

Auto Dealers

Need to renew your auto dealer's license? This approved class will give you the knowledge and the training that the state requires. Review basic NC laws and learn the updates you need. You must have a current Auto Dealer's license to attend this class.

Commercial Driver's License (CDL)

Students will gain information and understanding of material within the driver's manual in order to pass the written CDL test required by the DMV. General knowledge of pre-trip inspection, skill test, and driving test will be covered.

CDL Training

Designed to meet the needs of those students with no prior knowledge or experience in truck driving. It includes 40 hours of classroom instruction, 40 hours of skills training and 80 hours behind-the-wheel experience (includes 2-hour CDL drive exam).

Core Competency in Social Media

This course will provide participants with basic knowledge about a variety of social media tools and will offer strategies for how to use them most effectively: Facebook, LinkedIn, Pinterest, and Google+, mobile marketing, Yelp, Google Local, Trip Advisor, and Foursquare.

Cosmetology - Facial Makeup (Hands-on)

Learn and practice techniques in the use of cosmetics, cosmetic color theory, and makeup process for any occasion. Provides eight (8) continuing education hours for cosmetologist, esthetician, and instructors.

Cosmetology - Facial Makeup (Lecture Only)

Learn and practice techniques in the use of cosmetics, cosmetic color theory, and makeup process for any occasion. Provides four (4) continuing education hours for cosmetologist, esthetician, and instructors.

Cosmetology - Intro to Esthetics (Hands-on)

Earn eight (8) continuing education hours in the use of cleansing, preservation of health, and beautification of skin and body.

Cosmetology - Intro to Esthetics (Lecture Only)

Earn four (4) continuing education hours in the use of cleansing, preservation of health, and beautification of skin and body.

Cosmetology - Natural Hair Care (NEW!)

Per the North Carolina State Board of Cosmetic Arts individuals interested in becoming a Natural Hair Care Specialist must complete training and certification in an approved program. Persons successfully completing approved training programs are eligible to sit for the North Carolina Natural Hair Care Braiding License Exam.

Cosmetology in Spanish I (Beginning)

This course allows students who speak Spanish fluently to begin working towards a certificate by gaining 422 hours of the required 1500 hours.

Cosmetology in Spanish II

This course allows students who speak Spanish fluently to obtain their cosmetology certificates by completing 1500 hours.

Effective Teacher Training

Learn valuable skills for substitute teachers, teacher assistants and prospective teachers. Sessions include learning experiences, time management, instructional methods, preparation, monitoring student interaction, non-instructional duties, and evaluation.

Electrical Contractor - Analysis of NEC Changes 2014

You will receive updated information on latest changes in the National Electric Code and NC Electric Code. Class offers four hours of required CE credits. *NEC 2014 Book is required.*

Electrical Contractor - Grounding vs. Bonding 2014

This program gives you and excellent working knowledge of Article 250. Learn the purpose of grounding, its operation and its impact on electromagnetic fields, system ground vs. circuit grounding, location of grounding connection, enclosure grounding, and much more.

Electrical Safety in the Workplace

Learn why electrical contract injuries are so serious, widespread and costly, and how compliance with NFPA 70E and OSHA protects staff and reduces liability and operating costs. Class offers four hours of required CE credits. *Textbook required: NFPA 70E.*

Energy Healing (Beginning)

This class is for individuals who have an interest in bringing balance to Body, Mind, and Spirit by awakening their spiritual power. Students will examine the meaning and function of the Chakra system and the universal life force for healing purposes.

Forming a 501(c)3

This course will discuss why and how to form a 501(c)3. No book required. Handouts will be provided.

Flagger Training

Upon successful completion of this course student will be issued a flagger credential which will give the authorization to perform the job of a Flagger in accordance with the Manual on Uniform Traffic Controls devices by reference 23 CFR, part 655, Subpart F.

Forklift Driver Training

Designed to meet the needs of students with who have completed OSHA 10 hour with lift truck safety; participants will be given 40 hours of driving instruction and experience on both a standup and sit down lift (total of 90 driving hours). In addition students will participate in machine maintenance, warehouse technician picking, travel, placing and loading simulations.

Forklift Driving - Sit-down Refresher

This is a one day course that provides hands on driving. Participants will be given the opportunity to refresh sit-down forklift driving skills in an industrial simulated environment.

