Auto Dealers
This course reviews basic NC laws, provides updates, and
renews a dealer’s license. Participants must have a current
Auto Dealer’s license to attend class.

Course #: H-1882, Hours: 6
Start • End Date: 01/15/13 • 01/15/13
Day: T
Time: 9:00A – 4:00P
Cost: 66.25 (SS)
Location Code: HMC
Building Location: Continuing Education Rm 219
Instructor: Larry Davis

Course #: L-1132, Hours: 6
Start • End Date: 02/12/13 • 02/12/13
Day: T
Time: 9:00A – 3:00P
Cost: 66.25 (SS)
Location Code: WBW
Building Location: Main Bldg Rm 1
Instructor: Larry Davis

Course #: H-1883, Hours: 6
Start • End Date: 03/12/13 • 03/12/13
Day: T
Time: 9:00A – 4:00P
Cost: 66.25 (SS)
Location Code: HMC
Building Location: Continuing Education Rm 219
Instructor: Larry Davis

Course #: L-1133, Hours: 6
Start • End Date: 04/09/13 • 04/09/13
Day: T
Time: 9:00A – 3:00P
Cost: 66.25 (SS)
Location Code: WBW
Building Location: Main Bldg Rm 119
Instructor: Larry Davis

Barbering in Spanish
This course allows students who speak Spanish fluently to
become licensed Barbers. Students will learn all of the skills
necessary to cut, style, and shave any client. Upon comple-
tion of the course the successful students should be able to sit
for the State of North Carolina Barber examination. Textbook
required

Course #: C-1767, Hours: 252
Start • End Date: 01/12/13 • 05/12/13
Day: SaSu
Time: 8:00A – 4:30P
Cost: 176.25
Location Code: SC
Building Location: Jordan Matthews High School
Instructor: TBD

Barbering Instructor Training
This course is designed for licensed Barbers, who want to
become certified licensed instructors. Students will learn
effective teaching methods, such as lesson presentation,
classroom management and use of technology for curriculum
delivery, as well as organizational skills. Upon completion
of the course the successful students should be able to sit for the
State of North Carolina Instructor Licensing examination. A
textbook is required.

Course #: C-1766, Hours: 384
Start • End Date: 02/04/13 • 07/23/13
Day: MTWTh
Time: 9:00A – 1:00P
Cost: 176.25
Location Code: PMC
Building Location: TBD
Instructor: TBD

Commercial Driver’s License
Students will gain information and understanding of material
within the driver manual in order to pass the written CDL test
required by the DMV. General knowledge of pre-trip
inspection, skill test, and driving test will be covered.

Course #: C-1752, Hours: 24
Start • End Date: 02/05/13 • 02/28/13
Day: TTh
Time: 6:00P – 9:00P
Cost: 66.25
Location Code: PMC
Building Location: 041 Conference Rm
Instructor: Bobby Lawson

Cosmetology – Advanced Exfoliation Hands-on
Get eight (8) continuing education hours in the knowledge and
techniques of exfoliation.

Course #: L-1241, Hours: 8
Start • End Date: 03/09/13 • 03/09/13
Day: Sa
Time: 8:00A – 5:00P
Cost: 71.25 (SS)
Location Code: LMC
Building Location: Budd Hall Rm 603
Instructor: Wynette Oliver

Cosmetology in Spanish II
This course allows students who speak Spanish fluently to
obtain their cosmetology certificates by completing 1500 hours.

Course #: H-1879, Hours: 451.5
Start • End Date: 01/07/13 • 05/09/13
Day: MTWTh
Time: 3:45P – 10:30P
Cost: 181.25
Location Code: HMC
Building Location: Bldg 4
Instructor: Rosa D. Del Toro
Cosmetology – Intro to Esthetics Hands-on
Earn eight (8) continuing education hours in the use of cleansing, preservation of health, and beautification of skin and body.
Course #: L-1242, Hours: 8
Start • End Date: 02/09/13 • 02/09/13
Day: Sa  Time: 8:00A – 5:00P
Cost: 66.25 (SS)  Location Code: LMC
Building Location: Budd Hall Rm 603
Instructor: Christy Iampaglia

