Auto Dealers
This course reviews basic NC laws, provides updates, and
renews a dealer’s license. Participants must have a current
Auto Dealer’s license to attend class.
Course #: H-2868, Hours 6
Start • End Date: 06/07/12 • 06/07/12
Day: Th Time: 9:00A – 4:00P
Cost: 65.00 Location Code: HMC
Building Location: Continuing Education Rm 218
Instructor: Larry Davis

Course #: L-2185, Hours 6
Start • End Date: 06/05/12 • 06/05/12
Day: T Time: 9:00A – 3:30P
Cost: 65.00 Location Code: WBW
Building Location: Main Bldg Rm 215
Instructor: Larry Davis

Course #: L-2186, Hours 6
Start • End Date: 08/14/12 • 08/14/12
Day: T Time: 9:00A – 3:30P
Cost: 65.00 Location Code: WBW
Building Location: Main Bldg Rm 215
Instructor: Larry Davis

Basic Electricity for the Apprentice/Helper
This course is designed to increase safety awareness and teach
electrical concepts and basic repairs. Completion of this course
could lead to employment as an electrician’s helper or
apprentice.
Course #: C-2766, Hours: 48
Start • End Date: 05/16/12 • 07/16/12
Day: MW Time: 6:00P – 9:00P
Cost: 121.25 Location Code: PMC
Building Location: Bldg 045 Rm 139
Instructor: Michael Kreibick

Business Chinese
This course covers various aspects of doing business in China. Whether you’re interested in traveling abroad for work or just
want to learn the differences in business culture, this is a course you cannot miss! Business Chinese will introduce basic
business communication phrases, the essential business
culture and etiquette, verbal/non-verbal communication
rules and hints.
Course #: L-2196, Hours: 12
Start • End Date: 05/17/12 • 06/14/12
Day: MTh Time: 7:00P – 8:30P
Cost: 65.00 Location Code: LMC
Building Location: Science Bldg Rm 9105
Instructor: Ling Huang

Commercial Driver’s License
Students will gain information and understanding of material
within the driver manual in order to pass the written CDL test
required by the DMV. General knowledge of pre-trip
inspection, skill test, and driving test will be covered.
Course #: C-2764, Hours: 24
Start • End Date: 06/05/12 • 06/28/12
Day: TTh Time: 6:00P – 9:00P
Cost: 65.00 Location Code: PMC
Building Location: Bldg 041 Conference Rm 1
Instructor: Bobby Lawson

Course #: C-2765, Hours: 24
Start • End Date: 07/05/12 • 07/31/12
Day: TTh Time: 6:00P – 9:00P
Cost: 65.00 Location Code: PMC
Building Location: Bldg 041 Conference Rm 1
Instructor: Bobby Lawson

Cosmetology – Advanced Exfoliation Hands-on
Provides eight (8) continuing education hours in the knowledge
and techniques of exfoliation.
Course #: L-2189, Hours: 8
Start • End Date: 08/13/12 • 08/13/12
Day: M Time: 8:00A – 5:00P
Cost: 71.25 Location Code: LMC
Building Location: Budd Hall Bldg Rm 603
Instructor: Jean Ettefagh

Cosmetology – Facial Makeup Hands-on
Provides eight (8) continuing education hours in the use of
cosmetics, cosmetic color theory, and make-up process for
any occasion.
Course #: L-2187, Hours: 8
Start • End Date: 07/16/12 • 07/16/12
Day: M Time: 8:00A – 5:00P
Cost: 65.00 Location Code: LMC
Building Location: Budd Hall Bldg Rm 603
Instructor: Jean Ettefagh

For registration information, refer to page 3. For location key, refer to page 6.
Cosmetology – Intro to Esthetics Hands-on
Earn eight (8) continuing education hours in the use of cleansing, preservation of health, and beautification of skin and body.

Course #: L-2188, Hours: 8
Start • End Date: 06/04/12 • 06/04/12
Day: M Time: 8:00A – 5:00P
Cost: 65.00 Location Code: LMC
Building Location: Budd Hall Bldg Rm 603
Instructor: Jean Ettefagh

Cosmetology in Spanish III
This course allows students who speak Spanish fluently to obtain their cosmetology certificates by completing 1500 hours.

