

**REGISTER TODAY**



# SUMMER 2019

# CONTINUING EDUCATION COURSE SCHEDULE



## REGISTER ONLINE

For a complete list of  
Continuing Education classes, visit  
[www.cccc.edu/ce/find-classes](http://www.cccc.edu/ce/find-classes)



## REGISTER IN PERSON

[www.cccc.edu/locations](http://www.cccc.edu/locations)  
Call for registration locations



## CALL-IN

Chatham: (919) 545-8044  
Harnett: (910) 814-8823  
Lee: (919) 718-7500

## FEATURING CLASSES:



**AIRCRAFT SYSTEMS**



**ARTISTRY & CRAFTSMANSHIP**



**AUTOMOTIVE OCCUPATIONS**



**BUSINESS & LEADERSHIP**



**CAREER & EMPLOYMENT TRAINING**



**COMPUTER TECHNOLOGY**



**CONSTRUCTION**



**COSMETIC ARTS**



**CREATIVE WRITING**



**CULINARY ARTS**



**EMERGENCY MEDICAL SERVICES**



**FIRE & RESCUE**



**FOREIGN LANGUAGES**



**HEALTH & MEDICAL OCCUPATIONS**



**HUMAN SERVICES**



**PHOTOGRAPHY**

**FIND CLASSES  
ONLINE**

[www.cccc.edu/ce/find-classes](http://www.cccc.edu/ce/find-classes)

## Location Codes and Addresses

---

CWI	Center for Workforce Innovation	5910 Enterprise Park Dr. Sanford, NC
DCTR	Dunn Center	660 E. Johnson Street Dunn, NC
DWCC	Dennis Wicker Civic Center	1801 Nash Street Sanford, NC
ESTC	Emergency Services Training Center	3000 Airport Road Sanford, NC
HHSC	Harnett Health Science Center	51 Red Mulberry Way Lillington, NC
HMC	Harnett Main Campus	1075 E. Cornelius Harnett Blvd. Lillington, NC
LACTR	Lee Enrichment Center	1615 S.Third Street Sanford, NC
LCI	Lee County Industry, Innovation Center	5825 Clyde Rhyne Drive Sanford, NC
LCS	Lee County Schools - Southern Lee High School	2301 Tramway Road Sanford, NC
LMC	Lee Main Campus	1105 Kelly Drive Sanford, NC
PMC	Pittsboro Main Campus	764 West Street Pittsboro, NC
SCMC	Siler City Main Campus	400 Progress Blvd. Siler City, NC
TS	Triangle South Enterprise Center	600 S. Magnolia Ave. Dunn, NC
WHC	Western Harnett Center	145 Olive Farm Drive Sanford, NC

For additional location information or directions, visit [www.cccc.edu/locations](http://www.cccc.edu/locations).

# Harnett County

## Aircraft Systems

### Ground School: Private/Sport Pilot

In partnership with Harnett Regional Jetport, this course teaches aircraft systems, flight instruments and operations, aeronautical decision-making, aerodynamics, aviation meteorology, aircraft performance, navigation, and airport operations. Successful course completion prepares students to sit for the Federal Aviation Administration (FAA) knowledge test in order to earn an Airmen Certification License. A textbook is required.

H2676	65 Hrs	5/30 - 8/29	T Th	7:00PM - 9:30PM	HMC	Miriello Bldg., Rm. 0133	L. Batten Jr	\$180.55
-------	--------	-------------	------	-----------------	-----	--------------------------	--------------	----------

## Auto Maintenance/Repair

### Small Engine Repair: 4-Stroke

This course provides instruction on 4-stroke gas engines. In addition to hands-on troubleshooting, students will learn about shop tools and safety; engine performance; carburetion; control, ignition, lubrication, and cooling systems; preventive maintenance; engine inspection and disassembly; cylinder reconditioning and more.

H2678	16 Hrs	6/04 - 6/27	T Th	6:30PM - 8:30PM	HMC	Continuing Ed. Bldg., Rm. 0217	S. Holder	\$70.55
-------	--------	-------------	------	-----------------	-----	--------------------------------	-----------	---------

## Business & Leadership

### Electronic Notary Public

The Electronic Notary (eNotary) Public course provides instruction for existing N.C. Notaries Public to become commissioned to perform electronic notarial acts. Class content includes applicable laws, ethics and misconduct, electronic notarization processes, best practices and recommendations, and more. Successful completers may obtain a N.C. Electronic Notary Commission, Seal and Signature. A valid Notary Public commission number, with a valid State or Federal issued photo I.D. must be presented the first day of class as proof of qualification. A textbook is required.

