Visit [www.cccc.edu/ecd/medicalorientation](http://www.cccc.edu/ecd/medicalorientation) for required information regarding all health occupations classes.

C = Chatham   H = Harnett   L = Lee

Anatomy & Physiology (Seated) – Introduction
Introduction to Anatomy and Physiology is designed to enable student identification of body system components, functions, and disease processes.

Course #: H-1868
Start • End Date: 01/31/12 • 04/26/12
Day: TTh
Time: 5:30P – 9:30P
Cost: 175.00
Location Code: HMC
Building Location: Continuing Education Rm TBD
Instructor: Sandra Bass

Cardiac Monitoring Technician
Prepare academically and technically to recognize and report changes in a patient’s heart rhythm in a hospital setting.

Course #: C-1712
Start • End Date: 02/16/12 • 04/27/12
Day: ThF
Time: 9:00A – 1:00P
Cost: 181.25
Location Code: PMC
Building Location: Bldg 041 Rm 217
Orientation: Via Web-Link
Instructor: Barbara Shuett

Course #: C-1719
HRD/CRC (Required for Cardiac Monitoring Technician #1712)
Workplace Readiness for Health Careers
Start • End Date: 02/06/12 • 02/14/12
Day: MWF
Time: 9:00A – 1:00P
Building Location: Bldg 041 Rm 226
Day: TTh
Time: 9:00A – 1:00P
Building Location: Bldg 041 Rm 222
Cost: 120.00 (Fee Waiver Available)
Location Code: PMC
Instructor: Marier Shields

Central Sterile Processing
This course provides students with knowledge and technical skills of sterile processing with basic surgical instruments utilized in the healthcare workplace.

Course #: C-1705
Start • End Date: 03/05/12 • 06/05/12
Day: MT
Time: 5:00P – 9:00P
Cost: 181.25
Location Code: SCC
Building Location: Rm 123
Orientation: Via Web-Link
Instructor: Hollie Lineberry

HRD/CRC (Required for Central Sterile Processing #1705)
Course #: C-1720
Start • End Date: 02/13/12 • 02/22/12
Day: MTWTh
Time: 5:00P – 9:00P
Cost: 120.00 (Fee Waiver Available)
Location Code: SCC
Building Location: Rm 123
Instructor: Marier Shields

Communication Skills
The communication program is designed to provide participants with the ability to apply basic communication techniques to enhance relationships and manage conflict situations in the workplace.

Course #: H-1863
Start • End Date: 02/06/12 • 06/19/12
Day: MT
Time: 5:30P – 7:30P
Cost: 175.00
Location Code: HMC
Building Location: Continuing Education Rm TBD
Instructor: Allan Smith

CPR for the Professional Rescuer
This course is designed for Healthcare Providers and follows the current American Heart Association guidelines for Adult, Child and Infant CPR (cardiopulmonary resuscitation – one and two rescuer CPR) with the AED, obstructed airway, rescue breathing, breathing devices and special resuscitation situations.

Course #: C-1714
Start • End Date: 01/26/12 • 01/26/12
Day: Th
Time: 5:00P – 9:00P
Cost: 66.25
Location Code: PMC
Building Location: Bldg 041 Rm 220
Instructor: Tina Harris

Course #: C-1715
Start • End Date: 03/22/12 • 03/22/12
Day: Th
Time: 9:00A – 1:00P
Cost: 66.25
Location Code: PMC
Building Location: Bldg 041 Rm 220
Instructor: Tina Harris
Direct Care Basics
Explore career opportunities for home care, as well as the skills you need to find and keep a job, including communication and management skills. With completion of this course, you can seek employment as a personal care aide, or continue your studies to become a Home Care Nurse Aide. This is Part II of the new Personal and Home Care Aide training. You must complete Part I, Direct Care Workforce Introduction, to be eligible for this course. Tuition assistance is available.

Course #: L-1190
Start • End Date: 03/26/12 • 05/09/12
Day: MW
Time: 9:00A – 1:00P
Cost: 120.00
Location Code: WBW
Building Location: Bldg A Rm 107A
Instructor: Jim Womack

Direct Care Workforce Introduction
Begin your exploration of the field of Home Health Care and learn valuable employment skills. This is Part I of the new Personal and Home Care Aide training that can lead to several levels of employment. Limited tuition assistance may be available.