Course #: H-2864, Hours: 293.75
Start • End Date: 05/16/12 • 08/14/12
Day: MTWTh Time: 3:45P – 10:30P
Cost: 181.25 Location Code: HMC
Building Location: Bldg 4
Instructor: Rosa D. Del Toro

Course #: H-2865, Hours: 315
Start End Date: 05/21/12 • 08/14/12
Day: MTWTh Time: 8:00A – 3:30P
Cost: 181.25 Location Code: HMC
Building Location: Bldg 4
Instructor: Zordia Cruz

Effective Teacher Training
Sessions include learning experiences, time management, instructional methods, preparation, monitoring student interaction, non-instructional duties, and evaluation. This class is recommended for substitute teachers, teacher assistants, and prospective teachers.

Course #: C-2759, Hours: 30
Start • End Date: 05/22/12 • 06/21/12
Day: TTh Time: 6:00P – 9:00P
Cost: 120.00 Location Code: PMC
Building Location: Bldg 042 Conference Rm 2
Instructor: Sandra Stancil

Course #: L-2194, Hours: 32
Start • End Date: 06/04/12 • 08/01/12
Day: MW Time: 6:00P – 8:00P
Cost: 120.00 Location Code: WBW
Building Location: Main Bldg Rm 216
Instructor: Sandra Stancil

For registration information, refer to page 3. For location key, refer to page 6.
Fundamentals of Investing
This course will teach students about the various types of investments, investment accounts, insurance, estate planning techniques, and tax concepts as a foundation for preparing their own financial plan, regardless of their stage of life.

Course #: C-2767, Hours: 16
Start • End Date: 05/21/12 • 07/16/12
Day: M
Time: 6:00P – 8:00P
Cost: 50.00 (SS)
Location Code: PMC
Building Location: Bldg 042 Rm 109
Instructor: Chad Virgil

General Contractor Licensing Preparation
This course is designed to guide and assist licensing candidates in their successful preparation for the NC General Contractor’s Examination (both residential and commercial building classifications, with the emphasis on residential.)
Approximate book cost $600.00.

Course #: C-2761, Hours: 42
Start • End Date: 05/17/12 • 08/09/12
Day: Th
Time: 6:30P – 10:00P
Cost: 120.00
Location Code: SCC
Building Location: Rm 215
Instructor: John Sutton

MIG Welding
This course is designed to teach the practical operation in the use of The Gas Metal Arc Welding process. The course covers power sources, shielding gases, and safe practices. Safety equipment is required.

Course #: C-2758, Hours: 96
Start • End Date: 05/15/12 • 08/07/12
Day: TTh
Time: 6:00P – 9:00P
Cost: 176.25
Location Code: SCC
Building Location: Rm 101
Instructor: Bobby Piggie

Notary Public
Whether you’re already commissioned and need more information or working toward a new commission as a Notary Public, this class will give you what you need. State regulations require that you have a high school diploma or GED; be a legal resident of the United States; read, write, and speak English; and either live or work in North Carolina. Book is required.

Course #: L-2147, Hours: 8
Start • End Date: 05/22/12 • 05/23/12
Day: TW
Time: 5:30P – 9:30P
Cost: 65.00
Location Code: WBW
Building Location: Main Bldg Rm 119
Instructor: Patsy Payne

For registration information, refer to page 3. For location key, refer to page 6.
Plumbing for Homeowners and Plumber Assistants
This class will familiarize participants with the basic understanding of residential plumbing components, with emphasis on installation, maintenance, and repair of them. It is designed for homeowners and those interested in becoming plumber assistants.

- **Course #:** C-2762, **Hours:** 24
- **Start • End Date:** 05/16/12 • 08/08/12
- **Day:** W
- **Time:** 7:00P – 9:00P
- **Cost:** 66.25
- **Location Code:** SCC
- **Building Location:** Rm 102
- **Instructor:** Charles McLaurin

Real Estate Post-license: Contracts and Closings
Approved Real Estate Commission Broker Post-license course, 30 hr. continuing education credit. Contracts and Closings (Course #302)

- **Course #:** L-2200, **Hours:** 30
- **Start • End Date:** 05/22/12 • 06/21/12
- **Day:** TTh
- **Time:** 6:00P – 9:00P
- **Cost:** 120.00
- **Location Code:** DWCC
- **Building Location:** Rm 103
- **Instructor:** Kathy Woodell

Real Estate Pre-license
Approved real estate pre-license course covering introductory real estate principles and practices, agency relationships and duties, legal and ethical considerations, and working with sellers. Course prepares students to take the state exam to obtain a provisional license.