H2691	3 Hrs	5/22 - 5/22	W	6:00PM - 9:00PM	HMC	Miriello Bldg., Rm. 0142	V. Rodriguez	\$70.55
H2692	3 Hrs	6/12 - 6/12	W	6:00PM - 9:00PM	HMC	Miriello Bldg., Rm. 0142	V. Rodriguez	\$70.55
H2693	3 Hrs	7/24 - 7/24	W	6:00PM - 9:00PM	HMC	Miriello Bldg., Rm. 0142	V. Rodriguez	\$70.55

### Notary Public

The successful completion of the Notary Public class will be the first step toward qualifying for an initial NC Notary Public Commission or for a re-commission. For additional qualification on being commissioned as a Notary, contact the N.C. Department of the Secretary of State. A textbook and official State or Federal photo I.D. will be required for the first class. Applicants must be at least 18 years old, have no criminal background, have a high school diploma or GED, live or work in NC, and read, write and speak English.

H2687	7 Hrs	6/04 - 6/06	T Th	6:00PM - 9:30PM	HMC	Miriello Bldg., Rm. 0142	V. Rodriguez	\$70.55
H2688	7 Hrs	6/25 - 6/27	T Th	6:00PM - 9:30PM	HMC	Miriello Bldg., Rm. 0142	V. Rodriguez	\$70.55
H2689	7 Hrs	7/16 - 7/18	T Th	6:00PM - 9:30PM	HMC	Miriello Bldg., Rm. 0142	V. Rodriguez	\$70.55
H2690	7 Hrs	8/06 - 8/08	T Th	6:00PM - 9:30PM	HMC	Miriello Bldg., Rm. 0142	V. Rodriguez	\$70.55

### Workplace Diversity

Diversity has taken on new importance in the workplace. Learn what it is all about and how you can help create a more diverse world at work. Learn to understand stereotypes and biases, communicate with strength, and how to deal with complaints as a person, manager, or organization.

H2709	8 Hrs	6/10 - 6/11	M T	8:00AM - 12:00PM	HMC	Miriello Bldg., Rm. 0142	W. Beasley	\$70.55
-------	-------	-------------	-----	------------------	-----	--------------------------	------------	---------

## Computer Technology

### Computer Basics II

This course is a second in a series for persons with no background in nor practical knowledge of computers. This is a refresher to the day-to-day use of computers. Students will build upon the basic knowledge of computer hardware, software and Internet skills learned in the previous course.

H2680	24 Hrs	6/04 - 6/27	T Th	5:30PM - 8:30PM	HMC	Miriello Bldg., Rm. 0105	R. Komorowski	\$70.55
-------	--------	-------------	------	-----------------	-----	--------------------------	---------------	---------

## Cosmetic Arts

### Cosmetology in Spanish II

This course allows students who speak Spanish fluently to continue working toward completing hours to obtain a Cosmetology License with the NC State Board of Cosmetic Arts. Students will continue a focus on theoretical concepts of cosmetology, in addition to practical performing services in the salon. Students must have completed Cosmetology in Spanish I. Textbooks, uniform and cosmetology kit required.

H2775	220 Hrs	5/20 - 7/31	M T W Th	3:30PM - 9:30PM	HMC	Harnett Classroom Bldg., Rm. 0410	A. McLamb Collier	\$200.55
-------	---------	-------------	----------	-----------------	-----	-----------------------------------	-------------------	----------

## Creative Writing

### Write a Children's Book

Entertain a child with your children's story! Discover the history and form of the fairy tale genre by writing your own children's book. Learn to develop your concept, characters, and tale. Through weekly writing, students will learn to pen their children's story. Learn to self-publish your children's book if desired.

H2679 20 Hrs 7/15 - 8/14 M W 7:00PM - 9:00PM HMC Miriello Bldg., Rm. 0128 L. Kim \$70.00

### Write a Memoir: Tell Your Story

Begin your journey of sharing personal thoughts, ideas, and time gone by. Through miscellaneous readings and weekly writing, students will learn to pen their life and perspectives - preserving a legacy, an intimate living history, for family and future generations to enjoy. Learn to self-publish your memoir if desired.

H2695 22 Hrs 5/29 - 7/03 M W 1:30PM - 3:30PM HMC Miriello Bldg., Rm. 0128 L. Kim \$70.00

## Culinary Arts & Hospitality

### How to Cook Locally and Seasonally

Learn how to make food choices that support their local community & our entire food system as a whole. Students will also learn to prepare a variety of dishes using local ingredients for every season. Uniform required (hat or hair covering, chef's coat, smock or apron and closed-toe shoes).