Forklift Driving - Standup Refresher

This is a one day course that provides hands on driving. Participants will be given the opportunity to refresh standup forklift driving skills in an industrial simulated environment.

Forklift Proficiency

This is a four day course that assesses a participant's proficiency on both the sit-down and standup forklift. In addition each participant will take a safety quiz. Proficiency will be assessed by the drives ability to complete a training course, perform inspections and other skills needed as a forklift driver.

Forklift with OSHA General Safety

This course provides students with General Industry Safety Standards covered by OSHA 29 CFR 1910, while introducing forklift safety. Passing this course will earn students an OSHA 10-Hr completion card and skills need to take Forklift Driver Training.

General Contractor Licensing Preparation

This course is designed to guide and assist licensing candidates in their successful preparation for the NC General Contractor's Examination (both residential and commercial building classifications, with the emphasis on residential.)
Approximate material cost \$600.00.

Nonprofit Management (Beginning)

This course will provide a general overview of nonprofits, what it means to work for one, and types of nonprofits (education, healthcare, ministry, etc.). Students will learn the role of an executive director and strategies to promote a nonprofit.
No textbook required. Handouts will be provided.

Notary Public

Whether you're already commissioned and need more information or working toward a new commission as a Notary Public, this class will give you what you need. You must be 18 or older; reside legally in the U.S.; read, speak and write English; possess a high school diploma or GED; and live or have a regular place of employment in North Carolina. A book is required and you must bring proper identification to class.

Plumbing - Homeowner and Plumber Assistant

Designed for homeowners and those interested in becoming plumber assistants, this class will familiarize participants with basic residential plumbing components with an emphasis on installation, maintenance, and repair.

Real Estate Post-License: Broker Relationships & Responsibilities

The primary objective of the course is to provide instruction at a level beyond that provided in precicensing courses on topics deemed to be of special importance to licensees.
Textbook required.

Theory and Practice of Massage

This class prepares students to administer a professional massage in a clinical environment. This implies a thorough understanding of the human body, its anatomy, and its physiology. Students will be expected to practice various allied "modalities" that may enhance their ability to succeed as massage therapists.

Understanding Hispanic Culture III

Acquire speaking, reading, and writing skills while learning about the Hispanic culture. You will acquire language functions, vocabulary, and structures through contextualized presentations, interactive activities, and small group practice.

Vehicle Safety Inspection and OBD

This class prepares assessing technicians and service personnel as OBD inspectors for assessing motor vehicles. Course topics include regulations and test inspection procedures required by the NCDMV Enforcement Section for OBD emission inspectors. Students must be able to read and write in English and possess a driver's license valid in North Carolina. A book is required for OBD and Vehicle Safety Inspection. Vehicle Safety Inspection must be taken prior to taking OBD.

Vehicle Safety Inspection

OBD (Vehicle Safety Inspection MUST be taken first)

OBD Refresher

This recertification course satisfies the four-hour emissions refresher course requirement for OBD inspectors whose license expires two years after the date it was issued.

Welding - MIG

This course is designed to teach the practical operation in the use of the Gas Metal Arc Welding process. The course covers power sources, operation, shielding gases, and safe practices.
Safety equipment required.