Course #: L-1189
Start • End Date: 03/12/12 • 03/21/12
Day: MW
Time: 9:00A – 1:00P
Cost: 65.00
Location Code: WBW
Building Location: Bldg A Rm 107A
Instructor: Jim Womack

Drug Collection Specialist
This course provides enhancement of the Phlebotomist employment opportunities and provides candidates the eligibility for national “Drug Collection Specialist” certification.

Course #: C-1711
Start • End Date: 04/16/12 • 04/25/12
Day: MTWTh
Time: 5:30P – 9:30P
Cost: 126.25
Location Code: PMC
Building Location: Bldg 041 Rm 217
Orientation: Via Web-Link

EKG Monitor Technician
Become proficient in reading and interpreting EKG rhythms. Upon successful completion, you will be qualified for employment in a telemetry unit of a hospital. You must show proof of high school diploma or GED to register.

Course #: L-1138
Start • End Date: 03/05/12 • 05/14/12
Day: MW
Time: 5:00P – 9:00P
Cost: 181.25
Location Code: WBW
Building Location: Main Bldg Rm 215
Instructor: Diane Oldham

SKILLS FOR SUCCESS
(Required with EKG Monitor Technician)

Course #: L-1163
Start • End Date: 03/06/12 • 04/10/12
Day: T
Time: 5:00P – 9:00P
Cost: 65.00
Location Code: WBW
Building Location: Bldg A Rm 107A
Instructor: Willie Nixon III

EKG Technician
Prepare yourself to become a certified EKG technician, operate an EKG machine, and run strips on patients in the hospital or doctors’ offices. You will also learn advanced principles of EKG. You must show proof of high school diploma or GED to register.

Course #: L-1139
Start • End Date: 01/10/12 • 03/15/12
Day: TTh
Time: 5:00P – 9:00P
Cost: 181.25
Location Code: WBW
Building Location: Main Bldg Rm 215
Instructor: Diane Oldham

SKILLS FOR SUCCESS
(Required with EKG Technician)

Course #: L-1154
Start • End Date: 01/25/12 • 02/29/12
Day: W
Time: 5:00P – 9:00P
Cost: 65.00
Location Code: WBW
Building Location: Bldg B Rm 108B
Instructor: Robert Gray
Healthcare Basics
The Healthcare Basics program is designed to provide entry level fundamentals in the areas of professional behavior, medical ethics, and the types of legal issues that can occur due to unprofessional behavior in a healthcare setting.

Course #: H-1866
Start • End Date: 01/17/12 • 04/05/12
Day: TTh
Time: 9:00A – 11:00A
Cost: 120.00
Location Code: HMC
Building Location: Continuing Education Rm 219
Instructor: Leah Harp

Healthcare Billing and Coding Specialist Part I
Begin your journey to becoming a nationally certified Healthcare Billing and Coding Specialist. In this first of three parts, you will learn medical terminology and basic anatomy and physiology as it relates to your career in billing and coding. You must show proof of high school diploma or GED at time of registration.

Course #: L-1140
Start • End Date: 01/10/12 • 05/10/12
Day: TTh
Time: 5:00P – 9:00P
Cost: 175.00
Location Code: WBW
Building Location: Bldg B Rm 108B
Instructor: TBD

SKILLS FOR SUCCESS
(Required for Healthcare Billing and Coding Specialist Part I)

Course #: L-1154
Start • End Date: 01/25/12 • 02/29/12
Day: W
Time: 5:00P – 9:00P
Cost: 65.00
Location Code: WBW
Building Location: Bldg B Rm 108B
Instructor: Robert Gray

Medical Insurance for Pharmacy Technicians
This course is designed to train individuals to process insurance claims in a pharmacy.

Course #: C-1704
Start • End Date: 03/07/12 • 04/19/12
Day: WTh
Time: 6:00P – 9:00P
Cost: 120.00
Location Code: SCC
Building Location: Rm 123
Instructor: LaWanda Stanley
Orientation: Via Web-Link
HRD/CRC (Required for Medical Insurance for Pharmacy Technicians #1704)
Workplace Readiness for Health Careers
Course #: C-1721
Start • End Date: 02/23/12 • 03/06/12
Day: MTWTh
Time: 5:00P – 9:00P
Cost: 120.00 (Fee Waiver Available)
Location Code: SCC
Building Location: Rm 232
Instructor: Marier Shields

Medical Office Skills I
Learn entry level office and customer service skills needed to successfully function in a variety of office settings.