Customer Service Excellence
Through classroom discussions, role playing, and video vignettes, students will become proficient in the delivery of customer service.
Course #: C-1750, Hours: 9
Start • End Date: 01/16/12 • 02/13/13
Day: W  Time: 1:00P – 4:00P
Cost: 190.25 (SS)  Location Code: PMC
Building Location: Bldg 042 Conference Rm 2
Instructor: Jess Spiller

Diesel Mechanics
This course includes rebuilding and repairing fuel-injection systems, cylinder heads, and starting systems on large and small diesel engines.
Course #: H-1881, Hours: 136
Start • End Date: 01/08/13 • 05/09/13
Day: TTh  Time: 6:00P – 10:00P
Cost: 181.25  Location Code: WHC
Building Location: TBD
Instructor: Graham McDonald

Effective Teacher Training
Sessions include learning experiences, time management, instructional methods, preparation, monitoring student interaction, non-instructional duties, and evaluation. This class is recommended for substitute teachers, teacher assistants, and prospective teachers.
Course #: C-1753, Hours: 30
Start • End Date: 02/05/13 • 03/07/13
Day: TTh  Time: 6:00P – 9:00P
Cost: 121.25  Location Code: PMC
Building Location: Bldg 042 Conference Rm
Instructor: Sandra Stancil

Course #: L-1228, Hours: 30
Start • End Date: 01/26/13 • 03/02/13
Day: Sa  Time: 8:00A – 1:00P
Cost: 121.25  Location Code: WBW
Building Location: Bldg B Rm 108B
Instructor: Sandra Stancil

Electrical Contractor – Analysis of NEC Changes
You will receive updated information on latest changes in the National Electric Code and NC Electric Code. Class offers four hours of required CE credits. NEC 2011 book is required.
Course #: L-1230, Hours: 4
Start • End Date: 01/15/13 • 01/15/13
Day: T  Time: 8:00A – 12:00N
Cost: 65.00 (SS)  Location Code: WBW
Building Location: Main Bldg Rm 120
Instructor: Richard Holt

Course #: L-1231, Hours: 4
Start • End Date: 04/16/13 • 04/16/13
Day: T  Time: 8:00A – 12:00N
Cost: 65.00 (SS)  Location Code: WBW
Building Location: Main Bldg Rm 120
Instructor: Richard Holt

Electrical Safety in the Workplace
Learn why electrical contact injuries are so serious, widespread and costly, and how compliance with NFPA 70E and OSHA protects staff and reduces liability and operating costs. Class offers four hours of required CE credits.
Course #: L-1232, Hours: 4
Start • End Date: 01/15/13 • 01/15/13
Day: T  Time: 1:00P – 5:00P
Cost: 65.00 (SS)  Location Code: WBW
Building Location: Main Bldg Rm 120
Instructor: Richard Holt

Course #: L-1233, Hours: 4
Start • End Date: 04/16/13 • 04/16/13
Day: T  Time: 1:00P – 5:00P
Cost: 65.00 (SS)  Location Code: WBW
Building Location: Main Bldg Rm 120
Instructor: Richard Holt
Environmental Photojournalism
If you are interested in the environment, journalism and photography, this class will be of interest to you. Participants will learn how to create a photo essay about a local environmental story and prepare it for publication. Participants will be required to work outside of class to research their stories and take photos. Class time will be used for discussion, critique, and collaboration. Each successful participant will leave the course with a photo essay that will be ready to submit for publication. Must have camera.

Course #: C-1297, Hours: 16
Start • End Date: 04/06/13 • 04/27/13
Day: Sa
Time: 1:00P – 4:00P
Cost: 161.25
Location Code: PMC
Building Location: Bldg 42 Multipurpose Rm
Instructor: David Blevins

Forklift Operator Training
This eight-hour course will provide four hours of classroom training and four hours of practice on the forklift. Training includes forklift safety, OSHA regulations, pre-operation tasks, handling and moving loads, principles of lifting, and limited forklift maintenance (changing the battery, refueling, and other basics.). Students will take a written examination, will operate a forklift, and will be evaluated by the instructor to successfully complete the course.

