

**Central Carolina Community College  
Program Planning Guide**

**Library and Information Technology  
Credential: Certificate in Library Basics (C55310G0)**

This certificate is designed for individuals interested in entering the library field, as well as those already employed in the field who desire to improve their job knowledge and skills through a selection of library survey courses. Specific emphases include a survey of libraries, information resources, using communication skills, and understanding circulation systems and basic acquisitions activities. Credits earned in this program may be transferred toward an Associate in Applied Science Degree in Library and Information Technology and/or a diploma in Library and Information Technology and/or other Library and Information Technology certificates if desired.

(No placement testing is required for this certificate program)

Program Length: 2 semesters

Career Pathway Options: Associate in Applied Science Degree in Library and Information Technology (Higher entrance standards required.)

Program Site: Distance Education

**Course Requirements for Library Basics Certificate:**

Required Major Courses (12 (SHC))		C-L-SHC
LIB 110	Introduction to Libraries	3-0-3
LIB 111	Library Info./Resources	2-2-3
LIB 112	Library Collection Devel./Acquisition	2-2-3
LIB 114	Library Public Services Operations	2-2-3

Total Semester Hours Required for Credit: 12