Course #: H-1861
Start • End Date: 01/23/12 • 06/13/12
Day: MW
Time: 5:00P – 9:00P
Cost: 175.00
Location Code: HMC
Building Location: Continuing Education Rm TBD
Instructor: Lisa Mason

Laboratory Assistant
Gain fundamental laboratory skills essential to provide services in a variety of healthcare settings.

Course #: H-1862
Start • End Date: 01/24/12 • 05/29/12
Day: TTh
Time: 5:30P – 9:30P
Cost: 175.00
Location Code: HMC
Building Location: Continuing Education Rm 240
Instructor: John Eylers
Medical Office Transcription Technician
This course is designed to train healthcare workers to function in a cross-trained capacity. Upon successful course completion a college certificate of “Medical Office Technician” will be issued.

Course #: C-1706  
Start • End Date: 01/23/12 • 05/08/12  
Day: MTTh  
Time: 5:30P – 9:30P  
Cost: 175.00  
Location Code: SCC  
Building Location: Rm 118  
Instructor: Dawn Harris  
Orientation: Via Web-Link

Medical Terminology (Seated)
Medical Terminology covers specific words and phrases needed for effectively functioning and understanding the “language” of healthcare.

Course #: H-1865  
Start • End Date: 02/13/12 • 06/27/12  
Day: MW  
Time: 9:00A – 12:00P  
Cost: 175.00  
Location Code: HMC  
Building Location: Continuing Education Rm TBD  
Instructor: Donald Morrison

Med Tech
If you are a Nurse Aide I on the North Carolina Registry, you can learn how to give medications in adult care homes, assisted living facilities, and group homes. This course will prepare you for the Medication Administration Exam. You must show proof of current listing on the NC NAI registry at time of registration.

Course #: L-1206  
Start • End Date: 04/03/12 • 05/03/11  
Day: TTh  
Time: 6:00P – 9:00P  
Cost: 120.00  
Location Code: WBW  
Building Location: Bldg A Rm 103A  
Instructor: Joan Vasilik

Nurse Aide I
Learn basic nursing skills required for personal care of patients, residents, or clients under the direction and supervision of a registered nurse as a nurse aide. At the end of the course, you will be eligible to take a state exam for listing on the Nurse Aide I Registry. This course qualifies as a prerequisite for nursing programs. Proof of high school diploma, GED, or adequate scores on Basic Skills test is required to register.

Course #: L-1141  
Start • End Date: 01/10/12 • 05/24/12  
Day: TTh  
Time: 5:00P – 9:00P  
Cost: 181.25  
Location Code: WBW  
Building Location: Bldg A Rm 104A  
Instructor: Sandy Muse

SKILLS FOR SUCCESS  
(Required with Nurse Aide I #1141)

Course #: L-1152  
Start • End Date: 01/23/12 • 02/27/12  
Day: M  
Time: 9:00A – 1:00P  
Cost: 65.00  
Location Code: WBW  
Building Location: Bldg A Rm 107A  
Instructor: Crystal McIver

Course #: H-1851  
Start • End Date: 01/17/12 • 04/16/12  
Day: TTh  
Time: 9:00A – 1:00P  
Cost: 181.25  
Location Code: HMC  
Building Location: Bob Etheridge Rm 307  
Instructor: Kim Tew

Course #: L-1142  
Start • End Date: 01/17/12 • 04/18/12  
Day: TTh  
Time: 9:00A – 1:00P  
Cost: 181.25  
Location Code: WBW  
Building Location: Bldg A Rm 104A  
Instructor: Lynda Muse

SKILLS FOR SUCCESS  
(Required with Nurse Aide I #1142)

Course #: L-1155  
Start • End Date: 01/23/12 • 02/27/12  
Day: M  
Time: 9:00A – 1:00P  
Cost: 65.00  
Location Code: WBW  
Building Location: Bldg A Rm 107A  
Instructor: Crystal McIver