Course #: L-1234, Hours: 8
Start • End Date: 01/24/13 • 01/24/13
Day: Th
Time: 8:00A – 5:00P
Cost: 95.00 (SS)
Location Code: LCI
Building Location: Innovation Center
Instructor: Irving Claudio-Hernandez

Course #: L-1235, Hours: 8
Start • End Date: 04/25/13 • 04/25/13
Day: Th
Time: 8:00A – 5:00P
Cost: 95.00 (SS)
Location Code: LCI
Building Location: Innovation Center
Instructor: Irving Claudio-Hernandez

General Contractor Licensing Preparation
This course is designed to guide and assist licensing candidates in their successful preparation for the NC General Contractor’s Examination (both residential and commercial building classifications, with the emphasis on residential.)

Approximate book cost $600.00.

Course #: C-1751, Hours: 42
Start • End Date: 02/07/13 • 04/25/13
Day: Th
Time: 6:30P – 10:00P
Cost: 121.25
Location Code: SCC
Building Location: TBD
Instructor: John Sutton

Lawn & Turf Equipment Repair
Learn to maintain and repair lawn and turf equipment. This includes all types of two and four stroke engines, zero turn mowers, lawn tractors, push mowers, weed eaters, chain saws, log splitters, generators and compact tractors.

Course #: L-1159, Hours: 96
Start • End Date: 01/08/13 • 06/18/13
Day: T
Time: 6:00P – 10:00P
Cost: 181.25
Location Code: LMC
Building Location: Joyner Hall Rm 512
Instructor: Kevin Hutchens

Course #: H-1887, Hours: 96
Start • End Date: 01/14/13 • 04/15/13
Day: MF
Time: 8:00A – 12:00N
Cost: 181.25
Location Code: WHC
Building Location: West Harnett Center
Instructor: Kevin Hutchens

Course #: H-1885, Hours: 44
Start • End Date: 01/15/13 • 04/04/13
Day: TTh
Time: 8:00A – 12:00N
Cost: 181.25
Location Code: HMC
Building Location: Continuing Education Rm 217
Instructor: Kevin Hutchens

Course #: H-1886, Hours: 96
Start • End Date: 01/16/13 • 04/10/13
Day: W
Time: 6:00P – 10:00P
Day: Sa
Time: 8:00A – 12:00N
Cost: 181.25
Location Code: HMC
Building Location: Continuing Education Rm 217
Instructor: Kevin Hutchens

Course #: C-1761, Hours: 96
Start • End Date: 02/04/13 • 04/29/13
Day: MTh
Time: 6:00P – 10:00P
Cost: 181.25
Location Code: PMC
Building Location: Bldg 041 Rm 117
Instructor: Kevin Hutchens

Manufacturing – Basic Skills and Concepts
Learn the fundamentals of manufacturing concepts, measurements, and math for success in a manufacturing career. Emphasis is placed on safety, quality, lean manufacturing, teamwork, and communication. You will learn to understand how these concepts apply to manufacturers and the important role employees play in the successful implementation of these concepts.

Course #: L-1236, Hours: 114
Start • End Date: 01/29/13 • 04/24/13
Day: T
Time: 6:00P – 9:00P
Cost: 176.25
Location Code: WBW
Building Location: Main Bldg Rm 217
Instructor: Donnie Worley

For registration information, refer to page 3. For location key, refer to page 6.
Notary Public
Whether you’re already commissioned and need more information or working toward a new commission as a Notary Public, this class will give you what you need. State regulations require that you have a high school diploma or GED; be a legal resident of the United States; read, write, and speak English; and either live or work in North Carolina. Book is required.

Course #: C-1754, Hours: 8
Start • End Date: 01/11/13 • 01/11/13
Day: F  Time: 8:00A – 5:00P
Cost: 66.25 (SS)  Location Code: PMC
Building Location: Bldg 42 Conference Rm
Instructor: Patsy Payne

Course #: H-1874, Hours: 8
Start • End Date: 01/12/13 • 01/12/13
Day: Sa  Time: 8:00A – 4:30P
Cost: 66.25 (SS)  Location Code: HMC
Building Location: Continuing Education Rm 219
Instructor: Patsy Payne

Course #: L-1197, Hours: 8
Start • End Date: 01/15/13 • 01/16/13
Day: TW  Time: 5:30P – 9:30P
Cost: 66.25 (SS)  Location Code: WBW
Building Location: Main Bldg Rm 215
Instructor: Patsy Payne

Course #: C-1755, Hours: 8
Start • End Date: 02/07/13 • 02/07/13
Day: Th  Time: 8:00A – 5:00P
Cost: 66.25 (SS)  Location Code: PMC
Building Location: Bldg 42 Conference Rm
Instructor: Patsy Payne