H2228 24 Hrs 7/15 - 7/18 M T W Th 8:30AM - 2:30PM DCTR Culinary & Hospitality, Rm. 0101 D. Atkinson \$70.55

## Finance

### Retirement Planning Essentials

Don't risk not achieving your retirement goals! This interactive course provides skills to prepare for a comfortable retirement and avoid financial shortfalls. Learn about life insurance, Medicare/Healthcare and long-term care options, essential legal documents, tips of tax deferred growth vehicles, etc. Personalize an investment plan to achieve your retirement goals.

H2694 4 Hrs 7/16 - 7/18 T Th 6:30PM - 8:30PM HMC Miriello Bldg., Rm. 0133 D. Etheridge \$40.00

## Foreign Languages

### Spanish (Beginning)

This course introduces the student to the fundamentals of speaking and reading Spanish. A textbook is required.

H2683 24 Hrs 6/25 - 7/23 T Th 5:30PM - 8:30PM HMC Miriello Bldg., Rm. 0128 . \$70.55

### Spanish (Intermediate)

This course is designed to continue to build on the students' knowledge of the language so that their communication with Spanish-speaking people will be well-understood. A textbook is required.

H2684 24 Hrs 7/30 - 8/22 T Th 5:30PM - 8:30PM HMC Miriello Bldg., Rm. 0128 . \$70.55

## Health & Medical Occupations

### Massage Therapy II

This course prepares students for practice as an entry-level professional massage therapist. Successful completion of Massage Therapy Part I is required to take this course. Coursework includes; kinesiology, communication skills, pain relief and stress management massage techniques through coursework, hands-on lab experience, and public massage clinics. Upon successful completion of Massage Therapy Parts I & II students are eligible for the NC State Board of Massage Therapy licensing exam (Mblex). Supplies, uniform and a textbook are required. A list of specific supplies will be provided during the first class meeting. Students must enroll in this course after successfully completing Massage Therapy I.

H2008 299 Hrs 7/08 - 11/16 M W 5:00PM - 10:00PM HHSC Harnett Health Science Ctr., Rm. 232 H. Ramer-Bowman \$200.55  
T 5:30PM - 10:00PM

### Medical Billing and Coding

This course prepares students for entry-level healthcare insurance billing and coding positions. The program includes Anatomy & Physiology, Medical Terminology, Insurance, CPT and ICD-10-CM coding. This class helps prepare students for The American Academy of Professional Coders (AAPC) certification examination. This class can be articulated for curriculum credit for HIT215: Reimbursement Methodology. Textbooks are required.

H2004 180 Hrs 7/08 - 12/16 M 5:30PM - 9:30PM HHSC Harnett Health Science Ctr., Rm. 128 C. Price \$180.55

### Nurse Aide I

This course provides the knowledge and skills needed to care for adults. Emphasis is placed on activity of daily living skills and signs and symptoms of disease. Graduates are eligible for the National Nurse Aide Assessment Program (NNAAP) certification. Supplies are required. Criminal background check, immunization records, and drug testing are required before clinical rotation. This class is offered in traditional, hybrid, and accelerated formats.

H2001	184 Hrs	6/11 - 9/19	T W Th	9:00AM - 1:00PM	HHSC	Harnett Health Science Ctr., Rm. 139	J. Jernigan	\$200.55
H2002	184 Hrs	7/16 - 11/02	T W Th	5:30PM - 9:30PM	HHSC	Harnett Health Science Ctr., Rm. 139	D. Morrison	\$200.55
H2003	184 Hrs	7/30 - 10/31	T W Th	9:00AM - 1:00PM	HHSC	Harnett Health Science Ctr., Rm. 156	K. Tew	\$200.55

### Nurse Aide I Hybrid

This course provides the knowledge and skills needed to care for adults. Emphasis is placed on activity of daily living skills and signs and symptoms of disease. Graduates eligible for the National Nurse Aide Assessment Program (NNAAP) certification. Supplies are required. Criminal background check, immunization records, and drug testing are required before clinical rotation.

H2007	184 Hrs	7/16 - 10/13	T W	5:30PM - 9:30PM	HHSC	Harnett Health Science Ctr., Rm. 156	K. Tew	\$200.55
-------	---------	--------------	-----	-----------------	------	--------------------------------------	--------	----------

### Pharmacy Technician

This course provides instruction in technical procedures for preparing and dispensing drugs under the supervision of a registered pharmacist. Emphasis is placed on drug packaging/labeling and customer service. Graduates are eligible for the National Health Associations Examination for Certified Pharmacy Technician (ExCPT). A textbook is required. This class has campus specific enrollment requirements and textbooks.

H2005	150 Hrs	6/03 - 9/04	M	5:30PM - 9:30PM	HHSC	Harnett Health Science Ctr., Rm. 113	T. Surles	\$180.55
			T W	5:30PM - 9:30PM				

### Phlebotomy Technician

This course provides instruction in blood/specimen collection techniques and handling. Graduates are eligible for the American Society for Clinical Pathology certification. A textbook, supplies, criminal background check, and immunization records are required. Drug test is required at some clinical locations. Clinical hours may vary from scheduled class times.