For Registration information, refer to page 3. For Location Key, refer to page 6.
Course #: C-1701  
Start • End Date: 01/23/12 • 04/02/12  
Day: MTWTh  
Time: 8:30A – 12:30P  
Cost: 181.25  
Location Code: SCC  
Building Location: Rm 121  
Instructor: Sonja Richards  
Orientation: Via Web-Link

Course #: C-1727  
HRD/CRC (Required for NAI #1701)  
Workplace Readiness for Health Careers  
Start • End Date: 01/09/12 • 01/18/12  
Day: MTWThF  
Time: 9:00A – 1:00P  
Cost: 120.00 (Fee Waiver Available)  
Location Code: SCC  
Building Location: Rm 121  
Instructor: Marier Shields

Course #: H-1852  
Start • End Date: 01/24/12 • 05/31/12  
Day: TW  
Time: 5:30P – 9:30P  
Cost: 181.25  
Location Code: HMC  
Building Location: Bob Etheridge Rm 307  
Instructor: Kim Tew

Course #: C-1708  
Start • End Date: 01/30/12 • 05/07/12  
Day: MTW  
Time: 8:30A – 12:30P  
Cost: 181.25  
Location Code: PMC  
Building Location: Bldg 041 Rm 220  
Instructor: Barbara Shuett  
Orientation: Via Web-Link

Course #: C-1717  
HRD/CRC (Required for NAI #1708)  
Workplace Readiness for Health Careers  
Start • End Date: 01/19/12 • 01/27/12  
Day: MWF  
Time: 9:00A – 1:00P  
Building Location: Bldg 041 Rm 226  
Day: TTh  
Time: 9:00A – 1:00P  
Building Location: Bldg 041 Rm 222  
Cost: 120.00 (Fee Waiver Available)  
Location Code: PMC  
Instructor: Marier Shields

Course #: C-1710  
Start • End Date: 02/06/12 • 05/15/12  
Day: MTW  
Time: 5:30P – 9:30P  
Cost: 181.25  
Location Code: PMC  
Building Location: Bldg 041 Rm 220  
Instructor: Elaine Nichols  
Orientation: Via Web-Link

Course #: C-1718  
HRD/CRC (Required for NAI #1710)  
Workplace Readiness for Health Careers  
Start • End Date: 01/23/12 • 02/01/12  
Day: MW  
Time: 5:00P – 9:00P  
Building Location: Bldg 041 Rm 225  
Day: TTh  
Time: 5:00P – 9:00P  
Building Location: Bldg 041 Rm 222  
Cost: 120.00 (Fee Waiver Available)  
Location Code: PMC  
Instructor: Marier Shields

Course #: L-1143  
Start • End Date: 02/07/12 • 05/09/12  
Day: TTh  
Time: 9:00A – 1:00P  
Clinicals: 8:00A – 4:30P; 4/24, 4/25, 4/26, 5/1, 5/2  
Cost: 181.25  
Location Code: WBW  
Building Location: Bldg A Rm 102A  
Instructor: Betty Jo Chavez

SKILLS FOR SUCCESS  
(Required with Nurse Aide I #1143)  
Course #: L-1161  
Start • End Date: 02/13/12 • 03/19/12  
Day: M  
Time: 9:00A – 1:00P  
Cost: 65.00  
Location Code: WBW  
Building Location: Main Bldg Rm 119  
Instructor: Crystal McIver

Course #: H-1853  
Start • End Date: 02/14/12 • 05/10/12  
Day: TTh  
Time: 5:00P – 9:00P  
Cost: 181.25  
Location Code: HMC  
Building Location: Continuing Education Rm 228  
Instructor: Julie Jernigan
Course #: H-1854  
Start • End Date: 02/21/12 • 05/09/12  
Day: TTh  
Time: 9:00A – 2:30P  
Cost: 181.25  
Building Location: Continuing Education Rm 228  
Instructor: Sandra Bass

Course #: C-1709  
Start • End Date: 03/26/12 • 07/11/12  
Day: MTW  
Time: 1:00P – 5:00P  
Cost: 181.25  
Building Location: Bldg 041 Rm 220  
Instructor: Elaine Nichols

Course #: H-1856  
Start • End Date: 04/17/12 • 07/19/12  
Day: TTh  
Time: 9:00A – 1:00P  
Cost: 181.25  
Building Location: Bob Etheridge Rm 307  
Instructor: Kim Tew

Nurse Aide I – Refresher
If you have been listed on the North Carolina Registry within the past four years, but your listing has expired, this course will prepare you to take the state certification exam. To register, you must show proof of your past listing. Otherwise, please register for the full Nurse Aide I class.