PROFESSIONAL DEVELOPMENT

| Course Name | Course # | Hours | Start - End Dates | Day(s) | Time | Cost | Location | City | Building |
|---|----------|-------|-------------------|--------|----------------|--------|----------|------------|-------------------------|
| CHATHAM COUNTY | | | | | | | | | |
| Commercial Driver's License (CDL) | 3288 | 18 | 9/16 - 10/2 | TTh | 6:00p - 9:00p | 71.25 | PMC | Pittsboro | Bldg 41 Conference Rm 1 |
| Core Competency in Social Media | 3285 | 24 | 9/10 - 10/29 | W | 6:00p - 9:00p | 151.25 | PMC | Pittsboro | Bldg 42 Rm 108 |
| General Contractor Licensing Preparation | 3295 | 42 | 8/28 - 11/13 | Th | 6:30p - 10:00p | 126.25 | SCC | Siler City | Rm 224 |
| MIG Welding | 3294 | 96 | 8/19 - 12/11 | TTh | 6:00p - 9:00p | 181.25 | SC | Sage | - |
| Notary | 3289 | 7 | 9/4 | Th | 9:00a - 5:00p | 66.25 | PMC | Pittsboro | Bldg 42 Conference Rm 2 |
| Notary | 3290 | 7 | 10/2 | Th | 9:00a - 5:00p | 66.25 | PMC | Pittsboro | Bldg 42 Conference Rm 2 |
| Notary | 3291 | 7 | 11/6 | Th | 9:00a - 5:00p | 66.25 | PMC | Pittsboro | Bldg 42 Conference Rm 2 |
| Notary | 3292 | 7 | 12/4 | Th | 9:00a - 5:00p | 66.25 | PMC | Pittsboro | Bldg 42 Conference Rm 2 |
| Plumbing - Homeowner and Plumber | 3293 | 24 | 9/4 - 11/20 | Th | 7:00p - 9:00p | 71.25 | SCC | Siler City | Rm 102 |
| HARNETT COUNTY | | | | | | | | | |
| Cosmetology in Spanish I (Beginning) | 3901 | 422.5 | 8/18 - 12/16 | MTWTh | 2:30p - 9:30p | 186.25 | HMC | Lillington | Bldg 4 |
| Cosmetology in Spanish II | 3902 | 352 | 8/18 - 12/16 | MTWTh | 3:30p - 9:30p | 186.25 | HMC | Lillington | Bldg 4 |
| Effective Teacher Training | 3903 | 30 | 9/8 - 10/6 | MW | 5:30p - 8:30p | 126.25 | HMC | Lillington | Con Ed Rm 220 |
| Forming a 501(c)3 | 3907 | 30 | 10/7 - 11/6 | TTh | 6:00p - 9:00p | 126.25 | HMC | Lillington | - |
| Forming a 501(c)3 | 3908 | 30 | 10/25 - 12/6 | Sa | 10:00a - 3:00p | 126.25 | HMC | Lillington | - |
| Energy Healing (Beginning) | 3904 | 10 | 10/11 - 10/18 | Sa | 10:00a - 3:00p | 71.25 | HMC | Lillington | Con Ed Rm 218 |
| Nonprofit Management (Beginning) | 3905 | 30 | 8/19 - 9/18 | TTh | 6:00p - 9:00p | 126.25 | HMC | Lillington | - |
| Nonprofit Management (Beginning) | 3906 | 30 | 8/23 - 10/11 | Sa | 10:00a - 3:00p | 126.25 | HMC | Lillington | - |
| Notary Public | 3908 | 8 | 8/28 | Th | 8:00a - 4:30p | 66.25 | HMC | Lillington | Con Ed Rm 219 |
| Notary Public | 3909 | 8 | 9/27 | Sa | 8:00a - 4:30p | 66.25 | HMC | Lillington | Con Ed Rm 219 |