- **Course #:** L-2201, **Hours:** 80
- **Start • End Date:** 07/31/12 • 10/30/12
- **Day:** TTh
- **Time:** 6:00P – 9:00P
- **Cost:** 175.00
- **Location Code:** DWCC
- **Building Location:** Rm 103
- **Instructor:** Kathy Woodell

Small Engine Repair – Advanced
This course is designed to provide the student with hands-on knowledge of engine rebuilding techniques to manufacturer’s specifications. The student will learn how to completely disassemble engines and check for manufacturer’s specifications and reassemble.

- **Course #:** H-2867, **Hours:** 96
- **Start • End Date:** 05/17/12 • 08/14/12
- **Day:** TTh
- **Time:** 8:00A – 12:00P
- **Cost:** 181.25
- **Location Code:** HMC
- **Building Location:** Continuing Education Rm 217
- **Instructor:** Kevin Hutchens

Small Engine Repair– Beginning
In this course students will learn the basics of small engine repair.

- **Course #:** H-2866, **Hours:** 44
- **Start • End Date:** 05/16/12 • 08/01/12
- **Day:** W
- **Time:** 7:00P – 9:00P
- **Cost:** 126.25
- **Location Code:** SCC
- **Building Location:** Rm 102
- **Instructor:** Charles McLaurin

Real Estate Post-license: Contracts and Closings
Approved Real Estate Commission Broker Post-license course, 30 hr. continuing education credit. Contracts and Closings (Course #302)

- **Course #:** L-2200, **Hours:** 30
- **Start • End Date:** 05/22/12 • 06/21/12
- **Day:** TTh
- **Time:** 6:00P – 9:00P
- **Cost:** 120.00
- **Location Code:** DWCC
- **Building Location:** Rm 103
- **Instructor:** Kathy Woodell

Technology for Teachers –Online Course
Learn how to enhance teaching and learning in all educational settings by incorporating technology in the classroom. You will learn technology concepts, instructional strategies, materials and adaptive technology for children with exceptionalities, facilitation of assessment/evaluation, and ethical issues surrounding the use of technology – all on your schedule in your own home through online learning. A book is required.

- **Course #:** L-2195, **Hours:** 64
- **Start • End Date:** 06/04/12 • 08/03/12
- **Day:** Online
- **Time:** Online
- **Cost:** 175.00
- **Location Code:** Online
- **Instructor:** Amanda Carter

Vital Learning Supervision Series
This course will prepare the student for employment as a first or second level supervisor.

- **Course #:** C-2763, **Hours:**16
- **Start • End Date:** 05/22/12 • 07/03/12
- **Day:** T
- **Time:** 1:00P – 5:00P
- **Cost:** 260.00 (SS)
- **Location Code:** PMC
- **Building Location:** Bldg 042 Conference Rm 2
- **Instructor:** Jess Spiller
Vehicle Safety Inspection and OBD:
This class prepares auto technicians and service personnel as OBD inspectors for motor vehicles. Course topics include regulations and test inspection procedures required by the NCDMV Enforcement Section for OBD emission inspectors. Students must be able to read and write in English and possess a driver’s license valid in North Carolina. For optimum learning, students should complete Vehicle Safety Inspection prior to OBD. Book is required for OBD and Vehicle Safety Inspection.

Vehicle Safety Inspection
Course #: L-2151, Hours: 8
Start • End Date: 06/05/12 • 06/07/12
Day: TTh
Cost: 65.00
Location Code: LMC
Building Location: Joyner Hall Bldg 516
Instructor: Pete Eckley

Course #: L-2152, Hours: 8
Start • End Date: 07/10/12 • 07/12/12
Day: TTh
Cost: 65.00
Building Location: Joyner Hall Bldg 516
Instructor: Pete Eckley

Course #: L-2153, Hours: 8
Start • End Date: 08/07/12 • 08/09/12
Day: TTh
Cost: 65.00
Building Location: Joyner Hall Bldg 516
Instructor: Pete Eckley

OBD
Course #: L-2154, Hours: 8
Start • End Date: 05/22/12 • 05/24/12
Day: TTh
Cost: 65.00
Building Location: Joyner Hall Bldg 516
Instructor: Pete Eckley

Course #: L-2155, Hours: 8
Start • End Date: 07/24/12 • 07/26/12
Day: TTh
Cost: 65.00
Building Location: Joyner Hall Bldg 516
Instructor: Pete Eckley

OBD Refresher
Course #: L-1205, Hours: 4
Start • End Date: 05/15/12 • 05/15/12
Day: T
Cost: 65.00
Building Location: Joyner Hall Bldg 516
Instructor: Pete Eckley