Course #: L-1145  
Start • End Date: 03/05/12 • 04/16/12  
Day: MW  
Time: 5:00P – 9:00P  
Cost: 120.00  
Location Code: WBW  
Building Location: Bldg A Rm 104A  
Instructor: Lynette Bunn

SKILLS FOR SUCCESS
(Required with Nurse Aide I – Refresher #1145)

Course #: L-1163  
Start • End Date: 03/06/12 • 04/10/12  
Day: T  
Time: 5:00P – 9:00P  
Cost: 65.00  
Location Code: WBW  
Building Location: Bldg A Rm 107A  
Instructor: Willie Nixon III

Nurse Aide I – State Competency Review
This course is designed for students who have satisfactorily completed a State-approved Nurse Aide I training program within the last 2 years. The course will offer written and skill review to prepare the testing candidate for the National Nurse Aide Assessment Program Examination.

Course #: C-1702  
Start • End Date: 04/16/12 • 04/24/12  
Day: MTW  
Time: 8:30A – 12:30P  
Cost: 66.25  
Location Code: SCC  
Building Location: Rm 121  
Instructor: Sonja Richards  
Orientation: N/A

Course #: H-1855  
Start • End Date: 04/10/12 • 08/30/12  
Day: TTh  
Time: 5:30P – 9:30P  
Cost: 181.25  
Location Code: HMC  
Building Location: Continuing Education Rm 228  
Instructor: Donald Morrison

Course #: C-1722  
HRD/CRC (Required for NAI #1709)
Workplace Readiness for Health Careers
Start • End Date: 03/12/12 • 03/20/12  
Day: MWF  
Time: 9:00A – 1:00P  
Building Location: Bldg 041 Rm 226  
Day: TTh  
Time: 9:00A – 1:00P  
Building Location: Bldg 041 Rm 222  
Cost: 120.00 (Fee Waiver Available)  
Location Code: PMC  
Instructor: Marier Shields

SKILLS FOR SUCCESS
(Required with Nurse Aide I #1144)

Course #: L-1165  
Start • End Date: 04/16/12 • 06/11/12  
Day: M  
Time: 1:30P – 4:30P  
Cost: 65.00  
Location Code: WBW  
Building Location: Bldg B Rm 108B  
Instructor: Crystal McIver

Course #: H-1854  
Start • End Date: 04/10/12 • 08/30/12  
Day: TTh  
Time: 5:30P – 9:30P  
Cost: 181.25  
Location Code: HMC  
Building Location: Continuing Education Rm 228  
Instructor: Donald Morrison
Health Occupations

Nurse Aide II
If you are a Nurse Aide I, you can learn advanced nursing procedures such as sterile technique, diabetes testing, catheterizations, etc. Upon successful completion of this course, you will be listed on the North Carolina Nurse Aide II registry. No state exam is required. You must show proof of current listing on NC Nurse Aide I registry and proof of high school diploma or GED to register.

Course #: L-1146
Start • End Date: 01/17/12 • 04/17/12
Day: TWTh    Time: 8:00A – 12:00P
Cost: 181.25
Location Code: WBW
Building Location: Bldg A Rm 103A
Instructor: Joan Vasilik

SKILLS FOR SUCCESS
(Required with Nurse Aide II #1146)
Course #: L-1156
Start • End Date: 01/23/12 • 02/27/12
Day: M    Time: 9:00A – 1:00P
Cost: 65.00
Location Code: WBW
Building Location: Bldg B Rm 108B
Instructor: TBD

Occupational Math
The occupational math program is designed to provide entry and fundamental updates of the mathematical skills essential to providing customer and office services in a variety of business settings.

