

Manual Alerts

Low Grade Alerts

Positive Grade Alerts

Attendance Alerts



All alerts will automatically close after 14 days.

- Faculty or staff can initiate an alert at any time to address any academic or personal concerns regarding a student.
- **Who is notified?**
 - Education Navigator
 - Faculty Advisor
- **Action Taken:**
 - *Education Navigator* will:
 - Contact the student within 1 business day.
 - Document outreach efforts by making a note in the alert.
 - Close the alert.
 - *Faculty Advisor* is:
 - Welcome to reach out to the student. Document any outreach in the alert.

- Scheduled at different intervals throughout the semester.
- **Who is notified?**
 - Education Navigator
 - Faculty Advisor
 - Student
- **Action Taken:**
 - Education Navigator will:
 - Contact students who have a 70 or below in two or more courses within 7 business days.
 - Document outreach efforts by making a note in the alert.
 - Close the alert.
 - *Faculty Advisor* is:
 - Welcome to reach out to the student. Document any outreach in the alert.

- Scheduled at different intervals throughout the semester.
- **Who is notified?**
 - Student- receives a message for attaining an 80% or higher cumulative grade, acknowledging their academic dedication.

- Scheduled exclusively during the initial week of classes.
- **Who is notified?**
 - Student
 - Education Navigator
 - Faculty Advisor
- **Action Taken:**
 - Education Navigator and Faculty Advisor are welcome to reach out to the student. Document any outreach in the alert.