Course #: H-1875, Hours: 8
Start • End Date: 02/09/13 • 02/09/13
Day: Sa  Time: 8:00A – 4:30P
Cost: 66.25 (SS)  Location Code: HMC
Building Location: Continuing Education Rm 219
Instructor: Patsy Payne

Course #: L-1198, Hours: 8
Start • End Date: 02/18/13 • 02/18/13
Day: M  Time: 8:00A – 5:00P
Cost: 66.25 (SS)  Location Code: WBW
Building Location: Main Bldg Rm 215
Instructor: Patsy Payne

Course #: C-1756, Hours: 8
Start • End Date: 03/08/13 • 03/08/13
Day: F  Time: 8:00A – 5:00P
Cost: 66.25 (SS)  Location Code: PMC
Building Location: Bldg 042 Conference Rm
Instructor: Patsy Payne

Course #: H-1876, Hours: 8
Start • End Date: 03/09/13 • 03/09/13
Day: Sa  Time: 8:00A – 4:30P
Cost: 66.25 (SS)  Location Code: HMC
Building Location: Continuing Education Rm 219
Instructor: Patsy Payne

Course #: L-1199, Hours: 8
Start • End Date: 03/19/13 • 03/20/13
Day: Th  Time: 8:00A – 5:00P
Cost: 66.25 (SS)  Location Code: WBW
Building Location: Main Bldg Rm 215
Instructor: Patsy Payne

Course #: C-1757, Hours: 8
Start • End Date: 04/04/13 • 04/04/13
Day: Th  Time: 8:00A – 5:00P
Cost: 66.25 (SS)  Location Code: PMC
Building Location: Continuing Education Rm 219
Instructor: Patsy Payne

Course #: L-1200, Hours: 8
Start • End Date: 04/16/13 • 04/16/13
Day: T  Time: 8:00A – 5:00P
Cost: 66.25 (SS)  Location Code: WBW
Building Location: Main Bldg Rm 215
Instructor: Patsy Payne

Course #: C-1758, Hours: 8
Start • End Date: 05/03/13 • 05/03/13
Day: F  Time: 8:00A – 5:00P
Cost: 66.25 (SS)  Location Code: PMC
Building Location: Continuing Education Rm 219
Instructor: Patsy Payne

Course #: H-1877, Hours: 8
Start • End Date: 05/11/13 • 05/11/13
Day: Sa  Time: 8:00A – 4:30P
Cost: 66.25 (SS)  Location Code: PMC
Building Location: Continuing Education Rm 219
Instructor: Patsy Payne

For registration information, refer to page 3. For location key, refer to page 6.
Real Estate Provisional Broker
Learn the information you need to be prepared to take the North Carolina Real Estate Commission exam to become a provisional broker. Approved real estate pre-license course covers introductory real estate principles and practices, agency relationships and duties, legal and ethical considerations, and working with sellers.
Course #: L-1237, Hours: 80
Start • End Date: 01/15/13 • 04/23/13
Day: TTh Time: 6:00P – 9:00P
Cost: 176.25 Location Code: DWCC
Building Location: Rm 103
Instructor: Kathy Woodell

Social Media Management
Social Media Management is a thriving new field with many opportunities. This Certificate Program teaches you the concepts, techniques and tools to develop and manage a social media program such as Facebook or Twitter. This knowledge and skill is critical for small businesses, non-profits, a contractor or consultant, or for your own business. Come prepared to explore and apply new concepts and techniques on the Internet, and prepare yourself for a fantastic job opportunity in an exciting new field.
Course #: C-1314, Hours: 42
Start • End Date: 01/14/13 • 04/29/13
Day: M Time: 6:00P – 9:00P
Cost: 276.25 Location Code: PMC
Building Location: TBD
Instructor: Anora McGaha, Martin Brossman

Spanish Electrical for Apprentices
This course is designed for Latino students with moderate to good English skills. Basic wiring, electricity, theory, and working skills will be stressed as well as lighting and distribution. This course will require extensive hands-on lab work.
Course #: C-1747, Hours: 96
Start • End Date: 01/14/13 • 05/08/13
Day: MW Time: 6:00P – 9:00P
Cost: 176.25 Location Code: PMC
Building Location: TBD
Instructor: Michael Kreibick