Course #: H-1864
Start • End Date: 02/06/12 • 06/11/12
Day: MT    Time: 7:45P – 9:45P
Cost: 175.00
Location Code: HMC
Building Location: Continuing Education Rm TBD
Instructor: Allan Smith

Patient Care Technician Part I
This is the first of three parts required to become a Certified Patient Care Technician (CPCT). CPCT is a multi-faceted, intense course which teaches patient care, EKG and phlebotomy. CPCT Part II (Nurse Aide II for CPCT) will be offered in the summer, and CPCT Part III will be offered in the fall. Upon successful completion, you will be prepared to test for national certification as a Patient Care Technician (CPCT), EKG Technician (CET) and Phlebotomy Technician (CPT), and will be listed on the NC Nurse Aide II registry. To register, you must show proof of high school diploma or GED and current listing on the NC Nurse Aide I registry.

Course #: L-1148
Start • End Date: 01/30/12 • 04/24/12
Day: MTW    Time: 5:00P – 9:00P
Cost: 181.25
Location Code: WBW
Building Location: Bldg A Rm 102A
Instructor: Dean Jacobs

SKILLS FOR SUCCESS
(Required with Patient Care Technician Part I # 1148)
Course #: L-1158
Start • End Date: 02/02/12 • 03/08/12
Day: Th    Time: 5:00P – 9:00P
Cost: 65.00
Location Code: WBW
Building Location: Main Bldg Rm 118
Instructor: Beulah Palmer

For Registration information, refer to page 3. For Location Key, refer to page 6.
### Pharmacy Technician
Learn the skills you need to work in a pharmacy under the supervision of a pharmacist. You will study drug categories, interactions, and effects. You must show proof of high school diploma or GED to register.

**Course #: L-1149**
**Start • End Date:** 01/30/12 • 05/02/12  
**Day:** MW  
**Time:** 5:00P – 9:00P  
**Cost:** 175.00  
**Location Code:** WBW  
**Building Location:** Main Bldg Rm 220H  
**Instructor:** Mary Berglund

### SKILLS FOR SUCCESS
(Required with Pharmacy Technician #1149)

**Course #: L-1159**
**Start • End Date:** 01/31/12 • 03/06/12  
**Day:** T  
**Time:** 5:00P – 9:00P  
**Cost:** 65.00  
**Location Code:** WBW  
**Building Location:** Main Bldg Rm 118  
**Instructor:** Robert Gray

### Phlebotomy National Exam Review
This course provides an overview for candidates preparing for the National Phlebotomy Certification Examination. Upon completion, candidates will have the tools needed to successfully pass the National Phlebotomy Certification Exam.

**Course #: C-1713**
**Start • End Date:** 03/05/12 • 03/19/12  
**Day:** MTWTh  
**Time:** 5:30P – 9:30P  
**Cost:** 126.25  
**Location Code:** PMC  
**Building Location:** Bldg 041 Rm 217  
**Instructor:** Brian Griffin  
**Orientation:** N/A

### Phlebotomy Technician
This course prepares students to draw patients’ blood in the hospital, doctors’ offices, and lab service companies. Students must show proof of high school diploma or GED to register.

**Course #: L-1150**
**Start • End Date:** 01/17/12 • 05/10/12  
**Day:** TTh  
**Time:** 9:00A – 1:00P  
**Cost:** 181.25  
**Location Code:** WBW  
**Building Location:** Main Bldg Rm 222  
**Instructor:** Chris Vaughan

### SKILLS FOR SUCCESS
(Required with Phlebotomy Technician #1150)

**Course #: L-1156**
**Start • End Date:** 01/23/12 • 02/27/12  
**Day:** M  
**Time:** 9:00A – 1:00P  
**Cost:** 65.00  
**Location Code:** WBW  
**Building Location:** Bldg B Rm 108B  
**Instructor:** TBD

---

For Registration information, refer to page 3. For Location Key, refer to page 6.
Health Occupations

Phlebotomy Technician Day
This course prepares students to draw patients’ blood in the hospital, doctor’s offices, and lab service companies.

Course #: H-1857
Start • End Date: 01/09/12 • 03/15/12
Day: MTWTh
Time: 9:00A – 1:00P
Cost: 181.25
Building Location: Continuing Education Rm 220
Instructor: Kimberly Rowland

Course #: H-1859
Start • End Date: 03/19/12 • 05/24/12
Day: MTWTh
Time: 9:00A – 1:00P
Cost: 181.25
Building Location: Continuing Education Rm 220
Instructor: Kimberly Rowland

Phlebotomy Technician Night
This course prepares students to draw patients’ blood in the hospital, doctor’s offices, and lab service companies.