| Notary Public | 3910 | 8 | 10/27 | Th | 8:00a - 4:30p | 66.25 | HMC | Lillington | Con Ed Rm 219 |
| Notary Public | 3911 | 8 | 11/15 | Sa | 8:00a - 4:30p | 66.25 | HMC | Lillington | Con Ed Rm 219 |
| Notary Public | 3912 | 8 | 12/12 | Th | 8:00a - 4:30p | 66.25 | HMC | Lillington | Con Ed Rm 219 |
| Theory and Practice of Massage | 3913 | 550 | 8/18 - 6/29 | MW | 5:00p - 10:00p | 186.25 | HMC | Lillington | Con Ed Rm 217 |
| LEE COUNTY | | | | | | | | | |
| Auto Dealers | 3146 | 6 | 10/14 | T | 9:00a - 3:00p | 66.25 | WBW | Sanford | Main Bldg Rm 215 |
| Auto Dealers | 3147 | 6 | 12/9 | T | 9:00a - 3:00p | 66.25 | WBW | Sanford | Main Bldg Rm 215 |
| Cosmetology - Facial Makeup (Hands-on) | 3207 | 8 | 10/18 | Sa | 8:00a - 5:00p | 49.00 | LMC | Sanford | Budd Hall Bldg Rm 603 |
| Cosmetology - Facial Makeup (Lecture) | 3210 | 4 | 8/25 | Sa | 1:00p - 5:00p | 49.00 | WBW | Sanford | Bldg A Rm 105A |
| Cosmetology - Intro to Esthetics (Hands-on) | 3206 | 8 | 9/20 | Sa | 8:00a - 5:00p | 49.00 | LMC | Sanford | Budd Hall Bldg Rm 603 |
| Cosmetology - Intro to Esthetics (Hands-on) | 3208 | 8 | 11/15 | Sa | 8:00a - 5:00p | 49.00 | LMC | Sanford | Budd Hall Bldg Rm 603 |
| Cosmetology - Intro to Esthetics (Lecture) | 3209 | 4 | 8/25 | Sa | 8:00a - 12:00p | 49.00 | WBW | Sanford | Bldg A Rm 105A |
| Cosmetology - Natural Hair Care | 3229 | 320 | 8/18 - 12/17 | MTWTh | 4:00p - 9:00p | 180.55 | LMC | Sanford | Budd Hall Rm 0604 |
| Effective Teacher Training | 3143 | 30 | 8/19 - 9/18 | TTh | 5:00p - 8:00p | 126.25 | WBW | Sanford | Main Bldg Rm 118 |
| Effective Teacher Training | 3144 | 30 | 9/30 - 10/30 | TTh | 5:00p - 8:00p | 126.25 | WBW | Sanford | Main Bldg Rm 118 |
| Effective Teacher Training | 3145 | 30 | 11/4 - 12/16 | TTh | 5:00p - 8:00p | 126.25 | WBW | Sanford | Main Bldg Rm 118 |
| Electrical Contractor - Analysis of NEC Changes 2014 (Part A) | 3198 | 4 | 9/10 | W | 6:00p - 10:00p | 39.00 | WBW | Sanford | Main Bldg Rm 120 |
| Electrical Contractor - Analysis of NEC Changes 2014 (Part A) | 3202 | 4 | 11/13 | Th | 8:00a - 12:00p | 39.00 | WBW | Sanford | Main Bldg Rm 120 |
| Electrical Contractor - Analysis of NEC Changes 2014 (Part B) | 3199 | 4 | 9/11 | Th | 6:00p - 10:00p | 39.00 | WBW | Sanford | Main Bldg Rm 120 |
| Electrical Contractor - Analysis of NEC Changes 2014 (Part B) | 3203 | 4 | 11/13 | Th | 1:00p - 5:00p | 39.00 | WBW | Sanford | Main Bldg Rm 120 |

