



**Accounting Credential:
Small Business Financial Advisor II Certificate
C25100S2**

This certificate program is designed to prepare students for job opportunities in the accounting field in the specific area of small business financial management. Credits earned in this program may be transferred toward an Associate in Applied Science Degree in Accounting, provided the student meets the entrance requirements for the Accounting program.

Entrance Standards: See General Admission Standards on page 6
NOTE: Completion of Small Business Financial Advisor I Certificate program or equivalent course work is required prior to beginning this certificate program.

Academic Standards: See General Academic Standards on page 18
Program Length: 2 semesters

Career Pathway Options: Associate in Applied Science Degree in Accounting, Diploma in Accounting (Higher entrance standards required), Income Tax Preparer Certificate, Payroll Accounting Certificate and Small Business Financial Advisor I Certificate

Program Sites: Lee County Campus, Evening and Distance Program

Course Requirements for Small Business Financial Advisor II Certificate

		C-L-SHC
A. Required Major Core Courses (16 SHC)		
ACC 129	Individual Income Taxes	2-2-3
ACC 226	Advanced Managerial Accounting.	3-0-3
BUS 137	Principles of Management	3-0-3
BUS 225	Business Finance	2-2-3
BUS 280	REAL Small Business	4-0-4

Minimum Total Semester Hours Credit Required for Graduation: 16

Semester Curriculum for Small Business Financial Advisor II Certificate

1st Semester (Fall)		C-L-SHC
ACC 129	Individual Income Taxes	2-2-3
BUS 137	Principles of Management	3-0-3
BUS 225	Business Finance	<u>2-2-3</u>
		7-4-9
2nd Semester (Spring)		
ACC 226	Advanced Managerial Accounting	3-0-3
BUS 280	REAL Small Business	<u>4-0-4</u>
		7-0-7

Total Semester Hours Credit: 16

ACC 129 Individual Income Taxes 2-2-3
This course introduces the relevant laws governing individual income taxation. Topics include tax law, electronic research and methodologies, and the use of technology for preparation of individual tax returns. Upon completion, students should be able to analyze basic tax scenarios, research applicable tax law, and complete various individual tax forms.

ACC 226 Advanced Managerial Acct 3-0-3
Prerequisite: ACC 121
This course is designed to develop an appreciation for the uses of cost information in the administration and control of business organizations. Emphasis is placed on how accounting data can be interpreted and used by management in planning and controlling business activities. Upon completion, students should be able to analyze and interpret cost information and present this information in a form that is usable by management.

BUS 137 Principles of Management 3-0-3
This course is designed to be an overview of the major functions of management. Emphasis is placed on planning, organizing, controlling, directing, and communicating. Upon completion, students should be able to work as contributing members of a team utilizing these functions of management.

BUS 225 Business Finance 2-2-3
Prerequisites: ACC 120
This course provides an overview of business financial management. Emphasis is placed on financial statement analysis, time value of money, management of cash flow, risk and return, and sources of financing. Upon completion, students should be able to interpret and apply the principles of financial management.

BUS 280 REAL Small Business 4-0-4
This course introduces hands-on techniques and procedures for planning and opening a small business, including the personal qualities needed for entrepreneurship. Emphasis is placed on market research, finance, time management, and day-to-day activities of owning/operating a small business. Upon completion, students should be able to write and implement a viable business plan and seek funding.