Course #: H-1858
Start • End Date: 01/09/12 • 03/15/12
Day: MTWTh
Time: 6:00P – 10:00P
Cost: 181.25
Building Location: Continuing Education Rm 220
Instructor: Kimberly Rowland

Course #: H-1860
Start • End Date: 03/19/12 • 05/24/12
Day: MTWTh
Time: 6:00P – 10:00P
Cost: 181.25
Building Location: Continuing Education Rm 220
Instructor: Kimberly Rowland

Sleep Registry Exam Review
This course provides an overview for candidates preparing for the Board of Registered Polysomnographic Technologists (BRPT) Exam. Upon completion, candidates will have the tools needed to successfully pass the BRPT exam.

Course #: C-1707
Start • End Date: 04/03/12 • 04/24/12
Day: TWTh
Time: 9:00A – 1:00P
Cost: 120.00
Location Code: SCC
Building Location: Rm 123
Instructor: Michael B. Anderson
Orientation: N/A

Special Needs Technician
This course provides students with basic knowledge and skills needed to effectively serve clients with health and mental disabilities.

Course #: C-1703
Start • End Date: 02/07/12 • 05/03/12
Day: TTh
Time: 5:30P – 8:30P
Cost: 181.25
Location Code: SCC
Building Location: Rm 121
Instructor: Betty McMaster
Online Medical / Hybrid Classes

Anatomy & Physiology – Introduction (Online)
Introduction to Anatomy and Physiology is designed to enable student identification of body system components, functions, and disease processes.

Course #: H-1869
Start • End Date: 01/22/12 • 05/13/12
Day: Online
Time: Online
Cost: 175.00
Location Code: HMC
Building Location: Con Ed Rm 229
Orientation: 01/17/12 • 9:00A – 11:00A
Instructor: Lennie Stephenson

Billing & Coding – Introduction (Online)
Students will learn methods for selecting the appropriate CPT and ICD-9 codes and demonstrate proficiency in coding skills. Medical Terminology and Intro to Anatomy & Physiology are prerequisites for this class.

Course #: H-1870
Start • End Date: 01/22/12 – 05/13/12
Day: Online
Time: Online
Cost: 175.00
Location Code: HMC
Building Location: Con Ed Rm 229
Lab Day: M: 9:00A – 2:30P
Orientation: 01/17/12 • 9:00A – 11:00A
Instructor: Lennie Stephenson

Medical Terminology (Online)
Medical Terminology covers specific words and phrases needed for effectively functioning and understanding the “language” of healthcare.

Course #: H-1872
Start • End Date: 02/19/12 – 05/13/12
Day: Online
Time: Online
Cost: 175.00
Location Code: HMC
Building Location: Con Ed Rm 229
Orientation: 02/13/12 • 9:00A – 11:00A
Instructor: Lennie Stephenson

Unit Secretary (Online/Hybrid)
The unit secretary program is designed to provide the entry level fundamental skills essential to providing unit secretarial services in a variety of healthcare inpatient care settings.

Course #: H-1871
Start • End Date: 01/22/12 • 05/13/12
Day: Online
Time: Online Hybrid
Cost: 175.00
Location Code: HMC
Building Location: Con Ed Rm 229
Orientation: 01/17/12 • 9:00A – 11:00A
Labs: M • 9:00A – 2:30P
Instructor: Lennie Stephenson/Kim Tew

HARNETT COUNTY CONTINUING EDUCATION HIGHLIGHTS

CCCC Harnett Certification Programs

Medical Technician I & II
Medical Office Technician I & II
Spring 2012, Lillington Campus

Please plan to attend a Certification Overview Open House at the Harnett Campus on Monday, December 5th at 6 PM. Call (910) 814-8823 for a room location. Certification policies, requirements for completion, and the individual classes that make-up each certification will be discussed.

Diesel Mechanics Is Here “2012”

This course includes rebuilding and repairing fuel-injection systems, cylinder heads, and starting systems on large and small diesel engines.

Call (910) 814-8823 for more information!

For Registration information, refer to page 3. For Location Key, refer to page 6.