test fees
- Career readiness certification/tutoring support
- Job placement assistance
- Other training options

**To qualify: Must be an NC resident, have a valid social security number, be 18 – 30 years of age, and have a High School Diploma or equivalent**

*\* not based on income*

**Bilingual students are encouraged to apply!**



For more information, contact Lennie Stephenson at (910) 814-8833 or lstep729@cccc.edu. Information and Registration sessions for Summer 2013 class: May 23 – 24 and May 30 – 31 at 10:00 AM – 12:00 N  
*(Only one session needs to be attended)*



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