Vital Learning Supervision Series
This course will prepare the student for employment as a first or second level supervisor.
Course #: C-1749, Hours: 16
Start • End Date: 01/22/13 • 03/05/13
Day: T Time: 1:00P – 5:00P
Cost: 261.25 (SS) Location Code: PMC
Building Location: Bldg 042 Conference Rm 2
Instructor: Jess Spiller

Vehicle Safety Inspection and OBD
This class prepares auto technicians and service personnel as OBD inspectors for motor vehicles. Course topics include regulations and test inspection procedures required by the NCDMV Enforcement Section for OBD emission inspectors. Students must be able to read and write in English and possess a driver’s license valid in North Carolina. A book is required for OBD and Vehicle Safety Inspection. Vehicle Safety Inspection must be taken prior to taking OBD.
Course #: L-1160, Hours: 8
Start • End Date: 01/08/13 • 01/10/13
Day: TTh Time: 6:00P – 10:00P
Cost: 66.25 (SS) Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1161, Hours: 8
Start • End Date: 02/05/13 • 02/07/13
Day: TTh Time: 6:00P – 10:00P
Cost: 66.25 (SS) Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1162, Hours: 8
Start • End Date: 03/05/13 • 03/07/13
Day: TTh Time: 6:00P – 10:00P
Cost: 66.25 (SS) Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1163, Hours: 8
Start • End Date: 04/09/13 • 04/11/13
Day: TTh Time: 6:00P – 10:00P
Cost: 66.25 (SS) Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1164, Hours: 8
Start • End Date: 05/07/13 • 05/09/13
Day: TTh Time: 6:00P – 10:00P
Cost: 66.25 (SS) Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

For registration information, refer to page 3. For location key, refer to page 6.
OBD (Vehicle Safety Inspection MUST be taken first)
Course #: L-1165, Hours: 8
Start • End Date: 01/15/13 • 01/17/13
Day: TTh
Time: 6:00P – 10:00P
Cost: 66.25 (SS)
Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1191, Hours: 8
Start • End Date: 02/12/13 • 02/14/13
Day: TTh
Time: 6:00P – 10:00P
Cost: 66.25 (SS)
Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1192, Hours: 8
Start • End Date: 03/12/13 • 03/14/13
Day: TTh
Time: 6:00P – 10:00P
Cost: 66.25 (SS)
Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1193, Hours: 8
Start • End Date: 04/16/13 • 04/18/13
Day: TTh
Time: 6:00P – 10:00P
Cost: 66.25 (SS)
Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1194, Hours: 4
Start • End Date: 02/19/13 • 02/19/13
Day: T
Time: 6:00P – 10:00P
Cost: 66.25 (SS)
Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1195, Hours: 4
Start • End Date: 03/19/13 • 03/19/13
Day: T
Time: 6:00P – 10:00P
Cost: 66.25 (SS)
Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Course #: L-1196, Hours: 4
Start • End Date: 04/23/13 • 04/23/13
Day: T
Time: 6:00P – 10:00P
Cost: 66.25 (SS)
Location Code: LMC
Building Location: Joyner 516
Instructor: Pete Eckley

Welding II
This course provides instruction on the principles and practices of welding. Emphasis is on blueprint reading, metallurgy, welding inspection, and destructive and non-destructive testing. Course content will be specific to particular welding processes such as SMAW (stick), GMAW (MIG), and GTAW (TIG). Upon completion, students will have the knowledge base to sit for various industry-specific certifications.

Course #: H-1880, Hours: 150
Start • End Date: 01/08/13 • 05/09/13
Day: TTh
Time: 6:00P – 10:00P
Cost: 181.25
Location Code: HMC
Building Location: Continuing Education Rm 202
Instructor: Joshua Britton

Welding – MIG
This course is designed to teach the practical operation and use of The Gas Metal Arc Welding process. The course covers power sources, shielding gases, and safe practices. Safety equipment is required.

Course #: C-1759, Hours 96
Start • End Date: 01/15/13 • 05/02/13
Day: TTh
Time: 6:00P – 9:00P
Cost: 176.25
Location Code: Sage
Building Location:
Instructor: Bobby Piggie

For registration information, refer to page 3. For location key, refer to page 6.