PROFESSIONAL DEVELOPMENT (CONTINUED)

| Course Name | Course # | Hours | Start - End Dates | Day(s) | Time | Cost | Location | City | Building |
|---|----------|-------|-------------------|-----------|--------------------------------|--------|----------|---------|--------------------|
| LEE COUNTY | | | | | | | | | |
| Electrical Contractor - Grounding vs. Bonding 2014 (Part A) | 3200 | 4 | 10/8 | W | 6:00p - 10:00p | 39.00 | WBW | Sanford | Main Bldg Rm 120 |
| Electrical Contractor - Grounding vs. Bonding 2014 (Part B) | 3201 | 4 | 10/9 | Th | 6:00p - 10:00p | 39.00 | WBW | Sanford | Main Bldg Rm 120 |
| Electrical Safety in the Workplace | 3197 | 4 | 9/9 | T | 12:00p - 4:00p | 39.00 | WBW | Sanford | Main Bldg Rm 120 |
| Flagger Training | 3195 | 6 | 11/13 | Th | 8:00a - 3:00p | 71.25 | LCI | Sanford | Innovation Center |
| Flagger Training | 3193 | 6 | 9/16 | T | 8:00a - 3:00p | 71.25 | LCI | Sanford | Innovation Center |
| Flagger Training | 3194 | 6 | 10/14 | T | 8:00a - 3:00p | 71.25 | LCI | Sanford | Innovation Center |
| Flagger Training | 3196 | 6 | 12/9 | T | 8:00a - 3:00p | 71.25 | LCI | Sanford | Innovation Center |
| Forklift Driver Training | 3171 | 90 | 9/17 - 10/10 | M - F | 12:00p - 5:00p | 181.25 | LCI | Sanford | Innovation Center |
| Forklift Driver Training | 3172 | 90 | 10/15 - 11/07 | M - F | 12:00p - 5:00p | 181.25 | LCI | Sanford | Innovation Center |
| Forklift Driving - Sit-down | 3221 | 8 | 8/18 | M | 8:00a - 5:00p | 25.55 | LCI | Sanford | Innovation Center |
| Forklift Driving - Sit-down | 3226 | 8 | 8/25 | M | 8:00a - 5:00p | 25.55 | LCI | Sanford | Innovation Center |
| Forklift Driving - Standup | 3227 | 8 | 9/8 | M | 8:00a - 5:00p | 25.55 | LCI | Sanford | Innovation Center |
| Forklift Driving - Standup | 3228 | 8 | 9/15 | M | 8:00a - 5:00p | 25.55 | LCI | Sanford | Innovation Center |
| Forklift Proficiency | 3222 | 20 | 8/19 - 8/22 | TWThF | 8:00a - 1:00p | 50.55 | LCI | Sanford | Innovation Center |
| Forklift Proficiency | 3223 | 20 | 9/2 - 9/5 | TWThF | 8:00a - 1:00p | 50.55 | LCI | Sanford | Innovation Center |
| Forklift Proficiency | 3224 | 20 | 8/26 - 8/29 | TWThF | 8:00a - 1:00p | 50.55 | LCI | Sanford | Innovation Center |
| Forklift Proficiency | 3225 | 20 | 9/9 - 9/12 | TWThF | 8:00a - 1:00p | 50.55 | LCI | Sanford | Innovation Center |
| Forklift with OSHA General Safety | 3161 | 26 | 9/8 - 9/11 | MTW Th | 8:00a - 3:00p 8:00a - 5:00p | 126.25 | LCI | Sanford | Innovation Center |
| Forklift with OSHA General Safety | 3162 | 26 | 10/6 - 10/9 | MTW Th | 8:00a - 3:00p 8:00a - 5:00p | 126.25 | LCI | Sanford | Innovation Center |
| Forklift with OSHA General Safety | 3163 | 26 | 11/3 - 11/6 | MTW Th | 8:00a - 3:00p 8:00a - 5:00p | 126.25 | LCI | Sanford | Innovation Center |
| Notary Public | 3216 | 8 | 8/19 - 8/20 | TW | 5:30p - 9:30p | 66.25 | WBW | Sanford | Main Bldg Rm 120 |
| Notary Public | 3217 | 8 | 9/16 | T | 8:00a - 5:00p | 66.25 | WBW | Sanford | Main Bldg Rm 120 |
| Notary Public | 3218 | 8 | 10/14 - 10/15 | TW | 5:30p - 9:30p | 66.25 | WBW | Sanford | Main Bldg Rm 120 |
| Notary Public | 3219 | 8 | 11/18 - 11/18 | T | 8:00a - 5:00p | 66.25 | WBW | Sanford | Main Bldg Rm 120 |
| Notary Public | 3220 | 8 | 12/16 - 12/17 | TW | 5:30p - 9:30p | 66.25 | WBW | Sanford | Main Bldg Rm 120 |
| OBD | 3152 | 8 | 9/9 - 9/11 | TTh | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| OBD | 3153 | 8 | 10/14 - 10/16 | TTh | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| OBD | 3154 | 8 | 11/18 - 11/20 | TTh | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| OBD | 3155 | 8 | 12/9 - 12/11 | TTh | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| OBD Refresher | 3156 | 4 | 8/19 - 8/19 | T | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| OBD Refresher | 3157 | 4 | 9/16 - 9/16 | T | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| OBD Refresher | 3158 | 4 | 10/21 | T | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| OBD Refresher | 3159 | 4 | 11/13 | T | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| OBD Refresher | 5160 | 4 | 12/16 | T | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| Real Estate Post-License: Broker Relationships & Responsibilities | 3204 | 30 | 9/9 - 10/9 | TTh | 6:00p - 9:00p | 121.25 | DWCC | Sanford | Rm 103 |
| Vehicle Safety Inspection | 3148 | 8 | 9/2 - 9/4 | TTh | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| Vehicle Safety Inspection | 3149 | 8 | 10/7 - 10/9 | TTh | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| Vehicle Safety Inspection | 3150 | 8 | 11/4 - 11/6 | TTh | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |
| Vehicle Safety Inspection | 3151 | 8 | 12/2 - 12/4 | TTh | 6:00p - 10:00p | 65.00 | LMC | Sanford | Joyner Hall Rm 516 |