Course #: L-2157, Hours: 4
Start • End Date: 07/17/12 • 07/17/12
Day: T
Cost: 65.00
Building Location: Joyner Hall Bldg 516
Instructor: Pete Eckley

Course #: L-2158, Hours: 4
Start • End Date: 08/14/12 • 08/14/12
Day: T
Cost: 65.00
Building Location: Joyner Hall Bldg 516
Instructor: Pete Eckley
Creative Writing

Fragile Truths: Reflection and Memory in Memoir
In the best memoirs, authors not only recount events of the past, but also convey what they learned from them. They tell both what happened and what they made of it, translating the stories into accounts that apply to the broader human experience. Through assigned readings, lectures, and short writing assignments, students in this class will learn techniques for identifying and adding the subtle insights and reflections that distinguish unforgettable memoirs from simple autobiography. This class will be most suitable for writers who have taken a previous class in memoir or who have the permission of the instructor.

Course #: C-2737, Hours: 12
Start • End Date: 05/22/12 • 07/10/12
Day: T
Time: 6:30P – 9:00P
Cost: 65.00
Location Code: PMC
Building Location: Bldg 041 Rm 224
Instructor: Melissa Delbridge

Memoir Workshop: Writing the Times of Your Life
Come ready to write! You will put pen to paper and generate pages about pivotal moments in your childhood, coming of age and transitions – the richest sources of material for memoir. You will jump over blocks, get useful feedback, and leave class with home assignments and recommendations for expanding and structuring your material, whether toward a goal of submitting, writing a memoir, or keeping for family records.

Course #: C-2749, Hours: 6
Start • End Date: 06/16/12 • 06/16/12
Day: Sa
Time: 9:30A – 4:30P
Cost: 65.00 (SS)
Location Code: PMC
Building Location: Chatham Community Library
Instructor: Marjorie Hudson

Poetic Form and Song
Poets and songwriters will explore traditional poetic forms used in contemporary music and modern poetry. In this workshop, students will examine songs with lyrics as well as instrumentals influenced by a variety of poetic structures, rhyme schemes, or traditional forms. Each student will choose a form to draft a poem or lyrics. Acoustic string instruments are welcome.

Course #: C-2733, Hours: 4
Start • End Date: 05/19/12 • 05/19/12
Day: Sa
Time: 10:00 – 2:00P
Cost: 45.00 (SS)
Location Code: PMC
Building Location: Bldg 042 Conf Rm 2
Instructor: Chris Bouton

Self-Publishing: Getting Your Writing in Print DIY
This is a one-day class outlining self-publishing basics, including writing, editing, design, printing, sales and marketing and is a great class for people looking to publish anything from family memoir to e-books to children’s books to fiction to non-fiction.

Course #: C-2734, Hours: 6
Start • End Date: 06/02/12 • 06/02/12
Day: Sa
Time: 9:30A – 4:00P
Cost: 55.00 (SS)
Location Code: PMC
Building Location: Chatham Community Library
Instructor: Adrienne Bashista Ehlert

Strategies for the Writing Life: Part I
A new session of Marjorie Hudson’s popular workshop that helps new writers get their bearings in the writing world, helps intermediate writers refine and act on goals – from personal accomplishments to publication – and helps all participants find communities of support for their work.

Course #: C-2750, Hours: 6
Start • End Date: 07/14/12 • 07/14/12
Day: Sa
Time: 9:30A – 4:30P
Cost: 65.00 (SS)
Location Code: PMC
Building Location: Chatham Community Library
Instructor: Marjorie Hudson

What, Me Blog? A Social Media Workshop for Writers
Social media is important for writers. This workshop will provide an overview of how it benefits writers, help you create content, show you how to set up a free blog, review etiquette for interacting in the media world and help optimize the time you spend there.

Course #: C-2735, Hours: 6
Start • End Date: 06/09/12 • 06/09/12
Day: Sa
Time: 9:00A – 4:00P
Cost: 60.00 (SS)
Location Code: PMC
Building Location: Chatham Community Library
Instructor: Karen Pullen

Workshop Poetic Techniques
This workshop will focus on expanding mastery of poetic technique. Each week the class will delve deeply into a single poem by a master poet and explore the techniques that make it successful. Poetic exercises and workshop sessions on students’ poetry will be included as part of class work.

Course #: C-2286, Hours: 8
Start • End Date: 07/11/12 • 08/01/12
Day: W
Time: 7:00P – 9:00P
Cost: 65.00 (SS)
Location Code: PMC
Building Location: Chatham Community Library
Instructor: Ralph Earle