

Program Planning Guide

Paralegal Technology, Certificate (C25380)

Program Length: 2 Semesters

Career Pathway Options: Associate in Applied Science Degree in Paralegal Technology; Paralegal Certificate (certificate does not allow students to become a NC Certified Paralegal.)

Program Sites: Lee Main Campus – Day; Distance Education

Required Courses:	Class	HOURS			Notes
		Lab	Credit		
LEX 110	Intro to Paralegal	2	0	2	
LEX 130	Civil Injuries	3	0	3	
LEX 160	Criminal Procedure	2	2	3	
LEX 240	Family Law	3	0	3	
LEX 280	Ethics & Professionalism	2	0	2	

Total Semester Hours Credit Required for Graduation: 13

Course Descriptions:

LEX 110 **Intro to Paralegal Study** **2-0-2**
This course introduces the paralegal profession and the legal system, and an emphasis is placed on the role of professional and legal ethics. Topics include regulations, ethics, case analysis, legal reasoning, career opportunities, professional organizations, terminology and other related topics. Upon completion, students should be able to explain the role of a paralegal and identify the skills, knowledge, and ethics required of paralegals.

LEX 130 **Civil Injuries** **2-0-2**
This course covers traditional tort concepts and the evolving body of individual rights created by statute. Topics include intentional and non-intentional torts with emphasis on negligence, strict liability, civil rights, and workplace and environmental liability, remedies, and damages. Upon completion, students should be able to recognize, explain, and evaluate elements of civil injuries and related defenses.

LEX 160 **Criminal Law & Procedure** **2-2-3**
This course introduces substantive criminal law and procedural rights of the accused. Topics include elements of state/federal crimes, defenses, constitutional issues, pre-trial and trial process, and other related topics. Upon completion, students should be able to explain elements of specific crimes and assist an attorney in preparing a criminal case.

LEX 240 **Family Law** **3-0-3**
This course covers laws governing domestic relations. Topics include marriage, separation, divorce, child custody, support, property division, adoption, domestic violence, and other related topics. Upon completion, students should be able to interview clients, gather information, and draft documents related to family law.

LEX 280 **Ethics & Professionalism** **2-0-2**
This course reinforces legal ethics and the role of the paralegal in a professional work environment. Topics include a review of ethics, employment opportunities, and search techniques; paralegal certification and other related topics. Upon completion, students should be able to understand the paralegal's role in the ethical practice of law.