H2006	200 Hrs	5/28 - 8/13	M T W Th	9:00AM - 1:00PM	HHSC	Harnett Health Science Ctr., Rm. 140	D. Rhodes	\$200.55
-------	---------	-------------	----------	-----------------	------	--------------------------------------	-----------	----------

## Human Services

### Human Services Exploration:DSS Casework

This course covers skills and strategies designed to provide employability skills training and career exploration for the role of Income Maintenance Caseworker within the Division of Social Services agencies. This course is a pre-requisite to HSE-3220 Income Maintenance Caseworker - NC FAST. If you are unemployed, underemployed or received notification of a pending layoff, you may qualify for a tuition waiver to cover the cost of this class.

H2685	48 Hrs	6/10 - 7/31	M W	6:00PM - 9:00PM	HMC	Miriello Bldg., Rm. 0103	T. Lecesne	\$125.00
-------	--------	-------------	-----	-----------------	-----	--------------------------	------------	----------

### Income Maintenance Caseworker - NCFast

This course is designed to cover a variety of skills associated with the Income Maintenance Caseworker role to determine service eligibility. Specific focus will include proficiency in the utilization of the NC Fast application. Other topics will include skills in communication, interviewing, time management, data gathering/compiling, and data analysis. Pre-requisite is HRD-4000, Human Services Exploration - DSS Caseworker.

H2686	48 Hrs	6/04 - 7/30	T Th	6:00PM - 9:00PM	HMC	Miriello Bldg., Rm. 0103	L. Blue	\$125.55
-------	--------	-------------	------	-----------------	-----	--------------------------	---------	----------

## Motor Vehicles & Driving

### Alive at 25

Whether you've received a ticket or just want to be a safer driver, you can learn defensive driving techniques. "Alive at 25" is designed for students under 24 years of age and may minimize or prevent the assessment of insurance points or premium surcharges on insurance policies and/or drivers' licenses. You will need your driver's license, citation number, violation type and court date when you register.

H2703	4 Hrs	5/21 - 5/21	T	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00
H2704	4 Hrs	6/04 - 6/04	T	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00
H2706	4 Hrs	7/09 - 7/09	T	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00
H2708	4 Hrs	8/06 - 8/06	T	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00

### Defensive Driving

Defensive driving classes may minimize or prevent the assessment of insurance points or premium surcharges on your insurance policy and/or driver's license. You will need your driver's license, citation number, violation type and court date when you register.

H2696	4 Hrs	5/16 - 5/16	Th	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00
H2697	4 Hrs	5/30 - 5/30	Th	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00
H2698	4 Hrs	6/13 - 6/13	Th	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00
H2699	4 Hrs	6/27 - 6/27	Th	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00
H2700	4 Hrs	7/11 - 7/11	Th	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00
H2701	4 Hrs	7/25 - 7/25	Th	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00
H2702	4 Hrs	8/08 - 8/08	Th	6:00PM - 10:00PM	HMC	Miriello Bldg., Rm. 0141	T. Brown	\$70.00

## Youth Summer Camps

### **Culinary Teen Baking**

A class for students ages 10-15 who share a passion for cooking and possibly a career as a Pastry Chef. Students will learn to prepare various items, including sweet and savory appetizers, breads, and desserts. Lunch is included with this camp. Students must wear closed toe shoes, apron or smock.

H2226 16 Hrs 6/10 - 6/13 M T W Th 8:30AM - 12:30PM DCTR Culinary & Hospitality, Rm. 0101 D. Atkinson \$97.00

### **FBI Future Bio Investigators**

Have you ever extracted DNA? Want to find out how scientists use insect larvae to analyze aspects of a crime scene, or discover the microorganisms you swim with in the lake? Students will perform investigations in various concepts of biology including forensic science, genetics, cell biology, environmental biology, and more. Students will also discover possible careers in these areas of biology. This class is for students ages 10-14.

H2677 16 Hrs 7/22 - 7/25 M T W Th 8:30AM - 12:30PM HMC Bob R. Etheridge Bldg., Rm. 0326 E. Belcher \$70.00

### **Kids Cooking Camp**

A cooking class for young students who share a passion for cooking. Students will prepare various items including healthy snacks, lunches, and desserts. Lunch is included in this camp. Students must wear closed toe shoes, apron or smock.

H2227 16 Hrs 6/17 - 6/20 M T W Th 8:30AM - 12:30PM DCTR Culinary & Hospitality, Rm. 0101 D. Atkinson \$97.00

