

**Central Carolina Community College  
Program Planning Guide**

**Library and Information Technology  
Credential: Certificate in Library Technical Services (C55310T0)**

This certificate is designed for individuals interested in developing technical services skills for employment with organizations that use technology to process, manage, and communicate information. The objective is to develop specialists in managing electronic library resources. Students gain skills in acquiring and managing library collections and cataloging and classifying materials. Credits earned in this program may be transferred toward an Associate in Applied Science Degree in Library and Information Science and/or a diploma in Library and Information Technology and/or other Library and Information Technology certificates.

(No placement testing is required for this certificate program.)

Program Length: Variable

Career Pathway Options: Associate in Applied Science Degree in Library and Information Technology (Higher entrance standards required.)

Program Sites: Distance Education

**Course Requirements for Library Technical Services Certificate**

Required Major Courses (18 SHC):		C-L-SHC
LIB 111	Lib. Info. Resources/Svcs.	2-2-3
LIB 112	Library Collection Devel. and Acquisition	2-2-3
LIB 113	Library Cataloging and Classification	2-2-3
LIB 210	Electronic Library Databases	2-2-3
LIB 213	Cataloging Non-print Materials	2-2-3
WEB 110	Internet/Web Fundamentals	2-2-3

Total Semester Hours Credit required for graduation: 18