

# How to Post a Blog Entry

1. Click on the "View" link below the title of the blog. This will take you inside the blog.



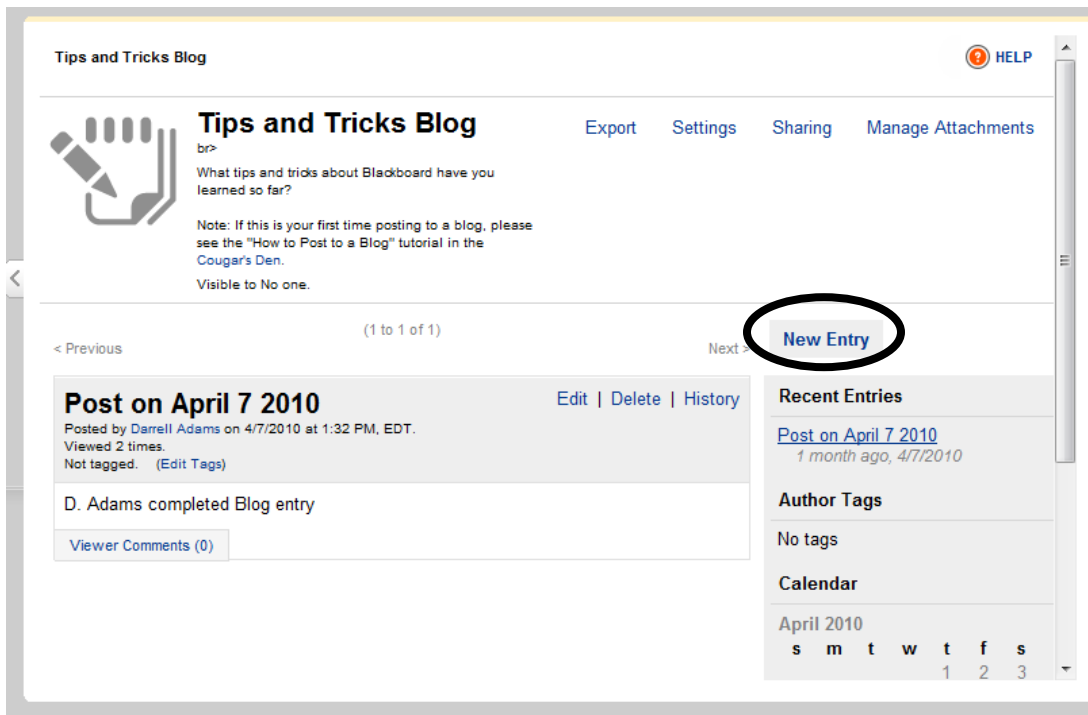
## Tips and Tricks Blog

[View](#)

What tips and tricks about Blackboard have you learned so far?

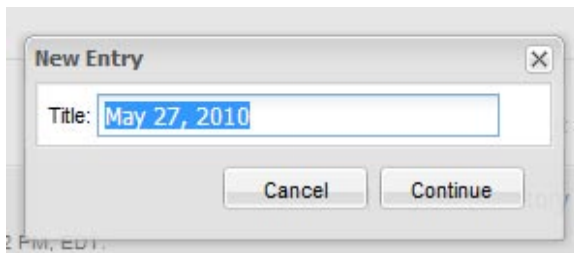
Note: If this is your first time posting to a blog, please see the "How to Post to a Blog" tutorial in the [Cougar's Den](#).

2. To post an entry, click on the "New Entry" link on the right side of the screen.



The screenshot shows the Blackboard interface for the "Tips and Tricks Blog". At the top right, there is a "HELP" button. The main content area includes the blog title "Tips and Tricks Blog", a hand icon with a pencil, and the text "What tips and tricks about Blackboard have you learned so far?". Below this is a note about first-time posting and a "Visible to No one" status. Navigation links "Export", "Settings", "Sharing", and "Manage Attachments" are visible. A "New Entry" button is circled in black. The main post area shows a post from April 7, 2010, by Darrell Adams. On the right sidebar, there are sections for "Recent Entries", "Author Tags", and "Calendar".

3. You should now see a text box pop up for you to title your blog post.



4. Record your thoughts and/or ideas in the text box area provided. Once you have typed in your response, click the "Save & Exit" button to return to your course.

